



INTERNATIONAL CIVIL AVIATION ORGANIZATION (ICAO)

**REGIONAL AVIATION SAFETY GROUP – PAN AMERICA
(RASG-PA)**

**SIXTEENTH PAN AMERICA –
REGIONAL AVIATION SAFETY TEAM MEETING**

PA-RAST/16

SUMMARY OF DISCUSSIONS

PANAMA CITY, PANAMA, 28 TO 29 MARCH 2014

Sixteenth Pan America — Regional Aviation Safety Team Meeting (PA-RAST/16)

Summary of Discussions

Date	28 – 29 March 2014
Location	Panama City, Panama
Objective	PA-RAST/16 Meeting
Meeting Opening	<p>The meeting was attended by 21 participants from Brazil, Guatemala, Mexico, United Kingdom, United States, ACI-LAC, ALTA, Boeing, Embraer, FSF, IATA, IFALPA and ICAO (see Appendix A).</p> <p>Mr. Eduardo Chacin, Regional Officer, Flight Safety, ICAO North American, Central American and Caribbean (NACC) Regional Office, representing the RASG-PA Secretariat, welcomed participants and acknowledged IFALPA for hosting the meeting in the framework of the IFALPA 69th Annual Conference.</p> <p>The Meeting acknowledged IFALPA’s continuous support of RASG-PA activities.</p> <p>Messrs. Adriano Monteiro de Oliveira, Brazil, and Gabriel Acosta, IATA, acted as PA-RAST Co-Chairpersons representing States/Territories and International Organizations/Industry, respectively.</p> <p>Mr. Eduardo Chacin served as Secretary of the meeting. Mr. Roberto Arca, Regional Officer, ATM, ICAO SAM Regional Office, and Mr. Andreas Meyer, Safety Management Officer, ICAO Headquarters, also attended the meeting.</p>
Discussion Items	<p>Agenda Item 1: Review and Approval of the Provisional Meeting Agenda and Schedule</p> <p>1.1 The Co-Chairperson - States/Territories presented WP/01 inviting the Meeting to approve the provisional agenda and schedule. The Meeting approved the agenda and schedule as presented with additional agenda items included under Agenda Item 13 - Other Business.</p> <p>Agenda Item 2: Elections – PA-RAST Vice Co-Chairperson representing States/Territories</p> <p>2.1 The Meeting elected Mexico as the PA-RAST Vice Co-Chairperson representing States/Territories.</p> <p>Agenda Item 3: Review of PA-RAST/14 and PA-RAST/15 Meetings Recommended Actions</p> <p>3.1 The Secretariat briefed on the progress of recommended actions presented in the PA-RAST/14 and PA-RAST/15 Meetings Summaries of Discussions as presented in Appendix B and C, respectively.</p>

Agenda Item 4: Sixth Information Analysis Team Meeting (IAT/06) Report

4.1 The IAT/06 Meeting was held the day before the PA-RAST/16 at the same location.

4.2 The RASG-PA Secretariat verified that all appropriate non-disclosure agreements for Aviation Safety Information Analysis (ASIAS) and sharing data were properly signed by RASG-PA members attending the meeting for the first time.

4.3 Boeing, as Rapporteur of the IAT, presented the IAT/06 Meeting outcomes as follows:

- Action items from the IAT/05 Meeting were reviewed
- The Rapporteur presented ASIAS data
- Accident set data range was reviewed to determine if the accident set was expanded to include new incidents/accidents; there was no variation in the trends from previous IAT meetings
- Data reviewed covered Approach and Landing Accident Reduction (ALAR), Terrain Awareness and Warning System (TAWS), Traffic Collision and Avoidance System (TCAS) and airport rankings in the CAR/SAM Regions
- IATA presented the Global Aviation Data Management (Flight Data Exchange - FDX) data
- ASIAS data (North American airlines) was compared with the IATA data (Latin American airlines) in various locations and they coincided
- The IAT was concerned about go-around policies and reasons for not executing a go-around during untalized approaches
- The IAT agreed to report once a year to PA-RAST considering that the trend would not vary in a shorter timeframe; in an exceptional case, a report will be issued as required
- The IAT considered two versions of the report, one public and one restricted that presents critical safety information for the specialists [Safety Enhancement Teams (SETs), Runway Safety Teams (RSTs), etc.]
- On behalf of the IAT, Boeing and IATA will present a working paper (WP) at the ESC/19 with the list of top ten areas of interest identified by merging ASIAS and FDX safety data and divided as follows: 6 referred to airports and 4 enroute; regarding Runway Excursion (RE) Approach and Landing Accident Reduction (ALAR), AIRPROX/TCAS alert/loss of separation/near miss collisions/mid-air collisions (MAC), Traffic Collision and Avoidance System-Resolution Advisory (TCAS-RA), and Controlled Flight Into Terrain (CFIT) Enhanced Ground Proximity Warning System (EGPWS)

