



39th Session of the ICAO Assembly

(27 September to 7 October 2016)

ICAO WELCOME COMMITTEE FOR ACCOMPANYING PERSONS

2016 PROGRAMME OF ACTIVITIES

The ICAO Secretariat, wishes to extend a warm welcome to those accompanying participants in the 39th Session of the ICAO Assembly to be held from 27 September to 7 October 2016.

You will find attached a Programme of Activities (INSERT LINK) for you to enjoy during your stay in Montréal. We hope you will find it both interesting and enjoyable.

The Welcome Committee desk, located on the ground floor of the ICAO Headquarters Building, staffed by members of the Secretariat, will operate between 0830 and 1700 hours during the first week of the Assembly (excluding Saturday) and on Monday and Tuesday (3 and 4 October) of the second week. Wednesday, Thursday and Friday (5, 6 and 7 October) the desk will be open from 830 to 1300 only.

Those wishing to participate in any of the scheduled activities should pre-register with the Welcome Committee Coordinator, Ariane Proulx, by email at aproulx@icao.int, indicating the activities they are interested in and providing full details (name, delegation, address, phone number, email and a picture for advance issuance of an access badge). Upon arrival at Headquarters, it is **mandatory to pass at the Welcome Committee desk and to fill in the corresponding registration stubs** which appear after the description of each activity outlined in this programme. **The access badges will also be delivered at the Welcome Committee desk.**

Please note that for each activity a special registration deadline has been established for registration on-site. Please make sure that you carry your registration receipt with you on the day of the activity, as you will be asked to show it.

Should you need to cancel your registration, please do so by telephoning 954-8219, extension 8660, or by email to aproulx@icao.int, as early as possible, as we always have long waiting lists.

Due to limited seating capacity on buses, **priority for registration will be given to visiting participants.** For resident participants, registrations will be taken from a separate list on a "first-come first-served" basis, **except in such cases** when a **Visiting** participant wishes to be accompanied by a **Resident** participant of her own Delegation, then the latter will be registered on the **Priority** list.

Transportation will leave **punctually** at the times stated.

Those attending an event are requested to please **wear their respective badges.**

The staff at the Information Desk will also endeavour to provide other type of information and/or advice as required.

ICAO WELCOME COMMITTEE – A39

2016 SCHEDULE OF ACTIVITIES

REGISTRATION: dates given are deadlines dates; however, we strongly recommend that you pre-register as soon as possible by email.

DATE AND TIME	ACTIVITY	HOSTED BY	DEADLINE FOR REGISTRATION
TUESDAY, 27 Sept. 1500 to 1700 hours	Welcome Tea	Mrs. N. Aliu ICAO	Friday, 23 September, cob (pre-registration by email)
FRIDAY, 30 Sept. 0800 to 13h00 hours	Sightseeing tour of Montréal	City of Montréal	Thursday, 29 September, noon
MONDAY, 3 Oct. 0715 to 1830 hours	Day Tour of Quebec City	Government of Quebec	Thursday, 29 September, noon
WEDNESDAY, 5 Oct. 0715 to 1845 hours	Day Tour of Ottawa	Government of Canada through the Permanent Mission of Canada to ICAO	Monday, 3 October, noon

Tuesday,
27 September 2016
1500 to 1700 hours

**WELCOME TEA AT THE INTERNATIONAL CIVIL
AVIATION ORGANIZATION**

Hostess: Mrs. Natalia Aliu, Spouse of the President of the ICAO Council

Mrs. Aliu is hosting an afternoon tea to welcome all accompanying persons. Pre-registration is required by email to aproulx@icao.int. You are all welcome to attend and get to know your fellow participants.

Rendez-vous: At Headquarters, 1st Floor foyer, Conference Centre, 1500 hours.

Friday,
30 September
0800 hours sharp
to 1300 hours

SIGHTSEEING TOUR OF MONTRÉAL

Host: City of Montréal

Your tour will first take you to the City Hall where you will enjoy a tour followed by a breakfast snack in the presence of the Vice-president of the Executive Committee.

After meeting your bilingual guide (English/French), you will start your guided visit to the City of Montréal. including *Old Montréal* and its *Old Port*, *Notre-Dame Basilica*, the downtown area and *St. Catherine Street*, the longest commercial thoroughfare, *Mount Royal* and its lookouts offering unique views over opulent districts and other popular areas of the city.

