



ASSEMBLY - 36th SESSION

Number 7
25/9/07

The ICAO Daily Bulletin, which will be issued early in the morning of each working day of the Assembly, will contain the schedule of meetings for the day of issue; a brief summary of the previous day's work of the Assembly; a calendar of social functions; and announcements of general interest.

Schedule of Meetings: Tuesday, 25 September 2007

Eight Executive Committee	0930 hours	Conference Room 1 (4th floor of the Conference Centre)
Second Economic Commission	0930 hours	Conference Room 3 (1st floor of the Conference Centre)
Second Budget Working Group	0930 hours	Conference Room 5 (3rd floor of the Conference Centre)
Seventh Plenary Meeting	1430 hours	Conference Room 1 – 2 (4th floor of the Conference Centre)
Third Technical Commission	1430 hours	Conference Room 3 (1st floor of the Conference Centre)

NOTE: The Third Technical Commission will be held today at 1430 hours in Conference Room 3.

EMERGENCY MEDICAL CARE

Monday - Friday

0900 - 1700 hours

Extension 8212

The Medical Consultant's Office is located on the fourth floor of the Office Tower, Room 4.25, telephone extension 8212. A nurse will be on duty at that location from 0900 to 1700 hours for the duration of the Assembly. If an emergency occurs, and the nurse cannot be reached, the Social Security and Welfare Unit, also located on the fourth floor, Room 4.35.28, telephone extension 8236 or 8237, will take appropriate action to obtain medical assistance.

Participants seeking medical attention can obtain from their hotel management the location and telephone number of a doctor in their hotel or nearby.

The closest hospital to the ICAO premises is the McGill University Health Centre (Royal-Victoria Hospital), telephone (514) 934-1934.

Most hospitals have an emergency service open 24 hours a day.

Ambulance service may be obtained through a doctor or Urgences-Santé, telephone 911.

Delegate/visitor access to Office Tower

- 1) **Please note that security will not allow any delegate into a conference room without a meeting badge.**
- 2) In order to assist visitors (delegates and non-delegates), delegations should submit to Security via e-mail (security@icao.int or from delegations within the Headquarters by the ICAO site **Security HQ**) and cc to COS CONF on ICAO site, a list of all visitors expected at their delegation or the conference each day and should revise the list daily. Without such a list, Security will be required to phone delegations before allowing a visitor (not on the list) access to the Office Tower.

For any inquiries, please contact C/COS or BSO at extension 8227.

Thank you for your understanding and cooperation.

Building Security

Security guards have strict instructions not to allow access to the ICAO premises to persons not wearing an ICAO Building Security Pass. The pass must be worn visibly at all times while on the premises.

The Assembly lapel badge, which is issued to each participant upon registration, will serve as building security pass and permits access to the Conference Centre and the office tower. Although special care should be taken not to lose these badges, registration personnel will provide replacements upon proper identification.

Security passes of a different colour will be issued to persons accompanying participants if they wish to attend meetings and social functions.

Yesterday's meetings

Sixth Executive Committee Meeting

At its Sixth Meeting, held on Monday, 24 September, at 0930 hours, the Executive Committee completed its consideration of Agenda Item 19: Technical cooperation — Activities and policy on technical cooperation provided under the United Nations Development Programme (UNDP) and through Trust Fund (TF) arrangements during the period 2004 – 2006, documented in WP/49 presented by the Council.

The Committee also completed deliberation of Agenda Item 20: Transition to a new policy on technical cooperation, based on WP/48 presented by the Council and WPs/222 and 223 and Corrigendum No.1 (Colombia), WP/117 (Portugal on behalf of EC, ECAC and EUROCONTROL) and WP/138 (LACAC).

On the basis of WP/28, presented by the Council, consideration of Agenda Item 21: Assembly resolutions to be consolidated or to be declared no longer in force, was completed.

The Committee began its consideration of Agenda Item 23: Increasing the effectiveness of ICAO, with the introduction of WP/40 (*Enhancing the effectiveness of the Assembly - Amendment of certain rules of the Standing Rules of Procedure of the Assembly*) and WP/60 (*Report on implementation of Assembly Resolutions A31-2, A32-1, and A33-3*), both presented by the Council, and WP/284 Revised (Canada). Discussion of WP/284 Revised was carried over to the Committee's Seventh Meeting.