4.4 The Meeting noted the risk areas and locations of concern in the CAR and SAM Regions as presented by the Rapporteur and discussed appropriate action considering the non-disclosure agreement between the United States Commercial Aviation Safety Team (CAST) and RASG-PA for handling ASIAs safety data.

4.5 EMBRAER presented landing overrun graphs.

4.6 The Secretariat suggested that during the Fifth Meeting of the North American, Central American and Caribbean Directors of Civil Aviation (NACC/DCA/5) to be held in Port-of-Spain, Trinidad and Tobago, 28 to 30 April 2014, it would be appropriate to deliver a high-level presentation on ASIAs and IATA FDX in a side meeting with the Directors of Civil Aviation considering that this event takes place only every three years.

4.7 Brazil mentioned that DECEA will be invited to participate in SET 4 (MAC).

Agenda Item 5: Safety Enhancement Team (SET) Procedural Guide (Methodology and Process)

5.1 The Meeting reviewed and recommended the adoption of the methodology and process presented by IATA and used by Safety Enhancement Team 2 (SET 2 - Airbus and IATA) to develop the CFIT Detailed Implementation Plan (DIP). The Secretariat will include it in the RASG-PA Procedural Handbook as follows:

1. Review and analysis of accident risk (pareto, etc.)
2. Review of applicable safety enhancements
3. Start preparing DIPs
4. Review DIPs with PA-RAST
5. Present DIPs to ESC for information
6. Coordinate DIP implementation at PA-RAST
7. Monitor progress

Agenda Item 6: Safety Enhancement Team (SET) 1: Development of a Loss of Control-Inflight (LOC-I) Detailed Implementation Plan

6.1 SET 1, composed of United States, Boeing and IFALPA, informed that they are in the process of reviewing the SEIs developed by CAST. They showed the methodology followed, which was basically the same used by SET 2.

6.2 The Team expressed their difficulties with analyzing LOC-I accidents in the CAR/SAM Regions due to the poor quality of reports.

6.3 The Secretariat informed that in order to improve accident report quality and quantity, an ECCAIRS Course was conducted at the ICAO NACC Regional Office from 17 to 21 March 2014.

6.4 The Meeting asked the Secretariat to include aviation accident/incident investigation organization web links on the RASG-PA website.

6.5 SET 1 encouraged RASG-PA members to join the SET 1 Team

Agenda Item 7: RASG-PA Strategic Communication Plan 2014-2016

7.1 FSF presented an updated version of the WP on the RASG-PA Communication Strategic Plan elaborated in partnership with Brazil.

7.2 The Meeting discussed it thoroughly and decided that the WP is ready to be presented at the Nineteenth Meeting of the RASG-PA Executive Steering Committee Meeting (RASG-PA ESC/19) for high-level discussion.

7.3 As part of the Communication Plan, the Meeting asked the Secretariat to improve the RASG-PA website and contact Skybrary to post selected RASG-PA information on their website as CAST does.

Agenda Item 8: Safety Enhancement Team (SET) 2: Development of Controlled Flight Into Terrain (CFIT) Detailed Implementation Plan

8.1 SET 2, composed of Airbus and IATA, delivered a presentation on the CFIT DIP. The process used was also presented, which was adopted as standard procedure for DIP development by the PA-RAST.

8.2 IATA suggested that any organization that wishes to participate in a DIP development should be part of the particular SET from the beginning of the project prior to the development of the DIP. This will facilitate in the consideration of any constraints that may arise during the DIP initial planning phase.

