



# ICAO

International Civil Aviation Organization  
North American, Central American and Caribbean Office

## ICAO Global Aviation Dialogues (GLADs) on Market-Based Measures to Address CO<sub>2</sub> emissions from International Aviation

Mexico City, Mexico, 7 to 8 April 2016

### GENERAL INFORMATION

#### 1. Event Venue and Dates

The ICAO Global Aviation Dialogues (GLADs) on market-based measures to address CO<sub>2</sub> emissions from international aviation will take place in Mexico City, Mexico, from 7 to 8 April 2016 at *Centro de Instrucción Internacional de Aeropuertos y Servicios Auxiliares "Roberto Kobeh" (CIASA)*. The schedule of the sessions will be from 9:00 to 17:00 hours.

#### 2. CIASA Address

*Avenida 602, Núm. 161, Zona Federal del Aeropuerto Internacional de la Ciudad de México, C.P. 15620, Delegación Venustiano Carranza, Ciudad de México.* The location map is enclosed at **Attachment A**.

#### 3. Contact

DGAC	CIASA
Lic. Joel Morales Escobar Area Subdirector Email: <a href="mailto:jmoraesc@sct.gob.mx">jmoraesc@sct.gob.mx</a> Tel: + (52-55) 5727 9300 Ext. 18986	Lic. Ricardo Baños García Manager Email: <a href="mailto:rbanosg@asa.gob.mx">rbanosg@asa.gob.mx</a> Tel: + (52-55) 5133 1000 Ext. 2970
Licda. Delia Castellanos Saavedra International Organisms Department Chief Email: <a href="mailto:dcastell@sct.gob.mx">dcastell@sct.gob.mx</a> Tel: + (52-55) 5727 9300 Ext. 18086	Lic. Emma Kobeh González CIASA Training Projects Chief Email: <a href="mailto:emkobeg@asa.gob.mx">emkobeg@asa.gob.mx</a> Tel: +(52-55) 5133 1000 Ext. 2562

#### 4. Participants Registration

The registration of participants will take place on 7 April 2016, from 08:30 to 09:00 hours. For identification and security reasons, it is required that participants carry the badge that will be provided in the registration.

**5. Opening Ceremony**

The opening ceremony will be held on 7 April 2016 at 09:00 hours.

**6. Language**

The event will be conducted in English with simultaneous interpretation into Spanish.

**7. General information**

**a) Temperature**

The minimum temperature usually registered during the month of April is 9°C, meanwhile the maximum temperature can reach the 23°C. The average of humidity is 49%, with precipitations in the afternoons.

For more information on weather visit: <http://www.smn.cna.gob.mx/>

**b) Local time**

GMT – 5:00 Mexico City, Mexico

**c) Currency and credit cards**

The official currency of Mexico is the Mexican Peso (MXN). The estimated exchange rate is MXN \$18.33 per each American dollar (USD).

For more information on the daily exchange rate visit: <http://www.banxico.org.mx/>

It is highly recommended that the currency exchange is done in banks or exchange offices and avoid to exchange in public streets.

The currency types are presented at **Attachment B**.

The international credit cards accepted in the most important hotels, shops, and restaurants are Visa, MasterCard, and American Express.

**8. Health Coverage**

Participants shall have medical insurance or other type of medical coverage in case illness or medical emergency occur, because neither ICAO nor the host Government will be responsible of medical expenses incurred by a participant.

**9. Electricity**

110 — 120 VAC

**10. Airport taxes**

The following airport departure tax is charged (airport use fee):

National Flights	International Flights
USD 22.37	USD 34.78

The airport tax amount is expressed in dollars of United States of America and each month the Mexico City International Airport determines its equivalent in Mexican pesos.

For more information on airport taxes visit: <http://www.aicm.com.mx/negocios/tarifas>

**11. Hotel Information**

The event will be carried out in CIASA, which is located 18Km away from Mexico City downtown, at **15 minutes** away from the hotels near by the airport. The special hotel rates for the event are shown in the following chart:

Hotel	Contact, telephone, and email address	Address / Web site	Rate
<b>Camino Real Aeropuerto (Main hotel)</b>	<p>Contact to make reservations:</p> <p>Miss Berenice Alejo Manager Tel: + (52-55) 3003 0033 Ext. 3500 <a href="mailto:reservas.aer@caminoreal.com.mx">reservas.aer@caminoreal.com.mx</a></p> <p>Miss Nallely Fuentes Asistente Tel: + (52-55) 3003 0033 Ext. 3531 <a href="mailto:reservas2.aer@caminoreal.com.mx">reservas2.aer@caminoreal.com.mx</a></p> <p>Miss Verónica Ortega G. Tel: + (52-55) 3003 0038 <a href="mailto:ventas9.apto@caminoreal.com.mx">ventas9.apto@caminoreal.com.mx</a></p> <p>Reservation reference: “<i>Evento OACI</i>”</p>	<p>Puerto México 80, Peñón de los Baños, Venustiano Carranza, Ciudad de México.</p> <p>It has direct connection to the airport.</p> <p><a href="http://www.caminoreal.com/">http://www.caminoreal.com/</a></p> <p>This hotel will provide daily transportation to CIASA for GLADs participants.</p>	<p>Deluxe single: MXN \$1,523 (includes taxes). This rate will be available by 25 March 2016, after this date the commercial rate will be applied.</p>

