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When replying please quote:

Ref.: NT- N1.8.1.14 — **EMX0687**

11 August 2014

To: States, Territories and International Organizations

Subject: **Clarification and Additional Information - Twelfth CAR/SAM Regional Bird/Wildlife Hazard Prevention Committee Meeting and Conference (CARSAMPAF/12) (VOLARIS Complex, Santa Fe - Mexico City, Mexico, 20 – 24 October 2014)**

Action

Required: **Please take note that the CARSAMPAF Board of Director's Meeting will be held on Monday, 20 October 2014 and the Conference from 21 to 24 October 2014**

Sir/Madam:

Further to my invitation letter, Ref: EMX0470, sent on 19 June 2014, related to the above-mentioned subject, please take note that on Monday, 20 October, an internal meeting will be held by the CARSAMPAF Board of Directors, World Birdstrike Association (WBA) and organizers at the Santa Fe Hilton Hotel. The CARSAMPAF/12 Conference will take place at the VOLARIS complex from 21 to 24 October 2014.

The event's Draft Programme and updated General Information is **attached** to this letter, and it can also be found on the following website: (<http://www.icao.int/NACC/Pages/meetings-2014-carsampaf12.aspx>).

Accept, Sir/Madam, the assurances of my highest consideration.

Firma Digital
Digital Signature

Loretta Martin
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

As indicated

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**Twelfth CAR/SAM Regional Bird/Wildlife Hazard Prevention Committee Meeting and Conference /
 Décimo Segunda Reunión y Conferencia del Comité Regional CAR/SAM de Prevención del Peligro Aviario/Fauna
 (CARSAMPAF/12)**

Draft Programme/ Programa Tentativo

Schedule	Monday / Lunes 20	Tuesday / Martes 21	Wednesday / Miércoles 22	Thursday / Jueves 23	Friday / Viernes 23
08:30 – 09:00		Registry / Registro	Safety Management Systems (SMS) / Sistemas de Gestión de la Seguridad Operacional (SMS)	States' Experiences / Experiencia de los Estados	Training Requirements / Requerimiento de Capacitación
09:00 – 09:15	WBA-CARSAMPAF Board of Directors Meeting / Reunión de la Junta Directiva de WBA-CARSAMPAF Hilton Hotel, Santa Fe.	Opening Ceremony and Group Photo/ Ceremonia de inauguración y Foto de grupo	Workshop on SMS / Taller sobre SMS		Grassland Management / Gestión de campos verdes
09:15 – 10:00		Involvement of Stakeholders / Involucramiento de las partes interesadas			
10:00 – 10:30	<i>Coffee Break / Pausa para el café</i>				
10:30 – 13:00	WBA-CARSAMPAF Board of Directors Meeting / Reunión de la Junta Directiva de WBA-CARSAMPAF Hilton Hotel, Santa Fe.	Setting up Bird-Wildlife Strike Committees / Establecimiento de Comités de choques de aves-fauna	Data Sharing – Metrics / Compartición de Información - Métricas	Industry and Technology / Industria y Tecnología)	Wildlife Management Handbooks / Manuales sobre Gestión de Fauna
				Sensor Detection Systems / Sistemas de sensores de detección	<i>Closing Ceremony / Ceremonia de Clausura</i>
13:00 – 13:30	<i>Coffee Break / Pausa para el café</i>				
13:30 – 15:00	WBA-CARSAMPAF Board of Directors Meeting / Reunión de la Junta Directiva de WBA-CARSAMPAF Hilton Hotel, Santa Fe.	WBA Global Action Plan / Plan de acción global de WBA	Flight Safety ~ Nature Conservation / Seguridad operacional de vuelo – Conservación de la naturaleza	CARSAMPAF Elections / Elecciones de CARSAMPAF - WBA Issues (regions, membership, vacancies) / Temas de WBA (regionales, membresía, vacantes)	



**TWELFTH CAR/SAM REGIONAL BIRD/WILDLIFE HAZARD PREVENTION COMMITTEE
MEETING AND CONFERENCE
(CARSAMPAF/12)
(Mexico City, Mexico, 20 – 24 October 2014)**

GENERAL INFORMATION

1. Event Venue and Dates

The CARSAMPAF Board of Directors, WBA and Organizers Meeting will be carried out on Monday, 20 October 2014 at the Santa Fe Hilton Hotel.
The CARSAMPAF/12 Conference will be held in the VOLARIS Complex, Santa Fe, Mexico City, Mexico, from 21 to 24 October 2014.