Deadline for Registration: Thursday, 29 September 2016, noon, at the Information Desk

Rendez-vous: At Headquarters, Ground Floor, 0800 hours sharp

Transportation: by chartered bus with a bilingual guide

RECEIPT
SIGHTSEEING TOUR OF MONTRÉAL
FRIDAY, 30 SEPTEMBER 2016, 0800 HOURS,
GROUND FLOOR

Registration to the above activity has been made
For cancellation please dial: 8660

Information Assistant (date)

NAME (please print)

NAME OF SPOUSE (if different) (please print)

COUNTRY OF DELEGATION (please print)

BADGE number:
(to be returned to participant)

SIGHTSEEING TOUR OF MONTRÉAL
(Friday 30 September 2016)

DEADLINE FOR REGISTRATION: Thursday,
(at Welcome Committee desk) 29 September 2016
Noon

NAME (please print)

NAME OF SPOUSE (if different) (please print)

COUNTRY OF DELEGATION (please print)

BADGE number:
(to be handed to Information Desk)

Monday,
3 October 2016
0715 hours sharp
(Return to
Headquarters by
1830 hours)

DAY TOUR OF QUEBEC CITY

Host: Government of Quebec

Québec, a UNESCO World Heritage Site, was founded by the French explorer Champlain in the early 17th century. It is the only North American city to have preserved its ramparts, together with the numerous bastions, gates and defensive works which still surround Old Québec. The Upper Town, built on the cliff, has remained the religious and administrative centre, with its churches, convents and other monuments like the Dauphine Redoubt, the Citadel and Château Frontenac. Together with the Lower Town and its ancient districts, it forms an urban ensemble which is one of the best examples of a fortified colonial city.

Upon arrival, you will enjoy a guided tour of the Parliament Building, built between 1786 and 1886 which houses the National Assembly Chamber, home to Québec’s parliamentarians, the Legislative Council Room and the Speakers’ Gallery. This will be followed by a lunch.

We then depart for a guided tour of Old Quebec. You will enjoy a stroll along Saint-Louis street, a glance at the Ursulines Convent, the Dufferin Terrace and get familiarized with the Lower Part of the City.

Departure for Montréal at 1530 hours - Arrival at approximately 1830 hours at ICAO.

N.B. Comfortable shoes, warm clothing and an umbrella suggested.

Cost: Nil (lunch - courtesy of the Government of Quebec)

Deadline for Registration: Thursday, 29 September 2016, Noon, at the Welcome Committee desk.

Rendez-vous: At Headquarters, Ground Floor, 0715 hours sharp.

Transportation: by chartered bus (courtesy of the Government of Quebec)

**RECEIPT
DAY TOUR OF QUEBEC CITY
MONDAY, 3 OCTOBER 2016, 0715 HOURS SHARP,
GROUND FLOOR**

Registration to the above activity has been made
For cancellation please dial: 8660

Lunch: Courtesy of the Government of Quebec

Information Assistant (date)

NAME (please print)

NAME OF SPOUSE (if different) (please print)

COUNTRY OF DELEGATION (please print)

BADGE number:
(to be returned to participant)

**DAY TOUR OF QUEBEC CITY
(Monday 3 October 2016)**

DEADLINE FOR REGISTRATION: Thursday,
(at Welcome Committee desk) 29 Sept 2016 Noon

Lunch: Courtesy of the Government of Quebec

NAME (please print)

NAME OF SPOUSE (if different) (please print)

COUNTRY OF DELEGATION (please print)

BADGE number:
(to be handed to Information Desk)

Wednesday,
5 October 2016
0715 hours sharp
(Return to
Headquarters by
1845 hours)

DAY TOUR OF OTTAWA

Host: Government of Canada through the Permanent Mission of Canada to ICAO

Ottawa, Canada’s capital, is one of the most beautiful G8 capitals in the world. Located on the Ottawa River, which forms the border between the provinces of Ontario and Quebec, it showcases the best of English & French heritage, culture, and day-to-day living. The city is as renowned for its parks and pathways, as it is for being the country’s seat of power. It is also the home to a large number of foreign embassies and offers an open and welcoming environment of cultures from around the world.

We will have the pleasure of visiting a variety of cultural sites such as the Canadian Museum of History, the Parliament of Canada as well as Rideau Hall. The tours will be guided in French and English.

Departure for Montréal at 1600 hours - Arrival at approximately 1845 hours at ICAO.

N.B. Comfortable shoes, warm clothing and an umbrella suggested.

Cost: Nil (lunch - courtesy of the Permanent Mission of Canada to ICAO)

Deadline for Registration: Monday, 3 October 2016, noon.

Rendez-vous: At Headquarters, Ground Floor, 0715 hours sharp.

Transportation: By chartered bus (courtesy of the Government of Canada)

**RECEIPT
DAY TOUR OF OTTAWA
WEDNESDAY, 5 OCTOBER 2016, 0715 HOURS,
GROUND FLOOR**

Registration to the above activity has been made
For cancellation please dial: 8660

Lunch: Courtesy of the Permanent Mission of Canada to ICAO

Information Assistant (date)

NAME (please print)

NAME OF SPOUSE (if different) (please print)

COUNTRY OF DELEGATION (please print)

BADGE number:
(to be returned to participant)

**DAY TOUR OF OTTAWA
(Wednesday, 5 October 2016)**
DEADLINE FOR REGISTRATION: 3 October 2016, Noon

Lunch: Courtesy of the Permanent Mission of Canada to ICAO

NAME (please print)

NAME OF SPOUSE (if different) (please print)

COUNTRY OF DELEGATION (please print)

BADGE number:
(to be handed to Information Desk)