Hotel	Contact, telephone, and email address	Address / Web site	Rate
<b>Fiesta Inn Aeropuerto</b>	Reservations: Tel: + (55-55) 5326 6900 Reservation code: "Diálogos de aviación OACI" Código G13TFA@HIA	Boulevard Puerto Aéreo 502, Col. Moctezuma 2da sección, Ciudad de México, México  <a href="http://www.fiestainn.com/">http://www.fiestainn.com/</a>	Single / Double MXN \$1,606.50 (includes taxes). This rate will be subjected to availability.
<b>Courtyard Marriot Aeropuerto</b>	Reservations: Tel: + 0155 4631 4444 (dialing from Mexico) Tel: + 01800 900 8800 (Dialing outside from México) Srita. Liliana Ruiz Armenta Groups Manager <a href="mailto:Liliana.ruiz@marriott.com">Liliana.ruiz@marriott.com</a> Tel: + (52-55) 1102 2020 Clave de reservación: "Diálogos OACI" Referencia: M-5XBYKIL	Sinaloa No. 31, Colonia Peñón de los Baños , Ciudad de México, México  <a href="http://www.marriott.com/mexcy">http://www.marriott.com/mexcy</a>	Single MXN \$2,272.00 (does not include taxes). This rate will be available until 18 March 2016, after this date the commercial rate will be applied.

**Remarks:**

- Delegates shall make their hotel reservation directly in their hotel of preference
- The participants will have to Indicate the hotel contact that will participate in the ICAO event in order the special rates are applied
- The special rate will not apply if the reservation is done through travel agencies
- In case of requiring hotel transportation is necessary to request it in advance at the hotel reception

**Others hotels in Mexico City:**

It is important to highlight that the estimated travel time from the hotels located in Polanco area to CIASA is of **75 minutes**, depending on the traffic; meanwhile, from the hotels located in the Mexico City downtown area are approximately **60 minutes** away from the venue.

**12. Transportation**

The main hotel will provide transportation to participants from the hotel/CIASA/hotel.

### **13. Passport and visa requirements**

A valid passport and a visa are required for some countries. In this regard, participants are requested to fulfill with the formalities **with enough time in advance**, to be able to obtain a visa at any Mexican Embassy, previously to departure.

For more information on the countries that require visa to enter into Mexico, visit: [http://www.gob.mx/inm?page/Paises\\_visa](http://www.gob.mx/inm?page/Paises_visa).

For additional information on embassies and consulate in Mexico, visit: <http://directorio.sre.gob.mx/index.php/representaciones/misiones-extranjeras-acreditadas-en-mexico>.

### **14. Commercial and bank schedule**

The commercial schedule is from Monday to Friday from 8:00 to 18:00 hours.

Generally, the customer service schedule in banks is from 8:00 to 16:00 hours from Monday to Friday. There are some bank agencies opened until 19:00 hours.

ATMs are available to users 24 hours a day. It is not recommended to use ATMs during night.

### **15. Taxes and gratuities**

All purchases in Mexico are taxed with 16% (IVA), included in the final price.

### **16. Transportation**

Five methods of transportation are suggested in Mexico City.

#### **a) Taxi**

It is recommended to use authorized taxis stands, the contact information of such taxis can be provided by the hotel. The authorized taxis stands near by CIIASA are the following:

- Taxi Seditax: + (52-55) 5785 0170
- Taxi 300 Yellow Cab: Tel: + (52-55) 5785 7949  
Web: <http://www.yellowcab.com.mx/>
- Taxi Excelencia: + (52-55) 2598 3384  
Web: <http://taxisexcelencia.com/>

**b) Subway**

The cost of the ticket per trip is of MXN\$5.00, with a Schedule from Monday to Friday, from 5 to 24 hours, Saturdays from 6 to 24 hours.

For your convenience and safety avoid to use the main lines and transfer stations in peak time, which is between 8:00 – 10:00 hours and 17:00 – 20:00 hours.

For more information on this type of transportation visit:

<http://www.metro.cdmx.gob.mx/>

**c) Bus**

This type of transportation is recommended for short trips or to go to places where no other transportation means are available. The destination of the transportation is marked in the front of the bus. The cost depends of the distance of the trip and ranges between MXN\$3.50 and 6.00.