Seventh Executive Committee Meeting

The Committee resumed and completed its consideration of Agenda Item 23 with the introduction of WP/135 Revision No. 1 (Colombia), WP/154 (Antigua and Barbuda, Barbados, Dominica, Grenada, Guyana, Haiti, Jamaica, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Suriname, and Trinidad and Tobago), WP/241 (Austria, Belgium, the Netherlands, Luxembourg, Ireland and Switzerland; ABIS Group), and WP/253 (Cameroon on behalf of the African States). WP/258 (ACAC) was also discussed.

Under Agenda Item 7: Annual Reports of the Council to the Assembly for 2004, 2005 and 2006, the Committee completed consideration of two working papers presented by the Council: WP/44 and Corrigendum No. 1 (*Report on the compliance with and implementation of the principle of equitable geographical representation in posts of the Secretariat of ICAO (Resolution A24-20)*) and WP/149 (*Report on the recruitment and status of women in ICAO*).

The Executive Committee then examined Agenda Item 62: Report of the High-level Meeting on a Comprehensive Regional Implementation Plan for Aviation Safety in Africa on the basis of WP/273 presented by the Council.

In closed meeting, the Executive Committee began its consideration of Agenda Item 24: Term limits for the Offices of Secretary General and President of the Council, on the basis of WP/3 presented by the Council and WP/136 (LACAC). Discussion of the item would continue at the next Executive Committee Meeting scheduled for Tuesday, 25 September at 0930 hours.

Economic Commission

The Economic Commission, at its 1st meeting on Monday, 24 September at 0930 hours elected Mr. C.D. Martinez (Venezuela) and Ms. C. Kapwepwe (Zambia) as First and Second Vice-Chairmen respectively.

The Commission completed its consideration of Agenda Items 7, 8 and 39. The Commission also considered Agenda Item 40 in part. Under Agenda Item 39, the Commission considered a paper on the prevention of the introduction of invasive alien species by air (WP/19), and approved a resolution attached thereto. The Commission also considered WPs 18, 145, Rev. 1 and 168.

Papers considered under Agenda Item 40 were WPs 16, 102, 104, 107, 194, 227, 228, 267, 281, 99, 105 and 106. Information papers considered were 79, 142, 177, 65 and 159. Consideration of the remaining topic, i.e. exogenous factors affecting civil aviation under Agenda Item 40 was carried over to the Commission's second meeting.

Legal Commission

The Legal Commission held its third meeting on Monday, 24 September 2007, at 1545 hours, presided by its Chairperson, Ms. Siew Huay Tan (Singapore).

The Commission considered WPs/294, 296, 297 and 301 as well as DP-LE/1, containing the texts of the draft reports of the Commission on the General Section, Agenda and Working Arrangements and Agenda Items 7, 8, 45, 46, 47 and 48. The Commission approved the draft reports with a few amendments. The Commission recommended that the draft reports be referred to the Plenary for adoption.

Administrative Commission

The **Administrative Commission** held its third meeting on Monday, 24 September 2007 at 1430 hours.

Agenda Item 14: International Financial Facility for Aviation Safety (IFFAS) WP/25, EX/3 was referred to the Administrative Commission from the Executive Committee. The Administrative Commission noted the intervention by different delegates that took the floor and will make reference to this in order to regulate the future way in which the costs are assessed.

The following working papers were cleared by the Commission:

- 1) WP/203 AD/17 Draft text for the Report on Agenda Items 52, 56, 57, 58, 59 and 7;
- 2) WP/204 AD/18 Draft text for the General Section of the Administrative Commission's Report and for the Report on Agenda Items 50, 51, 54, 55, 60 and 61; and
- 3) WP/211 AD/20 Draft text for the Report on Agenda Item 53.

The Commission also tabled WP/299 AD/21 Report of the Contributions Working Group on Agenda Item 53 approved by its Chairperson. The Commission approved this working paper on behalf of the Contributions Working Group.

Other business:

The Secretariat updated the Administrative Commission on questions raised at the first meeting of the Budget Working Group on Friday, 21 September 2007. These focused on the number of envisaged early staff separations, the amounts appropriated in support of the same, the estimated amount of carry forward to 2008 and the Organization's ability to perform effectively its functions in the area of interpretation and translation notwithstanding the planned reduction of posts in the area of Languages.