8.3 SET 2 informed the Meeting that they divided the assigned task into three well-defined DIPs as follows:

- For States
- For airlines
- For RASG-PA

8.4 IATA will circulate the presentation to receive feedback and adjust it as required.

8.5 IATA will present the proposed DIPs at the ESC/19 Meeting.

8.6 IATA encouraged candidates to lead each of the DIPs.

Agenda Item 9: Summary of DIPs Under Development by Other ICAO RASGs

9.1 The Secretariat informed that there has not been any new developments since the PA-RAST/15 Meeting.

9.2 Boeing delivered a CAST presentation on the progress of other ICAO RASGs and noted the lack of ICAO participation in the development of DIPs at a

global level, the lack of consultation by ICAO HQs on the development of the Global Aviation Safety Plan (GASP), and feedback for the 2015 High-Level Safety Conference (HLSC). Boeing, in its role as International Organizations/Industry Co-Chairperson, mentioned that those issues will be presented at the ESC/19 Meeting.

9.3 The Secretariat informed the Meeting that ICAO created an office at HQs to coordinate Regional Aviation Safety Groups (RASGs), Planning and Implementation Regional Group (PIRGs), Global Programmes such as the Runway Safety Programme, and that the information is shared with ICAO Regional Offices and stakeholders. ICAO NACC will participate in SET 4 regarding MAC, and ICAO SAM is participating in various SETs as mentioned under Agenda Item 13.

9.4 United States informed the Meeting that work to provide information on the 2015 HLSC is in process, as requested by ICAO HQs, on the following topics:

1. State Safety Programme (SSP)
2. Safety information protection
3. Safety information sharing
4. Planning for global aviation safety improvement
5. Regional collaboration
6. Combining resources

9.5 United Kingdom informed the Meeting that the ICAO State Letter requesting feedback for the 2015 HLSC was sent on 29 January 2014, and they are working on it.

Agenda Item 10: Memorandum of Understanding (MoU) between IATA and RASG-PA

10.1 IATA informed the Meeting that the letter from the RASG-PA Secretariat requesting to share its Global Aviation Data Management (Flight Data Exchange - FDX) data was received and is under review by its legal department.

Agenda Item 11: PA-RAST/16 Actions Items

11.1 The actions to be accomplished by the PA-RAST members are presented in **Appendix D**.

Agenda Item 12: PA-RAST/17 Meeting

12.1 The Meeting was informed that the IAT/7 and PA-RAST/17 Meetings will be held from 10 to 12 June 2014, at the ICAO SAM Regional Office, Lima, Peru.

Agenda Item 13: Other Business

13.1 Bogota and Port-of-Spain Declarations

13.1.1 The Secretariat briefed the Meeting and demonstrated the Beta version of the ICAO Regional Performance Dashboard on safety and air navigation targets, which is available at:

<http://www.icao.int/safety/pages/regional-targets.aspx?region=Africa>

13.1.2 ICAO SAM informed the Meeting on the Bogota Declaration, which includes the safety and air navigation targets set for the SAM Region, which is available at:

http://www.icao.int/SAM/Documents/RAAC13/RAAC13_FINALREPORT.pdf.

13.1.3 The Secretariat presented the draft Port-of-Spain Declaration as agreed by the First CAR Region Safety and Air Navigation Directors Meeting (CAR/DCA/OPSAN/1) held at the ICAO NACC Regional Office, Mexico City, Mexico, from 18 to 19 February 2014. The draft is available at: <http://www.icao.int/NACC/Pages/meetings-2014-cardcaopsan.aspx>. The above-mentioned Declaration will be presented at the NACC/DCA/5 Meeting for approval.

13.1.4 The Meeting discussed the safety targets set by the CAR/DCA/OPSAN/1 and expressed concern about some of them, such as the different wording between the Declaration and what RASG-PA is using as a fatal accident target [count vs. accident risk (rate)], which could significantly impact how the work inside SETs is being conducted.

13.1.5 The Secretariat reminded the Meeting that the Port-of-Spain Declaration is a draft document that will be presented in a WP at the NACC/DCA/5 Meeting and invited the Meeting to provide comments.

13.2 ICAO SAM Participation in SETs

13.2.1 ICAO SAM presented on-going works regarding the DIPs and their coordination and contribution to the SETs supported by the ICAO SAM Regional Officers.

