



## FACILITATION (FAL) DIVISION — TWELFTH SESSION

Cairo, Egypt, 22 March to 2 April 2004

### ORGANIZATION PLAN FOR THE DIVISION

(Presented by the Secretariat)

#### REFERENCES

FAL/12-WP/1 (Agenda)  
Doc 7986-C/915

#### 1. INTRODUCTION

1.1 The proposed Organization Plan for the Division is presented below. The plan is based on the establishment of a Plenary and two deliberative committees (“1” and “2”) to deal with working papers presented under the related agenda items. No committee will be meeting while the Plenary is in session.

1.2 The Plenary's main task will be to consider recommendations of the Division to amend Annex 9 (“A”-type recommendations) as well as other recommendations (“B”-type recommendations) proposed by the two deliberative committees, in addition to considering item 1 of the Agenda.

1.3 Passenger matters will primarily be assigned to Committee 2. All other matters, including security-related subjects, the entry and departure of aircraft and general aspects of Agenda Item 7, will initially be assigned to Committee 1. This will result in the following allocation of assignments:

Committee	Assignments (Agenda items and sub-items)	Relevant Annex 9 provisions
Committee 1	Items 2.5, 3, 5, 6 and 7	Chapter 2 Chapter 4 Chapter 6 Chapter 8 Relevant Appendices
Committee 2	Items 2, 2.1, 2.2, 2.3, 2.4 and 4	Chapter 1 Chapter 3 Chapter 5 (proposed) Relevant Appendices

1.4 A detailed assignment of working papers to the two deliberative committees with a proposed schedule for the completion of each item will be published later. A Steering Committee will be established in accordance with the *Directives of the Council concerning the conduct of ICAO meetings*, (Doc 7986-C/915) to monitor the Division's progress and adjust the timetable and Committee assignments as required.

## 2. PROVISIONAL TIMETABLE FOR THE TWELFTH SESSION OF THE FACILITATION DIVISION

MARCH					
DAY	DATE	HOURS	PLENARY	COMMITTEE 1	COMMITTEE 2
Monday	22	AM	(Opening)	—	—
		PM	(item 1)	—	—
Tuesday	23	AM	(item 1)	—	—
		PM	—	(item 3)	(item 2)
Wednesday	24	AM	—	—	(item 2)
		PM	—	(items 3, 2.5)	—
Thursday	25	AM	—	—	(item 2)
		PM	—	(items 2.5, 5)	—
Friday	26	AM	—	(items 5, 7)	(item 2)
		PM	—	Reserved for any item not completed in previous meetings.	
Monday	29	AM	—	(item 6)	(item 4)
		PM	—	(item 6)	(item 4)
Tuesday	30	AM	—	—	(item 4)
		PM	—	(items 6, 7)	(item 4)
Wednesday	31	AM	—	Reserved for report work (Secretariat)	
		PM	(Draft report)	—	—
APRIL					
Thursday	1	AM	(Draft report)	—	—
		PM	(Draft report)	—	—
Friday	2	AM	(Draft report)	—	—