



## ICAN2014 – Visa requirements and guidance

### 1. General requirements

All travelers to Indonesia must be in possession of a passport that is valid for at least six months from the date of arrival, and have proof (tickets) of onward or return passage. Visa request should not be submitted more than 30 (thirty) days prior to leaving your country and you should allow the Consular Services 10 (ten) business days prior to travel (including the return of your passport).

Passport must contain at least two blank visa pages. The 'amendment' and 'endorsement' pages at the back of the passport does not generally count as blank page and cannot be used for visa and stamp for entry permit purposes.

It is strongly recommended that visitors obtain a valid visa before departure and are encouraged to submit their visa application as early as possible at least 4 (four) weeks prior to the intended date of entry, at the Embassies and Consulates of the Republic of Indonesia abroad.

The list of the **Embassies and Consulates** of the Republic of Indonesia and their addresses are available at <http://kemlu.go.id/Pages/Mission.aspx?l=en>

**Please note that the letter of invitation to the ICAN2014 does not automatically guarantee the issuance of visa for entry into the Indonesian territory.**

For visa application, please provide a letter from government agency/institution which describes the purpose of the visit. Application form must be completed with recent color photographs (passport size) and copy of flight itineraries or tickets and signed by the applicant. The application form can be obtained at the Indonesian Embassies and Consulates. Please be advised that visa to Indonesia must be used within 90 (ninety) days from the date of issuance. Visa applications will be processed by Indonesian Embassies and Consulates once all required documents are completed.

Holders of diplomatic and service passports are recommended to apply the required visas to Indonesian embassies and consulate accredited to their respected countries.



## ICAN2014 – Visa requirements and guidance

### 2. Categories of Visas :

- a) **Visa for free entry:** waives nationals from 15 countries holders of Diplomatic, Official or Service and Ordinary Passports, from the visa requirements to enter the territory of Indonesia for a short visit of up to 30 days.

List of eligible countries: *Brunei Darussalam, Cambodia, Chile, Hong Kong SAR, Ecuador, Macau SAR, Malaysia, Morocco, Myanmar, Laos, Peru, The Philippines, Singapore, Thailand, Vietnam.*

- b) **Visa Exemption for Diplomatic and Official/Service Passport holders :** waives nationals from 47 countries holders of Diplomatic and Official or Service Passports, from the visa requirements to enter the territory of Indonesia for a short visit.

List of eligible countries: *Austria, Afghanistan, Argentina Azerbaijan, Brazil, Bulgaria, Bangladesh, Bosnia and Herzegovina, Belarus, Cambodia, Croatia, Cuba, Colombia, People's Republic of China, Ecuador, France, Hongaria, India, Iran, Kazakhstan, Kyrgyzstan, Democratic People's Republic of Korea, Republic of Korea, Laos, Macedonia, Mongolia, Moldova, Myanmar, Pakistan, Paraguay, Peru, Portugal, Poland, Russia, Slovenia, Serbia, Sri Lanka, Suriname, Switzerland, Slovakia, Turkey, Thailand, Timor Leste, Tunisia, United Arab Emirates, Vietnam, Venezuela.*

- c) **Visa on Arrival :** the Government of Indonesia offers a facility for a short visit not exceeding 30 days which can be applied on arrival at the Soekarno-Hatta International Airport, Jakarta and at the Ngurah Rai International Airport, Bali. Visa on Arrival is **subject to US\$ 35 fee, payable by cash on arrival**. Should the participants, holders of a diplomatic and official or service passports, including all ministers or head of delegations, wish to apply for a Visa on Arrival, the said fee shall apply and be borne on them. Bank facilities are available next to the Visa on Arrival desk in the airport arrivals area for those who need to exchange money to pay the fee. Visa on Arrival can be obtained directly when you are landed at the certain airports and seaport in Indonesia regardless of the purpose of your visits (Business, Tourist, and Social). The Visa on Arrival is neither a work visa nor a visitation visa. Therefore, it cannot be converted to obtain other immigration permits or to other types of visas.

List of eligible countries: *Argentina, Australia, Austria, Algeria, Bahrain, Belgium, Brazil, Bulgaria, Czech Republic, Canada, Cyprus, China, Denmark, Estonia, Egypt, Fiji, Finland, France, Germany, Greece, Hungary, India, Iceland, Ireland, Italy, Japan, Kuwait, Latvia, Libya, Lithuania, Liechtenstein, Luxembourg, Maldives, Malta, Mexico, Monaco, New Zealand, Netherlands, Norway, Oman, Panama, Poland, Portugal, Qatar, Romania, Russia, Saudi Arabia, Slovak*



## ICAN2014 – Visa requirements and guidance

*Republic, Slovenia, Spain, South Africa, South Korea, Suriname, Sweden, Switzerland, Taiwan, Timor Leste, Tunisia, Turkey, Uni Arab Emirates, United Kingdom, United States of America.*

- d) **Other** : nationals from countries not included on the three lists above or countries where there is no Indonesian Embassies and Consulates, will need to apply for a visa at the nearest Indonesian Embassies and Consulates to their country of residence or request to apply conditional Visa on Arrival to the Government of the Republic of Indonesia. Should the participants wish to apply conditional Visa on Arrival, delegation coordinators representing the countries are reminded that they must submit an official note to the Indonesian ICAN 2014 Organizing Committee with each delegate's full name, nationality, passport number and passport's date of expiry, in order to be eligible of this conditional arrangement. A [Letter of Guarantee \(LOG\)](#) will subsequently be provided confirming this conditional Visa on Arrival arrangement. For this conditional arrangement, delegation coordinators are advised to submit the application as early as possible at least 4 (four) weeks prior to the intended date of entry.

**Please bring the Letter of Guarantee(LOG) with you in order to enter and remain in Indonesia and present it along with your passport upon your arrival at the airport or at any other point of arrival.**