The meeting closed at 1520 hours; the next meeting of the Commission will be held on Wednesday, 26 September 2007, at 1430 hours, in Conference 3 on the 1st Floor.

The second meeting of the **Budget Working Group** is scheduled for Tuesday, 25 September 2007 at 0930 hours, in Conference Room 5 on the 3rd Floor.

It should be noted that the second **Contributions Working Group** meeting previously scheduled for **Tuesday**, 25 September 2007, at 1430 hours has been **cancelled**.

Social Functions

As a convenience to delegations, so that they may know the dates on which functions have been planned by various hosts, the Secretary General publishes the following list. It comprises only those functions which have been notified to his Office, and for which in each case **the host will extend individual invitations**, unless specified otherwise. This schedule is subject to change.

Tuesday, 25 September 2007

Reception by Aviation and Allied Business
Delta Centre-Ville Hotel, Salon Cartier A and B
1830-2100 hours

Reception by the NAFISAT and SADC VSAT Networks
Delegates' Lounge, 3rd Floor
1800 to 2100 hours

Delegations wishing to reserve dates for social functions or to make changes to the above list are requested to contact Mrs. Anna Mattei, Office of the Secretary General (ext. 8042).

Note: Individual messages and invitations submitted to the Document Satellite for distribution should bear - in addition to the name - the addressee's State or Organization.

Social Events

ICAO has organized a programme of activities for persons accompanying participants to the Assembly. A copy of the programme was delivered to each participant registered with company, and extra copies are available at the Information Desk on the first floor of the Conference Centre.

In addition, attached to the ICAO Daily Bulletin, you will find a **PINK SHEET** entitled "**2007 SCHEDULE OF ACTIVITIES**" which is a summary of all the activities included in the programme. **This schedule will be updated on a daily basis.** We would therefore ask the delegates to please detach the pink sheet from the Daily Bulletin and have it over on a daily basis to their accompanying persons.

ICAO Information Area

Beginning Tuesday, 18 September 2007, the ICAO A36 Information Area will be open daily, through 27 September. You are invited to visit the information Area which is located in the Lobby of the Assembly Hall.

The Information Area is a unique opportunity for all Delegates to become better acquainted with the work being carried out by the Secretariat on behalf of the Organization's Contracting States. It is also a timely opportunity to meet Secretariat staff members to whom you can address your questions on all aspects of ICAO's work.

25 September: *Air Navigation Bureau / Safety & Security Audits Branch*

Gender Programme

26 September: *Air Transport Bureau / Air Navigation Bureau*

Gender Programme

27 September: *Technical Co-Operation Bureau*

Gender Programme

Computers

Twenty computer workstations configured with most of the Microsoft Office tools, and two printers will be available at the Internet Café on the 4th floor of the Conference Centre near the escalators for participants who wish to access the Internet to use Web-based e-mail services.

Telephones

Long-distance telephone cards will be available for sale at the Staff Association Boutique. Telephones have been installed on the 1st floor of the Conference Centre, next to the Registration area and on the 4th floor of the Conference Centre, next to the Document Distribution area.

Assembly Documentation in Electronic Format

ASSEMBLY DOCUMENTATION IN ELECTRONIC FORMAT

All Assembly documentation is available at www.icao.int/assembly36

For reference publications, go to www.icao.int/icaonet ("Electronic publications"), using **XXa36del** as the access code

Delegates may contribute to the environment preservation and facilitate Assembly organization by using documentation in electronic format. All Assembly documentation is available on the ICAO public website (www.icao.int) and reference publications are accessible through the password-protected ICAO-NET (www.icao.int/icaonet), under "Electronic publications". Computers and printers are available in the Internet Café located on the 4th floor of the Conference Block.

Document Distribution

The Document Distribution area is located on the 4th floor of the Conference Centre. Its hours of operation will be from 0830 to 1700 hours. Additionally, delegates are invited to note the information provided in the State Letter SA 36/3 – 07/28, Subject: Thirty-six Session of the Assembly, Montreal, 18 to 28 September 2007 that each delegation will receive a maximum of six sets of copies of Assembly documentation. Should an individual wish to obtain a specific paper, it will be possible to have it through the ICAO public web site.

