



## ICAO/GCAA GLOBAL SEARCH AND RESCUE FORUM

FAIRMONT BAB AL BAHR HOTEL, ABU DHABI

21 - 22 JUNE 2010

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# EXHIBITORS MANUAL

## 1. Exhibition Dates, Times and Location

*Location:* Fairmont Bab Al Bahr Hotel  
Between The Bridges  
P.O. Box 114304  
Abu Dhabi  
United Arab Emirates

*Exhibition Schedule:* Monday, 21 June from 09:00–16:30;  
Tuesday, 22 June from 09:00–16:30.

*Floor Plan:* [Click here](#) to view a detailed image of the exhibition floor plan.

The exhibition will be held adjacent to the conference hall. The sponsored hospitality events will take place in the exhibition area except for the gala dinner.

## 2. Exhibition Set Up and Tear Down

The exhibition area will be made accessible for exhibitors to set up their table top displays on Sunday, 20 June from 18:00–21:00. Packing display materials will commence following the conclusion of the Forum.

## 3. On-Site Registration

On-site registration is compulsory. The registration desk will be open on Monday, 21 June from 07:30–12:00.

## 4. Promotional Materials

Promotional materials must not promote military applications or make reference to the Republic of Taiwan.

## 5. Furniture and Electrical Installations

The hotel will provide one table top and two chairs for each exhibitor. Should you require any other items (additional chairs, flower arrangements, extension cables, etc.) please contact Melroy Vas, Events Manager: +971 5 654 3139 or [Melroy.Vaz@Fairmont.com](mailto:Melroy.Vaz@Fairmont.com)

*All on-site electrical work must be approved by the hotel.* Exhibitors installing electrical equipment to their own displays must ensure that such installations conform to local regulations and will be subject to inspection and approval before connection to the mains supply. The UAE voltage is 220V for a maximum of 15 ampere.



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### 6. Exhibition Services

GCAA appointed **The Streamline Marketing Group** as the official exhibition services provider. [Click here](#) to view information about The Streamline Marketing Group's services. For any inquiries, please contact Mihaela Vincent at [mihaela@smg-online.com](mailto:mihaela@smg-online.com).

### 7. Transportation and Customs

A customs broker has not been appointed for this event. Your company is responsible for all customs procedures and declarations. For further information, please contact The Fairmont Bab Al Bahr Hotel, Melroy Vas, Events Manager: +971 2 654 3139 or [Melroy.Vaz@Fairmont.com](mailto:Melroy.Vaz@Fairmont.com).

### 8. Shipping

To facilitate the United Arab Emirates Customs clearance, it is **strongly recommended** that all exhibition materials are sent by courier (to track from collection to delivery) to:

Mr. Melroy Vas  
Conference and Events Manager  
Fairmont Bab Al Bahr Hotel  
Between The Bridges  
P.O. Box 114304  
Abu Dhabi,  
United Arab Emirates  
Telephone: +971 2 654 3139

Materials for: ICAO/GCAA Global Search and Rescue Conference June 21-22, 2010.

The exhibition materials should arrive not later than **15 June 2010**.