

**The Asia-Pacific Regional Runway Safety Seminar
Bali Date 21 – 24 May 2012**

ADMINISTRATIVE ARRANGEMENTS

TRANSPORTATION

Participants/delegates have to make own transportation arrangements upon arrival at the airport a from hotel to the meeting venue- taxi service in Bali is very efficient. Nevertheless there are various of transportation to get around Bali ranging from traditional types of transportation to the high class car. There are bicycles, public buses, taxis, rented cars and motorcycles and cruises.

IMMIGRATION & VISA REQUIREMENTS -

Eleven countries and territories are eligible for a “Visa Free” facility for non-exetendable 30 days. **Please consult your country’s Indonesian Embassy for more information on visa requirements.**

Attendees are responsible for obtaining their own our visa, if necessary. If you require an original invitation letter to obtain your visa, please contact Ms. Wahyu Dwi Agustini at wahyudwiagustini@yahoo.com.

Visitor holding valid passports from certain countries can obtain either a 7 day or 30 day non-extendable visa at any of the 15 airports and 21 seaports designated as “ international gateways” by the Indonesian Immigration department. The fee for this visa, payable upon landing, is US\$10 for a 7 day visa and US\$25 for a 30-day visa. It is strongly suggested that you should contact the nearest Indonesian Embassy. Please visit Ministry of Foreign Affairs Republic of Indonesia website for information of Indonesian Embassy in your country.

All delegates must hold passports that are valid for at least **six months** after their time of arrival in Indonesia.

Entry visa to Indonesia should be obtained from the Indonesian Embassies/Consulate Generals in the respective 49 Countries. Please contact the Indonesian Embassy at least **1 (one) week** in advance. Some charges as appropriate may be levied in the process.

Note that an airport departure charge of Rp. 150.000 applies to international destination.

CUSTOMS REGULATIONS

The carrying of narcotic drugs, arms and ammunition into the territory of the Republic of Indonesia is strictly prohibited. Offenders are subject to strict and severe punishment.

Delegates may bring with them duty-free goods with a declared value not exceeding US\$ 250 per person. Travelers bringing in goods for temporary importation will be required to leave a deposit at the port of entry; the refund of deposit will be made when the goods are taken out of the country.

No restriction is imposed as to the maximum amount of foreign currency allowed to be brought in. However, foreign currency worth more than Rp.100 million must be declared to the custom authority upon arrival at the first port of entry.

WEATHER AND CLOTHING

The weather in Bali is generally warm and humid. The average temperature is in ranges from a low of 23 to around 33 degrees Celsius. Since the current weather condition in Indonesia could experience dramatic change, we recommend to all participants to prepare all the necessary clothing and umbrella.

The dress code for all meetings and functions are formal / lounge suit

HEALTH AND VACCINATION

International health certificates for smallpox and cholera are not required. Evidence of valid yellow fever vaccinations are required only of travelers coming from infected areas.

All delegates are requested to notify the Organizing Committee in advance of any dietary restrictions or requirements.

INSURANCE

The Government of Indonesia **shall not** be responsible for personal accidents or damage to the private property of delegates. It is highly advisable for delegates to make their own arrangements with respect to personal insurance.