**d) Metrobus**

The payment for the service is done through an electronic card of the Metrobus, its cost is of MXN\$16.00 and includes the cost of the card (MXN\$10.00) and a trip (MXN\$6.00). The service to the airport in line 4 has a cost of MXN\$30.00.

The schedule of the service is from 5:00 to 24:00 hours, depending of the route and station.

For more information on this mean of transportation, visit:

<http://www.metrobus.cdmx.gob.mx/>.

**e) Car rental**

It is possible to rent cars on a daily basis with limited mileage up to a weekly or monthly plan with unlimited mileage, the costs depend on the model, unit, and type of plan.

For more information on this type of transportation at the airport visit:

<http://www.aicm.com.mx/pasajeros/transporte/renta-de-automoviles>

**Remark:** The safety recommendations are the common in every city, such as carry only the necessary amount of money and not to unnecessary exhibit precious jewelry.

**17. Emergency telephones**

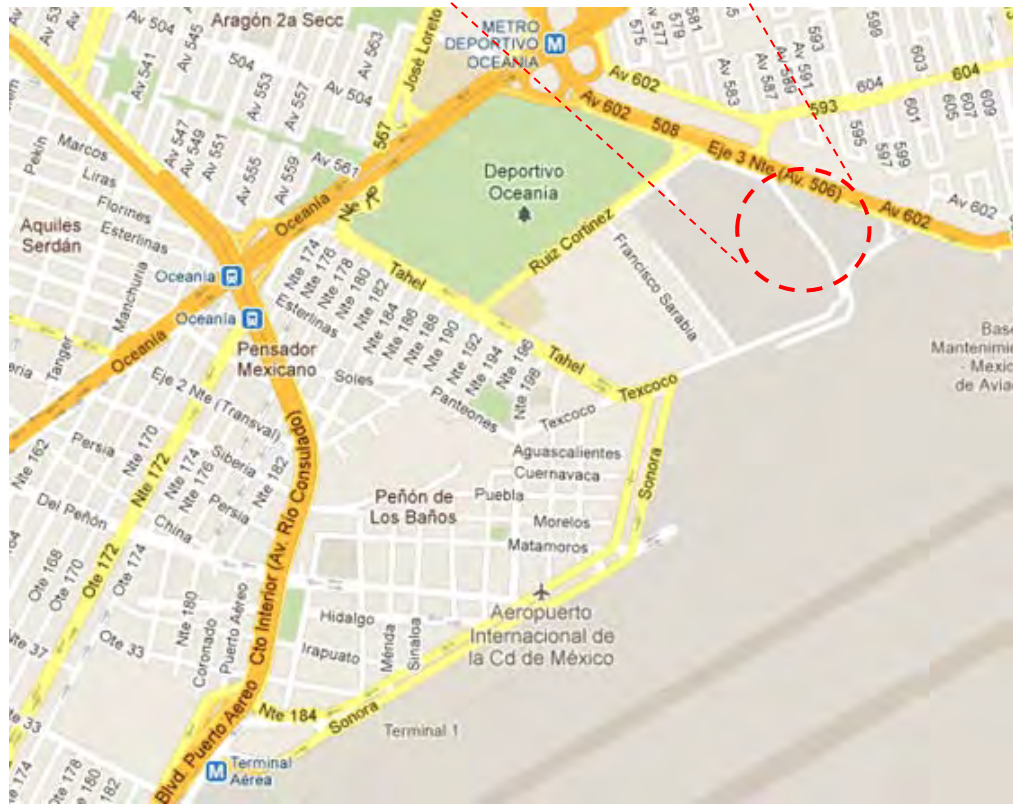
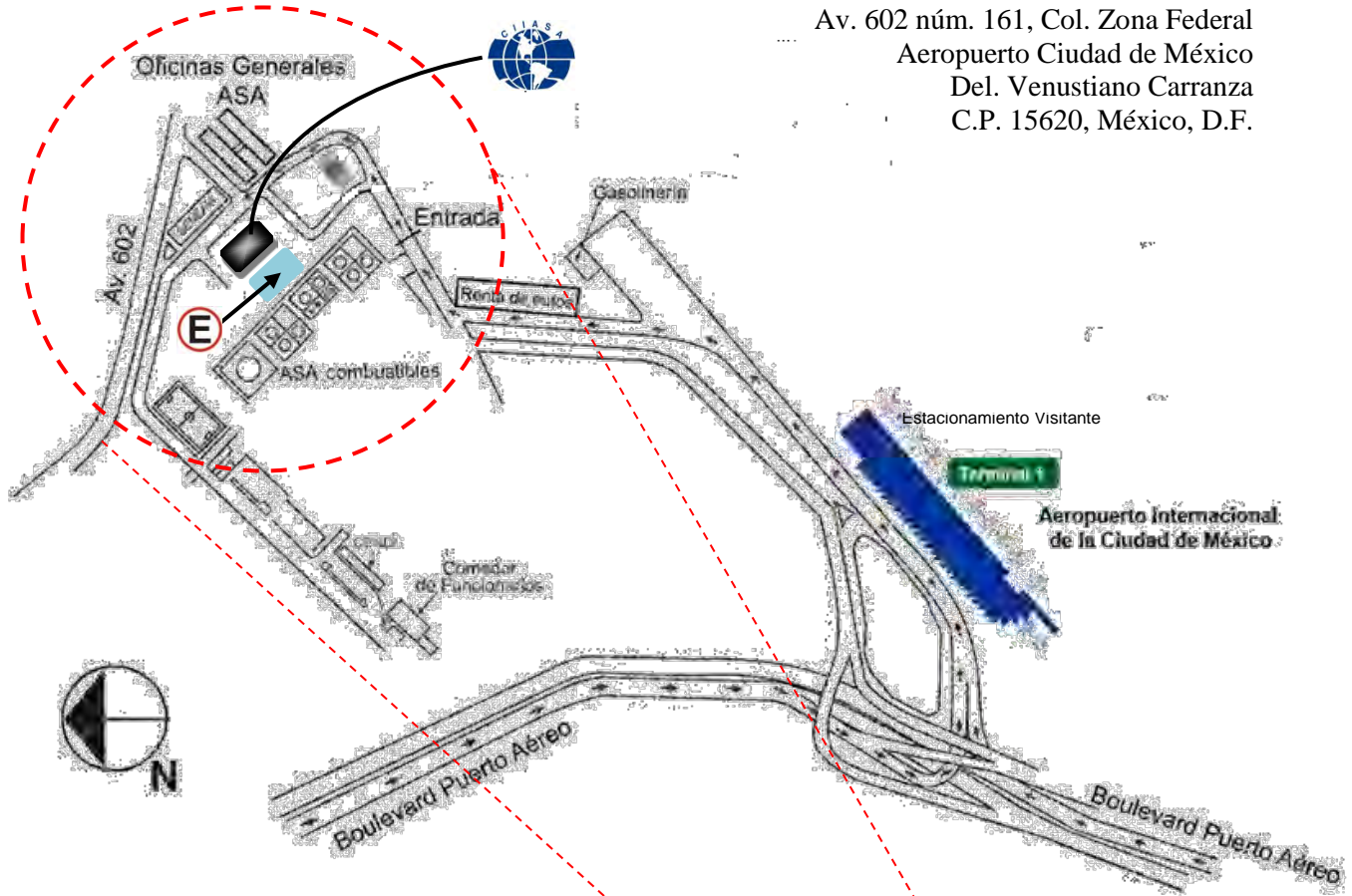
<b>Number</b>	<b>Service</b>	<b>Function</b>
<b>066</b>	<b>SSP-DF Emergencies</b>	They take care of robberies, assaults, accidents and offer help to citizens requiring support from police, ambulances, firefighters, civil protection, etc.
<b>061</b>	<b>PGJ-DF Emergencies</b>	Supports all type of emergencies related with entities as Red Cross or Firefighters.
<b>065</b>	<b>Red Cross</b>	Attention of medical emergencies resulted from illness or accidents.