Announcements

1. List of Delegates

1.1 Amendments to the second issue of the List of Delegates, which was distributed on Saturday, 22 September 2007, should be notified to the Registration Desk. Further revisions of the List of Delegates will be issued accordingly.

1.2 For security reasons, the Montreal hotel/residence addresses of participants are not given on this list, but the document distribution box number is shown for ease of contact.

2. Minutes of Meetings

2.1 While every effort will be made to issue draft minutes as expeditiously as possible, it must be appreciated that working papers needed for meetings in progress have to be given priority over minutes. Therefore, at times of heavy workload delays may occur with the issue of draft minutes.

3. Seating Arrangements – Commissions and Committees

3.1 Due to the room configuration and number of seats in each of the meeting rooms, the following seating arrangements will be in place for the meetings of the Executive Committee and Commissions.

3.2 Please note that the Assembly Hall on the 4th floor will be separated into:

Conference Room 1 located on 4th floor (Executive Committee)

Conference Room 2 located on 4th floor (Technical Commission – Legal Commission)

Conference Room 3 is located on the 1st floor across from the Registration area (Administrative Commission – Economic Commission)

Plenary Meeting

Conference Room 1 & 2 – 4th floor

Seating arrangements for the formal Opening Plenary are based on a maximum of six seats for each delegation representing a Contracting State which has six or more participants (three at table and three behind). Those delegations with five or four participants have been allotted a maximum of four seats (two at table and two behind). Delegations with three participants have been allotted two seats at table and one behind. Delegations with two delegates will be provided one seat at table and one behind. Some additional seats are available to participants in the Observation Gallery located on the fifth floor of the Conference Centre. Access can be gained by elevator No. 7 or No. 8 or by the stairs immediately in front of the Assembly Hall doors on the 4th floor.

Executive Committee

Conference Room 1 – 4th floor

One seat at the table per State

One adviser seat behind

Technical Commission – Legal Commission

Conference Room 2 – 4th floor

One seat at the table per State

One adviser seat behind

Observer Delegations – Conference 1 and 2. As there are more observer delegations than available seats, it is requested that those observer delegations that wish to follow the proceeding for information purpose also make use of the 50 observer seats in the Observation Gallery immediately above the Conference Room on the 5th floor. Access can be gained by elevator No. 7 or No. 8 or by the stairs immediately in front of the Assembly Hall doors on the 4th floor.

Those delegations that have an agenda item or working papers, should advise the Committee or Commission accordingly. Observer delegation name plates will be placed in location when the observer is present and seating capacity permits.

Administrative Commission – Economic Commission

Conference Room 3 – 1st floor (across from the Registry area)

One seat per State at the table

The adviser and observer's seats are located on each side of the room. Some additional seats will be available at the back of the room as well.

3.3 Seating arrangements for subsequent meetings will be made in accordance with actual requirements and in due consideration for room seating capacity for all delegations.

3.4 Delegations are reminded that the microphone and call system are coordinated with the name plates and therefore, delegations are requested to advise the room attendant located at the back of the Hall for any need to adjust the location of a state name plate.

4. Simultaneous interpretation equipment

4.1 Under the edge of the table you will find an audio control unit. The language selector dial gives you the choice of language:

Speaker	0	Russian	4
English	1	Chinese	5
French	2	Arabic	6
Spanish	3		

5. Coffee Service

5.1 Coffee and soft drinks may be purchased outside the Assembly Hall on the fourth floor and the first floor of the Conference Centre during morning and afternoon recesses. In addition, sandwiches can be purchased at the lunch counter on the Café next to the 4th floor escalators and Internet Café Centre from 1200 to 1430 hours. Coupons for purchase of sandwiches and coffee will be on sale at the Welcome Desk.

6. Photos of delegates

Photos taken of Delegates throughout the Assembly are available for viewing and purchase at the *Welcome Desk* located on the main floor. Photos are available in two formats: 4 x 6 print (\$5.00 CAD each) and CD ROM (\$10.00 CAD per CD, includes one digital photo).

Prints and CD ROMs will be available for pick up at the *Welcome Desk* two days following placement of orders. Please note that orders placed after Wednesday, 26 September will be mailed.

