



FAL/12-WP/92
24/3/04

FACILITATION (FAL) DIVISION — TWELFTH SESSION

Cairo, Egypt, 22 March to 2 April 2004

DRAFT INTRODUCTION

Site and Duration of the Session

1. The Twelfth Session of the Facilitation Division of the International Civil Aviation Organization was held in Cairo, the Arab Republic of Egypt from 12 March to 2 April 2004 at the invitation of the Government of Egypt. The opening welcoming ceremony was held in the Cheops Auditorium of the Cairo International Conference Centre and was addressed by General Ahmed Shafique, the Honourable Minister of Civil Aviation of Egypt, Dr. Assad Kotaite, President of the Council of ICAO and His Excellency Dr. Atef Obeid, Prime Minister of Egypt (Text of opening addresses are attached as **Appendix 1**).

Officers of the Division

2. Air Vice-Marshal M. El Bagoury (Egypt) was elected Chairman of the Division for the Twelfth Session; Mrs. M. Munyagi (Tanzania) was elected First Vice-Chairman; and Mr. M. Awan (Pakistan) was elected Second Vice Chairman.

3. The Division established two committees, the Chairmen of which were:

Committee 1: Mr. T. Li (China)
Committee 2: Mr. A. Auer (Switzerland)

and the Vice-Chairmen of which were:

Committee 1: Mr. A. Aziz Alankary (Saudi Arabia)
Committee 2: Mr. G. Hanna (Australia)

Secretariat

4. Overall direction of the Secretariat of the Division was undertaken by Ms. Mary McMunn, Chief, Facilitation Section of ICAO who also served as Secretary of the Division. The Secretaries of the Committees were:

Committee 1: Dr. R.I.R. Abeyratne (Acting Coordinator/Air Transport Programmes, Air Transport Bureau)

Committee 1: Mr. J. Thaker (Technical Officer/Facilitation Section)

5. Ms. H. Biernacki, Mr. M.E.B. Zarroug and Mrs. Magda Boulos acted as Assistant Secretaries.

6. Administrative services were provided under the supervision of Mr. M. Blanch, Chief, Conference and Office Services Section; Mr. J. Daoust, Chief, Printing Services; Mr. Y. Beliaev, Chief Language Services/Russian Translator/Revisor; Mr. P. Butler, Translator/Revisor; Mrs. R. Ezrati, Chief Interpreter; Mrs. D. Rahmani, Document Control and Remote Translation Coordinator; Mrs. L. Dery-Crawford, Office Automation Coordinator; Ms. D. Provencher, Office Automation Coordinator; Mrs. R. Zagoritis, Supervisor, Registration; Mr. N. Amaya, Supervisor Distribution and Mr. A. Trad, Administrative Officer in the MID Regional Office.

7. In addition to the above, Secretariat Services were provided by Mrs. J. Nounou, Miss K. Denman, Mrs. S. Joseph, Miss H. Manentis, Mrs. N. Souto and Mrs. W. Kiley-Valiquet.

Agenda and Rules of Procedure

8. The Agenda, presented by the Air Transport Committee, was adopted without comment as follows:

1. Developments since the Eleventh Session of the Division
2. Facilitation and security of travel documents and border control formalities
 - 2.1 Machine readable travel documents (MRTDs)
 - 2.2 Biometrics
 - 2.3 Crew identity documentation
 - 2.4 Advance passenger information (API)
 - 2.5 Implementation of aviation security
3. Implementing modernized provisions for facilitation and security in air cargo service operations
 - 3.1 Facilitation of cargo clearance
 - 3.2 Security
4. Controlling travel document fraud and illegal migration
5. Modernizing airport facilities and service delivery systems
 - 5.1 Revision of Annex 9, Chapter 6
 - 5.2 National, regional and airport FAL programmes
6. International Health Regulations (IHRs)
7. Other facilitation matters
 - 7.1 Assistance to accident victims

9. The annotated Agenda (FAL/12-WP/1) is reproduced as **Appendix 2**. The theme for the meeting was “*Managing Security Challenges to Facilitate Air Transport Operations*”.

10. The rules of procedure were the *Standing Rules of Procedure for Meetings in the Air Transport Field* (Doc 8683-AT/721) and *Directives of the Council concerning the Conduct of ICAO Meetings* (Doc 7986-C/915).

Attendance

11. The Division was attended by (397) representatives from (79) Contracting States of ICAO and observers from (17) International Organizations.

12. The following Contracting States of ICAO were represented at the Division.

Algeria	Hungary	Republic of Korea
Argentina	India	Republic of Moldova
Australia	Indonesia	Romania
Austria	Ireland	Russian Federation
Bahrain	Italy	Saint Lucia
Belgium	Japan	Saudi Arabia
Brazil	Kenya	Singapore
Burundi	Kuwait	South Africa
Cameroon	Lebanon	Spain
Canada	Libyan Arab Jamahiriya	Sri Lanka
Central African Republic	Lithuania	Sweden
Chile	Malawi	Switzerland
China	Malaysia	Thailand
Côte d'Ivoire	Mauritius	Togo
Cuba	Mexico	Tunisia
Czech Republic	Morocco	Turkey
Democratic Republic of the Congo	Namibia	Uganda
Egypt	Netherlands, Kingdom of the	United Arab Emirates
Ethiopia	New Zealand	United Kingdom
Fiji	Nigeria	United Republic of Tanzania
Finland	Norway	United States
France	Oman	Uruguay
Gabon	Pakistan	Uzbekistan
Germany	Philippines	Venezuela
Ghana	Poland	Yemen
Greece	Portugal	Zambia
	Qatar	

13. Palestine attended as an Observer.

14. The following Organizations attended as Observers:

ACI	–	Airports Council International
AFCAC	–	African Civil Aviation Commission
EC	–	European Community
ECAC	–	European Civil Aviation Conference
IAOPA	–	International Council of Aircraft Owner and Pilot Associations
IATA	–	International Air Transport Association
IBAC	–	International Business Aviation Council
IFALPA	–	International Federation of Air Line Pilots' Associations
IMO	–	International Maritime Organization
ITF	–	International Transport Workers' Federation
LACAC	–	Latin American Civil Aviation Commission
SITA	–	Société Internationale de Télécommunications Aéronautiques
TIACA	–	International Air Cargo Association
UNHCR	–	UN High Commissioner for Refugees
WCO	–	World Customs Organization
WTO	–	World Tourism Organization

15. The list of participants is presented in **Appendix 3**.

Documentation

16. The list of working papers considered by the Division is presented in **Appendix 4**.

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