13.3 RE/08 — Guidance for Maintaining Runways in Accordance with ICAO Annex 14 - Update

13.3.1 ACI-LAC informed that the *Guidance for Maintaining Runways in Accordance with ICAO Annex 14 Manual* was published on the following links:

- English version:
<http://www.aci-lac.aero/Documentation/ACI-LAC-Publications>
- Spanish version:
<http://www.aci-lac.aero/es/Documentos/Publicaciones-de-ACI-LAC>

13.3.2 ACI-LAC will include a link for the Portuguese version that is under development by Brazil (INFRAERO).

13.3.3 The Secretariat will issue a RASG-PA Safety Advisory (RSA) to inform on the completion of this DIP, provide the links to the ACI-LAC website, and encourage distribution and use of the guide.

13.3.4 ACI-LAC volunteered to work on SET 3 (Runway Excursion - RE).

13.4 RE/09 — Specific Training for Pilots and Air Traffic Controllers to Avoid Unstabilized Approaches — Update

13.4.1 ALTA presented the second training video regarding LOC-I and requested feedback.

13.4.2 The Meeting agreed to provide ALTA comments on the training video.

13.4.3 ALTA informed on the outline of the third video to be developed regarding CFIT.

13.5 Other Runway Safety Related Issues

13.5.1 The Secretariat informed that under the umbrella of the ICAO Global Runway Safety Programme, and following the RASG-PA initiative of deploying Runway Safety Go-Teams to assist those airports identified by RASG-PA and ICAO Regional Offices, a mission was conducted to implement a Runway Safety Team (RST) at MHTG Airport in Tegucigalpa, Honduras, from 10 to 14 March 2014.

13.5.2 The first Runway Safety Go-Team consisted of ALTA/IATA, COCESNA/ACSA, FSF and ICAO (HQs Officer and ICAO NACC Regional Officers: AGA, ATM/SAR and FS). The mission material is available at: <http://www.icao.int/NACC/Pages/meetings-2014-rrstgo.aspx>

13.5.3 The ICAO NACC Regional Office is monitoring RST implementation at MHTG and reporting to ICAO HQs.

13.5.4 FSF distributed material on safe landing procedures.

13.5.5 The Secretariat electronically distributed the new ICAO Runway Safety Implementation Kit (iKit) developed in collaboration with United States, ACI, CANSO, EASA, EUROCONTROL, FSF, IAOPA, IATA, IBAC, ICCAIA, IFALPA and IFATCA among the meeting participants. It is available at: <http://www.icao.int/safety/RunwaySafety/Pages/default.aspx>

APPENDIX A

LIST OF PARTICIPANTS

Name / Position	Administration / Organization	Telephone / E-mail
Brazil		
Adriano Monteiro de Oliveira Technical Manager	ANAC	Tel. +55 11 3636 8661 E-mail Adriano.Monteiro@anac.gov.br
Guatemala		
Gunther Moises Lucero Ramirez Gerente de la Gerencia de Licencias Aeronáuticas	DGAC	Tel. +502 23215106 E-mail glfalcon07@hotmail.com
Jamaica		
Egbert Field Manager, Flight Operations	Jamaican Civil Aviation Authority	Tel. +1 876-936 6510 E-mail egbert.field@jcaa.gov.jm
Mexico		
Ricardo Quintal Martinez Director Seguridad Aérea	DGAC	Tel. + 52 55 5482 4100 x 18064 E-mail rquintal@sct.gob.mx
United Kingdom		
Bruce D'Ancey Policy Specialist – Flight Operations	Air Safety Support International (ASSI)	Tel. + 1 44 (0)1293 897034 E-mail bruce.d'ancey@airsafety.aero
United States		
Christopher Barks Director, Western Hemisphere Office	Federal Aviation Administration	Tel. +1 507 317 5370 E-mail christopher.barks@faa.gov
Daniel Castro Senior Representative for Central America	Federal Aviation Administration	Tel. +507 317 5046 E-mail daniel.castro@faa.gov
Warren Randolph Manager - Accident Investigation & Prevention	Federal Aviation Administration	Tel. +1 202 267 9207 E-mail warren.randolph@faa.gov

