International Civil Aviation Organization
North American, Central American and Caribbean Office

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WORKING PAPER

**Second NAM/CAR Civil Aviation Training Centres Working Group Meeting
(NAM/CAR/CATC/WG/2)**
ICAO NACC Regional Office, Mexico City, Mexico, 2 to 5 December 2014

Agenda Item 2: **Follow-up on Conclusions from NAM/CAR/CATC/1 Meeting**

STATUS OF OUTSTANDING CONCLUSIONS FROM PREVIOUS MEETINGS

(Presented by the Secretariat)

EXECUTIVE SUMMARY	
This working paper analyses the status of the valid Conclusions from the First Meeting of Civil Aviation Training Centres in the NAM/CAR Regions.	
Action:	Included in section 3.
Strategic Objectives:	This working paper is related to all Strategic Objectives.
References:	• Report of the First Meeting of Civil Aviation Training Centres in the NAM/CAR Regions (NAM/CAR/CATC/1), Mexico City, Mexico, 27 to 30 August 2013

1.   Introduction

1.1   The list of Conclusions valid at the end of the NAM/CAR/CATC/1, held in Mexico City, Mexico from 27 to 30 August 2013 is presented in the **Appendix**.

2.2   The status and follow-up remarks for each Conclusion is the result of a review completed by the Secretariat based on information available at the time of preparing this paper. The status for each Conclusion is designated as valid, completed or superseded.

2.   Suggested Action

2.1   The Meeting is invited to review and comment with updated information on the status and follow-up on implementation of the outstanding Conclusions of the previous meeting presented in the Appendix.

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STATUS AND FOLLOW-UP OF OUTSTANDING CONCLUSIONS (C) AND DECISIONS (D) OF THE FIRST NAM/CAR CIVIL AVIATION TRAINING CENTRES WORKING GROUP MEETING (NAM/CAR/CATC/WG/1)

C/D No.	C/D	Title of Conclusion/Decision	Text of Conclusion/Decision	Follow-up and Remarks	Responsibility	Deliverable	Target Completion Date	Status (Valid, Completed, Superseded)
CATC/1/1	C	Participation and Support of Safety Enhancement Activities	That NAM/CAR training centres, in support of continuous safety improvement in the NAM/CAR Regions: a) support Regional Aviation Safety Group – Pan America (RASG-PA) training activities; and b) provide Regional Aviation Safety Group – Pan America (RASG-PA) training activities with in-kind support, courses and/or training material related to NAM/CAR Region priority safety issues.		CATC			Valid
CATC/1/2	C	Update and adoption of the ICAO ASBU Approach for NAM/CAR Training Centres Courses and Programmes	That considering the adoption of the Aviation System Block Upgrade (ASBU) Approach by the NAM/CAR Region, and to foster the implementation of the ASBU Block 0 modules among the NAM/CAR Region States/Territories/International Organizations, all CATC/WG members: a) update and adopt this ASBU approach on their training courses and programme; and b) inform the Directors of Civil Aviation of the progress achieved in this update by the NACC/DCA/5 Meeting		CATC			Valid
CATC/1/3	C	Measurement of the Impact of Training	That in order to ensure and improve the quality of courses and regional training: a) the CATC/WG perform an annual assessment of the impact of the training offered in order to make recommendations for improvement based on the NAM/CAR Regional Training Plan and ICAO guidelines; and b) States/Territories/International Organizations support training quality measurement through their timely response to related queries and consultations.		CATC			Valid
CATC/1/4	C	Support for Coordination of TRAINAIR Matters	That in order to improve participation in the ICAO TRAINAIR Plus Programme and support the activities of said Programme by NAM/CAR Regions TRAINAIR Plus Programme members: a) the ICAO NACC Regional Office forward the enhancements identified by the NAM/CAR/CIAC/1 Meeting to the TRAINAIR Plus Programme by June 2014; b) the ICAO NACC Regional Office assist with coordination of TRAINAIR Plus matters for the NAM/CAR Regions TRAINAIR Plus Centres; and c) the NAM/CAR Training Centres that are not yet members of the TRAINAIR Plus Programme become integrated by June 2014.		CATC			Valid

C/D No.	C/D	Title of Conclusion/Decision	Text of Conclusion/Decision	Follow-up and Remarks	Responsibility	Deliverable	Target Completion Date	Status (Valid, Completed, Superseded)
CATC/1/5	C	Greater CATC Participation in NGAP Events	That the Civil Aviation Training Centres and States: a) foster civil aviation studies at schools, colleges and the general population and inform on the latest available technical trends and tools on civil aviation training; and b) contact the next generation of aviation professionals, the aviation community and students to undertake outreach efforts to better focus and guide NGAP.		CATC			Valid
CATC/1/6	C	Collaboration and Coordination of Regional Training	That in order to expand offered training and optimize efforts of this training at a regional level: a) the training centres actively participate in the Civil Aviation Training Centres Working Group (CATC/WG) to develop regional collaboration in the delivery of training services; and b) the NACC Regional Office of ICAO shares its schedule of events, seminars and workshops with the CATCs of the region to avoid duplication and optimize the work.		CATC			Valid
CATC/1/8	C	Model Memorandum of Understanding (MoU) for Agreements among CATCs	That in order to expedite coordination and collaboration agreements among Civil Aviation Training Centres: a) the CATC/WG analyze and include relevant actions to coordinate the development of model agreements applicable to regional collaboration of courses; b) CATCs inform the CATC/WG of their need for agreements and their experiences with these agreements through the Secretariat by 29 November 2013; and c) the CATC/WG presents the progress with model agreements by the NACC/DCA/5 Meeting.		CATC			Valid
CATC/1/9	C	Participation and Support by NAM/CAR Training Centres in Regional Implementation Activities	That the NAM/CAR Civil Aviation Training Centres support the organization of regional training events for implementation of operational improvements in air navigation services.		CATC			Valid
CATC/1/11	C	Consideration of Aviation Security and Facilitation Issues by the CATCs	That CATCs be urged to note the developments in aviation security and facilitation stemmed from the ICAO Aviation Security High Level Conference held in Montreal, Canada from 12 to 14 September 2012, and those that will derive from the ICAO 38th Assembly regarding these important issues, and that they be inserted in their national and regional training programmes.		CATC			Valid
CATC/1/12	C	Encouragement for Coordination among Government Entities in Airports and Civil Aviation Authority	That, in order to support the Civil Aviation Authority within their States, NAM/CAR CATCs promote the coordination among aviation security and facilitation relevant entities and other government entities operating in the airport environment to improve civil aviation security and facilitation within their States.		CATC			Valid
CATC/1/7	D	Optimization of NAM/CAR Training Centres Training Methodologies	That the NAM/CAR States Training Centres collaborate and share their experiences among themselves in order to optimize their plans and internal and external training programmes through the use of TRAINAIR methodology.		CATC			Valid

C/D No.	C/D	Title of Conclusion/Decision	Text of Conclusion/Decision	Follow-up and Remarks	Responsibility	Deliverable	Target Completion Date	Status (Valid, Completed, Superseded)
CATC/1/10	**D**	Establishment of the CATC/WG	That in order to improve and coordinate training to benefit aviation development in the NAM/CAR Region with participation of users and training services providers, the establishment of the NAM/CAR/CATC/WG is hereby approved along with its Terms of Reference (ToRs) and Work Programme as presented in the Appendix to this part of the report.		ICAO Secretariat			Completed

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