



**ASSEMBLY - 38th SESSION**

Number 7  
1/10/13

The ICAO Daily Bulletin, which will be issued early in the morning of each working day of the Assembly, will contain the schedule of meetings for the day of issue; a brief summary of the previous day's work of the Assembly and announcements of general interest.

**Schedule of Meetings: Tuesday, 1 October 2013**

Seventh Meeting of the Technical Commission	0900 hours	Assembly Hall Conference Rooms 1&2 4th floor of the Conference Centre
Second Meeting of the Administrative Commission	0900 hours	Conference Room 3 1st floor of the Conference Centre
Fifth Plenary Meeting	1400 hours	Assembly Hall Conference Rooms 1&2 4th floor of the Conference Centre

**Yesterday's meetings**

**Fifth Meeting of the Technical Commission**

At its fifth meeting on Monday, 30 September 2013, at 0900 hours, the Technical Commission continued its discussion on Agenda Item 34: Air Navigation — Monitoring and Analysis. Work was completed on Agenda Item 34 as well as on Item 35: Air Navigation — Implementation Support, 36: Air Navigation — Emerging Issues and 37: Progress on Implementation of the Comprehensive Regional Implementation Plan for Aviation Safety in Africa (AFI Plan). The Commission began consideration of Agenda Item 38: Other issues to be considered by the Technical Commission.

**Sixth Meeting of the Technical Commission**

At its sixth meeting, on Monday, 30 September 2013, at 1400 hours, the Commission resumed its consideration of Item 38. After completing work on Item 38, the Technical Commission approved the General Section of the Technical Commission Report as well as reports on Item 26: Annual Reports of the Council to the Assembly for 2010, 2011 and 2012 (WP/374); Item 27: Aviation Safety — Policy (WP/375); Item 28: Aviation Safety — Standardization (WP/379); and Item 29: Aviation Safety — Monitoring and Analysis (WP/388).

At its next meeting, on Tuesday, 1 October 2013 at 0900 hours, the Technical Commission will review the reports on Agenda Items 30, 31, 32, 33, 34, 35, 36, 37 and 38.

### **Third Meeting of the Economic Commission**

The Economic Commission, at its third meeting on Monday, 30 September 2013 approved, without revision, WP/367 containing text of its draft report on the General Section and Agenda Item 39. The draft report relating to Agenda Item 40, presented in WP/366, was also considered and the Committee approved both the Consolidated Statement of continuing ICAO policies in the air transport field, subject to amendment, and the report pertaining to the outcome of the Sixth Worldwide Air Transport Conference (ATConf/6) and follow up work, subject to amendment. In addition, draft reports relating to Agenda Items 41, 42, 43 and 44, presented in WP/369, were considered and revised as agreed by the Commission. The Commission recommended that the draft reports be referred to the Plenary for adoption.

### **Third Meeting of the Legal Commission**

The Legal Commission held its third and last meeting in the afternoon of 30 September, and approved its report to be submitted to the Plenary.

### **ICAO Secretariat Presentations on 1 October 2013**

Thematic information sessions will be held in the Assembly Hall Foyer.

**Topic:** Air Cargo

**Presenter:** Jim Marriott, Chief, Aviation Security Branch

**Date/Time:** 1 October (morning coffee break)

**Location:** Assembly Hall Foyer, 4th floor of the Conference Centre

**Topic:** Aviation Indicators

**Presenter:** Jerome Simon, Infrastructure Manager, Economic Analysis and Policy Section

**Date/Time:** 1 October (lunch break)

**Location:** Assembly Hall Foyer, 4th floor of the Conference Centre

**Topic:** Forecasting Activities

**Presenter:** Narjess Abdennebi, Chief, Economic Analysis and Policy Section

**Date/Time:** 1 October (afternoon coffee break)

**Location:** Assembly Hall Foyer, 4th floor of the Conference Centre

## Computers

Eight computer workstations configured with most of the Microsoft Office tools, and two printers will be available at the Internet Café on the first floor of the Conference Centre for participants who wish to access the Internet to use Web-based e-mail services. In addition, three more computer work stations and one printer will be available at the Business Centre on the 4th floor of the Conference Centre.

## Assembly Documentation in Electronic Format

### **ASSEMBLY DOCUMENTATION IN ELECTRONIC FORMAT**

**All Assembly documentation is available at [www.icao.int/a38](http://www.icao.int/a38)**

**For reference publications, go to <https://portal.icao.int/icao-net>, using your user name and password**

## Document Distribution

The Document Distribution area in the Business Centre is located on the fourth floor of the Conference Centre. Its hours of operation will be from 0800 to 1700 hours. Additionally, delegates are invited to note the information provided in ICAO State Letter SA – 38/1 – 13/13, Subject: Thirty-eighth Session of the Assembly, Montréal, 24 September to 4 October 2013 that each delegation will receive a maximum of **two** sets of copies of Assembly documentation. Should an individual wish to obtain a specific paper, it will be possible to get it through the ICAO public web-site.

