



International
Civil Aviation
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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

When replying please quote:

Ref.: NT-NE 24-10 — **EMX249**

7 April 2014

To: States, Territories and International Organizations

Subject: **Invitation — XII ICAO/ASPA Regional Seminar on the Use and Legal Protection of Safety Information and its Related Sources Mexico City, Mexico, 14 to 15 May 2014**

Action

Required: Register participation by **18 April 2014**

Sir/Madam:

I make reference to ICAO Assembly Resolution A38-3 in which the Assembly urges Member States to continue to examine, and if necessary, adjust their laws, regulations and policies to protect certain accident and incident records in compliance with Annex 13, paragraph 5.12, in order to mitigate impediments to accident and incident investigations in consideration of the legal guidance for the protection of information from safety data collection and processing systems.

ICAO in coordination with the *Asociación Sindical de Pilotos Aviadores de México* (ASPA), invites you to the XII ICAO/ASPA Regional Seminar on the Use and Legal Protection of Safety Information and its Related Sources, which will be held at the ASPA auditorium in Mexico City, Mexico, from 14 to 15 May 2014.

The working languages of the seminar will be Spanish and English with simultaneous interpretation provided. Participation is free of charge. The audience will include a mix of representatives from civil aviation authorities, judicial authorities, airlines, service providers and international speakers. The event Provisional Programme is at **Attachment A**. You are kindly requested to complete and return the registration form at **Attachment B** by e-mail for each participant directly to ASPA, as indicated on the form by **18 April 2014**. The Seminar General Information is provided at **Attachment C**. For additional information visit: <http://www.aspaasuntostecnicos.org/seminario2014/>.

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The objective of this seminar is to inform and raise awareness on the importance of having a safety reporting system that collects voluntarily submitted incident/situation reports in order to identify hazards, risks and implement necessary mitigation measures. The success of these reporting mechanisms depends, in part, on the existence of effective legal safeguards that afford appropriate protection to the data and related sources without impeding necessary and appropriate use, thereby encouraging meaningful reporting and analysis processes that proactively address safety issues. The utility of these systems is to improve aviation safety in each State of the Region as stated in Annex 19 — *Safety Management* and the Global Aviation Safety Plan (GASP).

To encourage the use of reports from professionals such as pilots, air traffic controllers, maintenance technicians and other employees of the aviation sector, the following two conditions are essential: protection of the informant and the confidentiality of the information. The employee should not suffer punitive actions from the employer or authorities unless the competent authority determines, in accordance with applicable laws, that the occurrence may have been caused by an international act to cause damage or conduct constituting gross negligence or wilful misconduct.

The main purpose of establishing an adequate legal framework for the appropriate use and protection of safety information and its related sources is to create an environment of trust that allows the proper flow of information between aviation safety management systems and these two conditions: the protection of the informant and confidentiality of the information.

In short, the States of the Region have shown great effort to implement a proactive approach to safety monitoring and the implementation and development of safety report systems using a legal framework for protection of the person reporting and the information that prevents employer retaliation.

I would like to draw your attention to the fact that the venue of the seminar, the ASPA auditorium, has a maximum capacity for 200 participants. Since registration for the seminar will be on a “first-come, first served” basis, I would encourage you to register at your earliest convenience.

If you require any further information regarding the event, please contact Mr. Eduardo Chacin, Regional Officer, Flight Safety (echacin@icao.int) or his assistant Mrs. Leslie Gandara, (lgandara@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.

A digital signature in black ink, overlaid with a blue circular seal. The seal contains the text 'Firma Digital' on the left and 'Digital Signature' on the right. The seal also features a globe and the acronym 'OACI'.

Loretta Martin
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:
As indicated

ATTACHMENT A

Draft Programme

Wednesday, 14 May

07:45 – 08:30 Registration

Opening ceremonies

08:30 – 09:30 ICAO
Secretaría de Comunicaciones y Transportes
DGAC
ASPA
IFALPA

Introduction

09:30 – 10:05 ICAO Regional Aviation Safety Group – Pan America (RASG-PA)

10:05 – 10:35 Coffee break

10:35 – 13:00 Regulator perspective

13:00 – 14:30 Lunch

14:30 – 15:35 Industry perspective

15:35 – 16:05 Coffee break

16:05 – 17:00 International organization perspective

Thursday, 15 May

09:00 – 10:35 Regulator perspective

10:35 – 11:05 Coffee break

11:05 – 13:00 International organization perspective

13:00 – 14:30 Lunch

14:30 – 15:35 Industry perspective

15:35 – 16:05 Coffee break

16:05 – 17:00 Conclusions

ATTACHMENT C

General Information

1. Venue, Date and Languages

The XII ICAO/ASPA Regional Seminar on the Use and Legal Protection of Safety Information and its Related Sources will be held at the ASPA Headquarters Auditorium in Mexico City located at Calle Palomas 110, Col. Reforma Social, 11650, Mexico, from 14 to 15 May 2014. There is no registration fee to participate in the Seminar. The working languages will be Spanish and English with simultaneous interpretation provided.



2. Registration

Participant registration will take place on 14 May 2014, from 07:30 to 08:30.

3. Opening Session

The opening session will be held on 14 May 2014 at 09:00, with opening remarks from representatives of ICAO, the Government of Mexico, ASPA and IFALPA.

4. Accommodation and Transportation

The Galeria Plaza/Brisas Hotel & Resort has been selected as the main hotel for the seminar. The hotel is located in Mexico City (Pink Zone). The address is:

Hamburgo No. 195, Col. Juárez
 Mexico City 06600
 Telephone: + 52 55 5230-1717
 Fax: +52 55 5208-0334
 Website: www.brisas.com.mx
 Contact: olga.flores@brisas.com.mx

ASPA has arranged the following special rates with the hotel:

Type of Room (without breakfast)	Rate (without breakfast)
Standard Room – Queen Size	\$89.00 USD
Luxury Room – Single or Double	\$99.00 USD
Business Club Brisas Room Sgl / DbI**	\$118.00 USD

Type of Room (with breakfast buffet)	Rate Single	Rate Double
Standard Room – Queen Size	\$99.00 USD	NA
Luxury Room	\$108.00 USD	\$117.00 USD
Business Club Brisas Room **	\$127.00 USD	\$136.00 USD

*The rates do not include taxes

The rate includes:

- 15% discount in laundry
- Internet in all the hotel areas
- Local calls
- Special parking rate
- Use of the gym and swimming pool

****Benefits of Business Club Brisas Room:**

Continental breakfast	courtesy from 6:00 – 10:00
Coffee service	courtesy from 06:30 – 22:00
Snacks & domestic wine	courtesy daily 18:30 – 20:00
Bar service	additional charge 12:00 – 22:00

To obtain these rates you may book the hotel through ASPA by sending the enclosed reservation form included as the **Appendix** to this General Information or if booking directly with the hotel you must mention the **ICAO/ASPA Regional Seminar**. Daily transportation will be provided between the Hotel Galeria Plaza and ASPA Headquarters. Transportation will depart the hotel on 14 and 15 May 2014, at 07:15 hrs. An ASPA representative will be in the lobby of the hotel to provide assistance.

Alternate Hotels

Hotel Bristol

Plaza Necaxa 17, Col. Cuauhtémoc

Tel +52 (55) 5533-6060

reservaciones@hotelbristol.com.mx

Hotel María Cristina

Río Lerma 31, Col. Cuauhtémoc

Tel +52 (55) 5566-9688

reservaciones@hotelmariacristina.com.mx

5.

Additional Information

For additional information visit:

<http://www.aspaasuntostecnicos.org/seminario2014/>