Name / Position	Administration / Organization	Telephone / E-mail
ACI-LAC		
Javier Martínez B. Director General	ACI/LAC	Tel. 593 2 294 4900 x 2461 E-mail jmartinez@aci-lac.aero
Fabio Salvatierra De Luca Airport Operations Control Centre Manager	Tocumen International Airport	Tel. +507 6070 0398 E-mail fsalvatierra@tocumenpanama.aero
ALTA		
Augusto Herrera Safety and Operations Advisor	ALTA	Tel. +57 315 6072052 E-mail aherrera@alta.aero
Boeing		
Gerardo Hueto Deputy Chief Aviation System Safety	Boeing	Tel. +1 425 237 3129 E-mail gerardo.m.hueto@boeing.com
Embraer		
Joao Francisco Da Silva Human Factor Analyst	Embraer	Tel. 55 12 3927 9726 E-mail jsilva10@embraer.com.br
Marcelo Veras Carvalho Engineer	Embraer	Tel. +55 12 3927 3498 E-mail marcelo.veras@embraer.com.br
Flight Safety Foundation		
Rodolfo Quevedo Director - Global Programs	Flight Safety Foundation	Tel. +1 703 739 6700 x 111 E-mail quevedo@flightsafety.org
IATA		
Carlos Cirilo Safety & Flight Operations Regional Director	IATA	Tel. +1 305 607 3180 E-mail ciriloc@iata.org
Gabriel Acosta Safety & Flight Operations Manager	IATA	Tel. +1 305 607 3180 E-mail acostag@iata.org
IFALPA		
German Díaz Barriga Martínez EVP CAR/SAM	IFALPA	Tel. + 52 55 2109 8865 E-mail circe.gomez@aspa.org.mx

Name / Position	Administration / Organization	Telephone / E-mail
ICAO		
Eduardo Chacin Regional Officer, Flight Safety	North American, Central American and Caribbean Office (NACC)	Tel. + 52 55 5250 3211 E-mail echacin@icao.int
Roberto Arca Regional Officer, Air Traffic Management / Aeronautical Information Management	South American (SAM) Office	Tel. + 51 1611 8686 E-mail rarca@icao.int
Andreas Meyer Safety Management Officer	ICAO Headquarters	Tel. +514 954-8219 E-mail ameyer@icao.int

APPENDIX B

PA-RAST/14 ACTION ITEMS

Action Item	Description	Action Owner	Disposition	Status
PA-RAST/14/A1	PA-RAST/15 Agenda shall include the election – PA-RAST Co-chairperson: representing States/Territories. PA-RAST/14, Agenda Item 2	Eduardo Chacin/ ICAO NACC	Vice Co-chairperson representing States / Territories: pending	Completed
PA-RAST/14/A2	The Terms of Reference for IAT, PA-RAST and ASTT shall be compiled in the RASG-PA Procedural Handbook. PA-RAST/14, Agenda Item 2	Eduardo Chacin/ ICAO NACC		Completed
PA-RAST/14/A3	Provide IAT/4 Action Items to action item owners and ICAO for distribution. PA-RAST/14, Agenda Item 4	Rebecca Good/ Boeing	IAT/4 Action Items distributed by email 25 Sept. 2013	Completed
PA-RAST/14/A4	Contact ACI-LAC regarding that the Secretariat will contact ACI-LAC in order to obtain an update about the pending outcomes of this DIP. PA-RAST/14, Agenda Item 5.1	Eduardo Chacin/ICAO NACC		Completed
PA-RAST/14/A5	Provide ALTA comments on the training video. ALTA shall send a link to the video available via YouTube by 2 October 2013. Comments shall be sent directly to Santiago Saltos by 9 October 2013. PA-RAST/14, Agenda Item 5.1	PA-RAST		Valid

Action Item	Description	Action Owner	Disposition	Status
PA-RAST/14/A6	<p>PA-RAST/15 and subsequent PA-RAST Meeting agendas shall include the following recurring agenda item: Summary of DIPs under development by other ICAO RASGs.</p> <p>PA-RAST/14, Agenda Item 7</p>	Eduardo Chacin/ICAO NACC		Completed
PA-RAST/14/A7	<p>Create an appendix to the RASG-PA Procedural Handbook that documents methodology and process for Safety Enhancement Teams (SETs).</p> <p>PA-RAST/14, Agenda Item 7</p>	Gerardo Hueto/Boeing	PA-RAST/16 adopted the methodology presented by SET 1 and 2	Completed
PA-RAST/15/A8	<p>Notify States of Safety Enhancement Teams (SETs) and request State participation.</p> <p>PA-RAST/14, Agenda Item 7</p>	Julio Garriga/ICAO NACC		Completed
PA-RAST/15/A9	<p>Provide SET 1 (LOC-I) a copy of the draft IATA Toolkit.</p> <p>PA-RAST/14, Agenda Item 7</p>	Gabriel Acosta/IATA		Completed
PA-RAST/14/A10	<p>PA-RAST/15 Agenda shall include the following agenda item: DIP Implementation for Non-IATA/ALTA Members.</p> <p>PA-RAST/14, Agenda Item 7</p>	Eduardo Chacin/ICAO NACC		Completed
PA-RAST/14/A11	<p>IAT/5 and subsequent IAT Meeting agendas shall include the following recurring agenda item: Review of accident set data range to determine if the accident set should be expanded to include new incidents/accidents.</p> <p>PA-RAST/14, Agenda Item 9</p>	Eduardo Chacin/ICAO NACC		Completed