## Announcements

### **1. Dr. Assad Kotaite Memoirs**

1.1 The book will be on sale throughout the Assembly in the ICAO Commissariat and the Staff Association boutique. The book is also available for purchase through the ICAO website. The price for the hard-cover edition is CAD 37.95 and CAD 23.95 for the soft-cover edition.

### **2. Documentation and personal items left in Conference Rooms**

2.1 Delegates are kindly requested not to leave any documentation behind in the Conference Rooms. Special bins have been placed in the back of each Room for this purpose. In addition, Delegates are also requested not to leave any suitcases or personal belongings in the Conference Rooms or with the attendant for security reasons, and as ICAO cannot be held responsible for any loss of such items.

### **3. Operation of Credentials/Registration Centre on days of Council elections**

3.1 Please note that the Credentials/Registration Centre will suspend its operations today, 1 October, for the Council elections at the Plenary Meeting at 1300 hours, at which time the Credentials Committee will hold its fifth meeting.

3.2 The Credentials/Registration Centre will have a revised schedule of operation from Wednesday to Friday from 0800 to 1000 hours only. For registration outside these hours, please contact Frederic Letullier, Head, Conference Services Unit, at telephone extension 8226 or Armond Shirinyans at telephone extension 6520.

#### **4. Departure of A38 Participants from Montréal-Trudeau Airport**

4.1 For departing participants, the ICAO sign will be displayed at the Montréal-Trudeau Airport in the VIP lane at the security check, normally reserved for business and first class passengers. A38 participants will need to **keep their Assembly badges** for identification purposes to have access to this lane.

#### **5. List of Delegates**

5.1 The List of Delegates has been published on the ICAO public website (<http://www.icao.int/a38>). Amendments to the list (with detailed information) should be notified to the Registration Desk and submitted to the following email address: [registration@icao.int](mailto:registration@icao.int) Revised lists will be issued during the course of the Assembly.

#### **6. Seating Arrangements**

6.1 Seating arrangements for Plenary Meetings are based on the number of participating Member States, the number of registered participants of delegations and the capacity of the Assembly Hall.

6.2 For meetings in Conference Room 1 (fourth floor of the Conference Centre), two seats will be allotted to each Member State delegation (one at table and one behind). Conference Room 6, located on the third floor of the Conference Centre, will be used as overflow room with audio and video capability in the six official languages. For meetings in Conference Room 2 (fourth floor of the Conference Centre), two seats will be allotted to each Member State delegation (one at table and one behind). For meetings in Conference Room 3 (first floor of the Conference Centre) one seat will be allotted to each Member State delegation (one at table). Please note that there are not enough seats to accommodate all Observer delegations in Conference Rooms 1, 2 and 3, due to the limited capacity of the rooms. Therefore, a maximum of one seat per Observer delegation may be allotted on a first-come, first-served basis. One seat will be reserved at the front of the room (marked "Presenter") in order for Observer delegations to present their papers.

6.3 The following link can be used to connect to the live webcast (audio only) of the meetings of the Technical Commission <http://www.icao.int/meetings/a38/pages/default.aspx>.

#### **7. Simultaneous interpretation equipment**

7.1 On top of the table you will find an audio control unit. The language selector gives you the choice of language:

Original	0	Russian	4
English	1	Chinese	5
French	2	Arabic	6
Spanish	3		

## 8. Monitoring Exchange (MX) System

8.1 National Delegations with offices in the ICAO Headquarters premises can follow the proceedings of the Plenary of the Assembly meetings on the MX System by dialling the code numbers on their sets as follows:

	Assembly Hall	CR 1	CR2	CR3	CR5
Speaker	11	11	21	31	41
Arabic	17	17	27	37	47
Chinese	16	16	26	36	46
English	12	12	22	32	42
French	13	13	23	33	43
Russian	15	15	25	35	45
Spanish	14	14	24	34	44

## 9. Early Departure of Participants

9.1 **Early departure of an entire delegation** should be notified in writing to the Secretary General. Such notification may be deposited at the Distribution Satellite on the 4th floor of the Conference Centre.

## 10. Commissariat services

10.1 For the convenience of Delegations and Secretariat, the Commissariat hours of operation throughout the Assembly will be as follows:

Monday to Friday	1200 – 1400 hours 1700 – 1800 hours (after sessions)
Saturday	1200 -1400 hours 1700 -1800 hours (after sessions)

## Staff Association Boutique

We would like to invite you to visit our Boutique located on the first floor of the Conference Centre.

## Special philatelic envelope

On the occasion of the 38th Session of ICAO Assembly (A38), a special philatelic envelope will be issued. This limited-edition envelope can be purchased during the Assembly for CAD 4.00 each from the Staff Association boutique, located on the first floor of the Conference Centre.

This envelope will be sold with two different stamps, both bearing the same cachet/design on the left side.