7. Photo Gallery

A photo gallery of the 36th Session of the Assembly is available on the Assembly website <http://www.icao.int/assembly36>

8. Personal Belongings of Participants

8.1 Participants are advised that **documentation and other personal belongings must not be left in the conference rooms overnight.**

8.2 **Participants are kindly advised not to leave items/briefcases/parcels unattended at any time on the premises.**

8.3 The Document Distribution Satellite, which is located on the fourth floor of the Conference Centre, is used exclusively for the distribution of Assembly documentation issued by ICAO. Due to space restrictions, documentation and other personal belongings of participants cannot be accepted for safekeeping or short-term storage.

9. Monitoring Exchange (MX) System

9.1 National Delegations with offices on the ICAO Headquarters premises can follow the proceedings of the Executive Committee and Commissions of the Assembly meetings on the MX System by dialling the code numbers on their sets as follows:

	Assembly Hall Conference Room 1	Assembly Hall Conference Room 2	Conference Room 3
Speaker	11	21	31
Arabic	17	27	37
Chinese	16	26	36
English	12	22	32
French	13	23	33
Russian	15	25	35
Spanish	14	24	34

10. Early Departure of Participants

10.1 Members of Delegations and Observers who depart before the end of the Assembly are requested to notify the Document Distribution Satellite on the 4th floor of the Conference Centre.

10.2 **Early departure of an entire delegation** should be notified in writing to the Secretary General. Such notification may be deposited at the Distribution Satellite on the 4th floor of the Conference Centre or in the office of the Chief, Conference and Office Services Section, Room 4.10.

11. Commissariat services

11.1 For the convenience of Delegations and Secretariat, the commissariat hours of operation during the Assembly will be as follows:

First week:

Tuesday	18 September	1230 – 1400 hours 1630 – 1800 hours
Wednesday	19 September	same
Thursday	20 September	same

Second week:

Tuesday	25 September	1230 - 1400 hours 1630 - 1800 hours
Wednesday	26 September	same
Thursday	27 September	same

12. Children daycare Services

12.1 Most hotels have arrangements for children daycare services.

Staff Association Boutique

We would like to invite you to visit our Boutique located on the first floor of the Conference Centre from 1200 to 1400 hours.

Special philatelic envelope

On the occasion of the 36th Session of ICAO Assembly, a special philatelic envelope will be issued as shown below, the postmark of which was prepared in cooperation with Canada Post Corporation.

The postage stamp used on the envelope was one of the first new non-denominated stamps released by Canada Post on 16 November 2006. It bears a new icon, the letter "P" within a maple leaf; this icon indicates that the stamp is PERMANENT and valid indefinitely. The stamp features the striking spotted coralroot (*Corallorhiza maculata*). This member of the orchid family grows in deeply shaded, wooded areas from Newfoundland to British Columbia, and blossoms in mid-summer.

The cachet on the left-side reproduces the pure wool tapestry *Man in Flight* hanging behind the chair of the President in the ANC Chamber; it was donated to ICAO by Romania in 1976 and represents the winged mythological figure Icarus with the symbols of ICAO and the United Nations in the background of concentric curves that suggest the propagation of waves into space.

This exceptional cover can be purchased for Can \$3.00 from the Staff Association boutique, located at level A in the Conference Centre, during the Assembly.

International Civil Aviation Organization

Pure wool tapestry "Man in Space" donated by Romania



36th Session of the Assembly
Montréal, 18 to 28 September 2007

ICAO WELCOME COMMITTEE - A36

2007 SCHEDULE OF ACTIVITIES

REGISTRATION: dates given are deadline dates; however, we strongly recommend that you register as soon as possible

DATE AND TIME	ACTIVITY	HOSTESSES	COST Can. \$	DEADLINE FOR REGISTRATION
MONDAY, 24 Sept. 0730 to 1900 hours	Day Tour of Quebec City and Outskirts	Government of Quebec	Nil	Thursday, 20 September, noon
WEDNESDAY, 26 Sept. 0730 to 1800 hours	Day Tour of Ottawa	Government of Canada through the Canadian Delegation in ICAO	Nil	Monday, 24 September, 17:00 pm

INFORMATION DESK: 954-8219 ext. 7081