Action Item	Description	Action Owner	Disposition	Status
PA-RAST/14/A12	<p>Compile accident set and suggest risk reduction targets for 14 South American States by 30 September 2013. The accident set and suggested risk reduction targets will be reviewed prior to presentation to the Directors at the Bogotá Declaration.</p> <p>PA-RAST/14, Agenda Item 9</p>	Robert Noges/Boeing Oscar Quesada/ ICAO SAM		Completed
PA-RAST/14/A13	<p>IFALPA will advise RASG-PA Secretariat about the possibility of sponsoring the IAT/06 and PA-RAST/16 Meetings concurrently with their 69th Annual Conference to be held in Panama City, Panama.</p> <p>PA-RAST/14, Agenda Item 10</p>	German Diaz Barriga/IFALPA		Completed
PA-RAST/14/A14	<p>Arrange telecon to review and provide comments on the draft RASG-PA Strategic Communication Plan. Brazil to distribute draft Strategic Communication Plan to PA-RAST prior to telecon.</p> <p>PA-RAST/14, Agenda Item 11</p>	Oscar Quesada/ ICAO SAM and Carlos Pellegrino/Brazil	Working paper (WP) to be presented by Brazil and FSF in PA-RAST/14 WP presented by FSF in PA-RAST/16 and the Meeting decided that the WP be presented to the ESC/19	Superseded
PA-RAST/14/A15	<p>Set a link for the “United Kingdom Upset Recovery Toolkit” on the RASG-PA website.</p> <p>PA-RAST/14, Agenda Item 13</p>	Eduardo Chacin/ ICAO NACC		Completed

APPENDIX C

PA-RAST/15 ACTIONS ITEMS

Action Item #	Description	Action Owner	Disposition	Status
PA-RAST/15/A1	<p>Include Elections PA-RAST Vice Co-chairperson representing States/Territories in the Agenda of PA-RAST/16</p> <p>Agenda Item 2</p>	Secretariat		Completed
PA-RAST/15/A2	<p>Check/inform member airlines:</p> <ul style="list-style-type: none"> • trend of unstable approaches in identified airports in the CAR and SAM Regions • TCAS RA in identified FIRs in the CAR and SAM Regions <p>Report to PA-RAST</p> <p>Agenda Item 4 and 15</p>	ALTA & IATA	ALTA & IATA presented the trends to the Member airlines in their regular safety meetings	Completed
PA-RAST/15/A3	<p>Include Procedural guide (methodology and process) for the Safety Enhancement Team (SET) in the Agenda of PA-RAST/16</p> <p>Agenda Item 4</p>	Secretariat		Completed
PA-RAST/15/A4	<p>Publish the <i>Guidance for Maintaining Runway in Accordance with ICAO Annex 14</i> in English and Spanish</p> <p>Agenda Item 6</p>	ACI	<p>Available at the ACI-LAC website: English version: http://www.aci-lac.aero/Documentation/ACI-LAC-Publications</p> <p>Spanish</p>	Completed

Action Item #	Description	Action Owner	Disposition	Status
			version: http://www.aci-lac.aero/es/Documentos/Publicaciones-de-ACI-LAC	
PA-RAST/15/A5	Issue a RASG-PA Safety Advisory (RSA) to inform the completion of DIP/RE/08 Agenda Item 6	Secretariat	ACI to provide the web link to the document to be included in the RSA and RASG-PA website. See PA-RAST/15/A4	Completed
PA-RAST/15/A6	Provide ALTA with comments on the training video Agenda Item 6	PA-RAST		Valid
PA-RAST/15/A7	Coordinate activities between leaders of SETs to include NAM/CAR and SAM Regions representatives Agenda Item 6	PA-RAST Co-chairpersons		Valid
PA-RAST/15/A8	Review CAST LOC-I SEIs and inform PA-RAST/16 Agenda Item 7	SET 1		Completed
PA-RAST/15/A9	Present Working Paper of updated RASG-PA Strategic Plan for Communication Agenda Item 8	FSF	WP was presented at PA-RAST/16, the Meeting decided that the WP must be presented to the ESC/19	Completed
PA-RAST/15/A10	Present an updated version of CFIT DIP in the PA-RAST/16 Agenda Item 7	SET 2		Completed
PA-RAST/15/A11	Identify regional operators non-IATA/ALTA	ALTA & IATA	FSF to provide this information to PA-RAST/17	Superseded