2. Address

Av. Antonio Dovalí Jaime No 70, Torre B, Piso 13. Col. Zedec Santa Fe, Del. Álvaro Obregón, C.P 01210, Mexico City, Mexico

3. Coordinator Information

Cap. Mauricio Morán
Flight Safety Director
E-mail: mauricio.moran@volaris.com

Mr. Enrique Soto
Office Security
Telephone: +(55) 5261 6400 ext. 6540
E-mail: enrique.soto@volaris.com

4. Opening Ceremony

Tuesday, 21 October 2014
Opening ceremony 09:00 hours
Working hours: 8:30 to 15:00 hours

5. Language

The conference will be conducted in English and Spanish with simultaneous interpretation.

6. Participant Registration

Registration will be held on Tuesday, 21 October 2014, from 08:30 to 09:00 hours. For identification and security reasons, it is required that participants wear the badge provided at registration.

5. General Information

a) Temperature

In October the average temperature is 21°C/ 69.8°F and the minimum 9°C/ 48.2°F.

b) Local Time

GMT: - 5 hrs.

c) Money Exchange

The Mexican Peso is the national currency. The approximate exchange rate is 1 USD=12.85 MXN. Upon arrival you may exchange money at local exchange venues or ATM machines at the airport or in the city.

d) Credit Cards

International credit cards such as MasterCard and Visa are usually accepted in hotels, shopping centres and restaurants.

8. Medical Insurance

Participants should have health and medical insurance or medical coverage to meet expenses, if any, towards sickness or a medical emergency during the above-named events. ICAO and VOLARIS assume no responsibility to meet expenses in this regard.

9. Lodging

Participants are encouraged to make their own reservations at their preferred hotel. The rates of selected hotels close to the venue are as follows:

Hotel	Contact/Telephone	Address / Website	Room/Rates
Hilton Santa Fe	Jaret Gutiérrez Tel. +52 (55) 5985 9000	Antonio Dovalí Jaime 70, Zedec Santa Fe, 01219 México, D.F. http://www3.hilton.com/en/hotels/distrito-federal/hilton-mexico-city-santa-fe-MEXSAHH/index.html	Single / Double USD \$80.50*
Hotel Camino Real Santa Fe	Trinidad Hernández Tel: + 52 (55) 5004 1616	Guillermo González Camarena No. 300, Centro Ciudad Santa Fe, 01210 México D.F. http://www.caminoreal.com/destinos/santafe/santafe	Single / Double USD \$79*
Fiesta Inn Santa Fe	Paola Hinojosa Tel. +52 (55) 1105 5100	Calle 3, No. 55, Lomas de Santa Fe, 01219 México, D.F. http://www.fiestainn.com/es/mx-ciudad-de-mexico/hotel-mx-santa-fe	Single / Double USD \$79*

Hotel	Contact / Telephone	Address / Website	Room/Rates
Novotel Santa Fe	Cintia Galván Tel. +52 (55) 9177 7700	Antonio Dovalí Jaime 75, Centro Ciudad Santa Fe, 01210 México, D.F. http://www.novotel.com/es/hotel-3550-novotel-mexico-santa-fe/index.shtml	Single / Double USD \$79*
Please identify the event as VOLARIS/OACI for special rate			

*Approximate rate subject to change

10. Visa Requirements

Please verify visa requirements for entry into Mexico with the respective embassy or consulate.

11. Commercial and Banking Hours

Commercial stores open from 11:00 to 21:00 hrs.

Bank working hours are generally from 9:00 to 16:00 hrs., from Monday to Friday; ATMs are available 24 hours.

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