<b>068</b>	<b>Firefighters</b>	Take care of forest fires, houses, garbage dumps, crashes, rollovers, fallen trees, support with floods, etc.
<b>5658-1111</b>	<b>LOCATEL</b>	Provided information: traffic violation system, IMECA, Integrated Territorial Program (PIT), “Hoy No Circula” (information regarding which cars are not permitted to be used), Catalog.

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# APPENDIX A

## LOCATION MAP

Av. 602 núm. 161, Col. Zona Federal  
Aeropuerto Ciudad de México  
Del. Venustiano Carranza  
C.P. 15620, México, D.F.





## APPENDIX B

### MEXICAN CURRENCY TYPES

#### *Monedas*



10 pesos



5 pesos



2 pesos



1 peso



50 centavos



20 centavos



10 centavos



5 centavos

#### *Billetes*



20 pesos



50 pesos



100 pesos



200 pesos



500 pesos



1000 pesos

The bills have several SECURITY ELEMENTS to avoid forgery. Some of these elements can be detected by the senses, touch and sight, other require special devices. The security elements in paper bills and polymer are the following:

**BILLETES DE POLIMERO**



**TOUCH**



Transparent window with relief sensible when is touched

**SIGHT**



Thread



Watermark



Perfect registry

**TURN**



Elements that change color

**BILLETES DE PAPEL**



**TOCA**



Transparent window with relief sensible when is touched

**SIGHT**



3D Thread



Watermark

**TURN**



Elements that change color



Decreasing text