Action Item #	Description	Action Owner	Disposition	Status
	members Agenda Item 10			
PA-RAST/15/A12	Invite the leadership of the RASGs to the 5th Pan American Aviation Summit Agenda Item 11	Secretariat		Valid
PA-RAST/15/A13	Send letter to IATA requesting to share its data from the Global Aviation Data Management (Flight Data Exchange - FDX) Agenda Item 12	Secretariat	Under review by IATA legal department	Completed
PA-RAST/15/A14	Include LHDs in the work of SET 4 that will deal with MAC Agenda Item 15	SET 4	SET 4 will be formed after SET 1 and SET 2 develop their respective DIPs	Valid

APPENDIX D

PA-RAST/16 Action Items

Item #	Description	Action Owner	Disposition	Status
PA-RAST/16/A1	Provide ALTA comments on the training video for RE by 7 April 2014 Agenda Item 13.4	RASG-PA Members	ALTA to provide the link.	Valid
PA-RAST/16/A2	Include Portuguese language tab in the ACI-LAC website Agenda Item 13.3	ACI-LAC		Valid
PA-RAST/16/A3	Publish RASG-PA Safety Advisory (RSA) that includes the web links of ACI-LAC for the <i>Guidance for Maintaining Runways in Accordance with ICAO Annex 14 Manual</i> Agenda Item 13.3	Secretariat		Valid
PA-RAST/16/A4	Define the information needed for the strategic comm. Plan about Non-IATA/ALTA Member airlines in CAR and SAM Regions PA-RAST/15, Agenda Item 10*	FSF	*Refer to: PA-RAST/15/A11	Superseded
PA-RAST/16/A5	Create slides about RASG-PA so RASG-PA Members can promote the Group activities Agenda Item 7	Secretariat		Valid
PA-RAST/16/A6	Share the list of 10 areas of interest as determined by the IAT/6 with the ESC/19 Agenda Item 4	Boeing and IATA		Valid
PA-RAST/16/A7	Include the SET methodology in the RASG-PA Procedural Handbook Agenda Item 5	Secretariat		Valid

Item #	Description	Action Owner	Disposition	Status
PA-RAST/16/A8	Include Aviation Accident/Incident Investigation organizations website links in the RASG-PA website Agenda Item 6	Secretariat		Valid
PA-RAST/16/A9	Distribute presentations and video link for RE and LOC-I initiatives Agenda Item 13.3	ALTA		Valid
PA-RAST/16/A10	Improve RASG-PA website: <ul style="list-style-type: none"> • Broken links • Migrate site to ICAO server • Organize the site Agenda Item 7	Secretariat		Valid
PA-RAST/16/A11	Present the RASG-PA Communication Plan to the ESC/19 Agenda Item 7	FSF/Brazil		Valid
PA-RAST/16/A12	Send e-mail to RASG-PA State's representatives requesting participation as champions for CFIT DIPs development Agenda Item 8	SET 2 / PA-RAST Co-Chairpersons		Valid
PA-RAST/16/A13	Start developing DIPs for SET 2 Agenda Item 8	SET 2		Valid
PA-RAST/16/A14	Reply RASG-PA request for the MoU for safety information sharing Agenda Item 10	IATA		Valid

Item #	Description	Action Owner	Disposition	Status
PA-RAST/16/A15	Consolidate Safety Enhancement list presented by SET 3 and present to PA-RAST/17 Agenda Item 7	SET 3		Valid
PA-RAST/16/A17	Provide link to the ICAO Regional Performance Dashboard Agenda Item 13.1	Secretariat		Valid
PA-RAST/16/A18	Include RASG-PA website link in the RASG-PA members websites Agenda Item 7	RASG-PA Members		Valid

— END —