

EXHIBITOR'S GUIDE

**MADRID MARRIOTT AUDITORIUM
HOTEL & CONFERENCE CENTER**



#GlobalAviationGenderSummit

Global Aviation Gender Summit 2023

MADRID MARRIOTT AUDITORIUM HOTEL & CONFERENCE CENTER

Location of exhibition rooms: **Londres, Bristol and Oxford Rooms**, located in the Inglaterra-Francia gallery.

Space: 9 square meters (3x3) for each exhibitor.

Furniture provided: table (no decorations) and two chairs.

Staging and access: on **July 4th from 16h -19h**. Exhibitors can include decorations as long as they fit into the space provided.

It is **important** that exhibitors register for the event, through ICAO's website (Registration).

Screen rental options¹:

LED 40" FHD SCREEN €480 (Not including taxes).

LED 50" FHD SCREEN €580 (Not including taxes).

Both options include a supporting stand.

¹ Rental will be at the expense of each exhibitor.

Contact person:

Cristina Marbán Pisonero 690 956 410 cristina.marban@madisonmk.com

SHIPPING INSTRUCTIONS

Shipments from within the European Union:

Please get in touch with the contact person for the shipping and storage of materials². All packages should be shipped with their corresponding label (see page below).

² **Lucía Rodríguez +34 91 400 44 52 (Events Manager).**

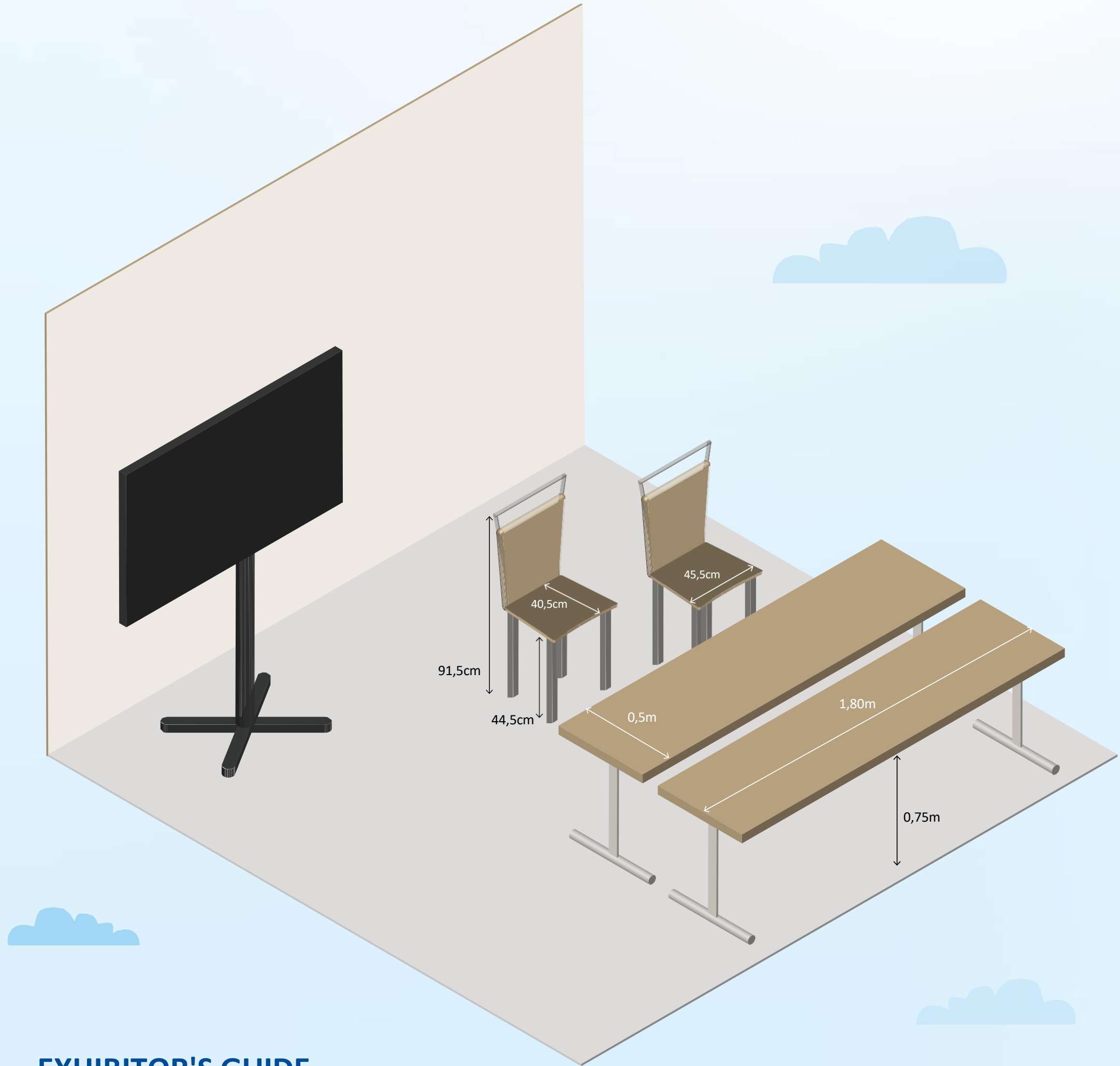
Shipments from outside the European Union:

Please bear in mind that neither the hotel nor its employees may import any merchandise and under no circumstances may release or accept shipments that are in customs. Please ensure you carefully check restrictions and the guidelines of your shipping/delivery/courier company.

In-destination support³

If you need in-destination support, we recommend that you get in touch with the RESA EXPO LOGISTIC contact person:

³**Bárbara Helguero +34 91 669 40 79 bhelguero@resaexpo.com**



LABEL / ETIQUETA

Global Aviation Gender Summit 2023

EVENT INFORMATION / INFORMACIÓN EVENTO

Date of the event / Fecha del Evento:

Name of the Event / Nombre del Evento:

Meeting Room / Salón Almacén:

SHIPPED BY / ENVIADO POR

Company Name / Empresa:

Contact / Contacto:

of boxes / Nº Cajas:

PURPOSE / FINALIDAD

To be filled in / A rellenar:

EXHIBITION. Please, specify name/number of booth / STAND. Por favor, especifique nombre/número de stand:

OTHER. Please, specify / OTROS. Por favor, especifique:

SHIPPED TO / ENVIAR A



Madrid Marriott Auditorium Hotel & Conference Center
Avda. de Aragón 400, 28022 Madrid (ESPAÑA)

Contact person: Lucía Rodríguez +34 91 400 44 52
Events Manager