



International Civil Aviation Organization

## THE DAILY BULLETIN

### ASSEMBLY - 36th SESSION

Number 1  
18/9/07

The ICAO Daily Bulletin, which will be issued early in the morning of each working day of the Assembly, will contain the schedule of meetings for the day of issue; a brief summary of the previous day's work of the Assembly; a calendar of social functions; and announcements of general interest.

#### Schedule of Meetings: Tuesday, 18 September 2007

Informal Meeting of Heads of Delegations of Contracting States only	0945 hours	Assembly Hall (Conference Rooms 1-2 4th floor of the Conference Centre)
Opening Plenary Meeting	1100 hours	Assembly Hall
Second Plenary Meeting	1500 hours	Assembly Hall

#### EMERGENCY MEDICAL CARE

**Monday - Friday**

**0900 - 1700 hours**

**Extension 8212**

The Medical Consultant's Office is located on the fourth floor of the Office Tower, Room 4.25, telephone extension 8212. A nurse will be on duty at that location from 0900 to 1700 hours for the duration of the Assembly. If an emergency occurs, and the nurse cannot be reached, the Social Security and Welfare Unit, also located on the fourth floor, Room 4.35.28, telephone extension 8236 or 8237, will take appropriate action to obtain medical assistance.

Participants seeking medical attention can obtain from their hotel management the location and telephone number of a doctor in their hotel or nearby.

The closest hospital to the ICAO premises is the McGill University Health Centre (Royal-Victoria Hospital), telephone (514) 934-1934.

Most hospitals have an emergency service open 24 hours a day.

Ambulance service may be obtained through a doctor or Urgences-Santé, telephone 911.

### **Building Security**

Security guards have strict instructions not to allow access to the ICAO premises to persons not wearing an ICAO Building Security Pass. The pass must be worn visibly at all times while on the premises.

The Assembly lapel badge, which is issued to each participant upon registration, will serve as building security pass and permits access to the Conference Centre and the office tower. Although special care should be taken not to lose these badges, registration personnel will provide replacements upon proper identification.

Security passes of a different colour will be issued to persons accompanying participants if they wish to attend meetings and social functions.

### **Delegate/visitor access to Office Tower**

- 1) Delegates wishing to access the Office Tower will be required to receive a temporary building pass from the special security desk set up on the 4th floor of the Conference Centre and on the 1st floor elevator lobby area. Delegates will need to temporarily deposit their meeting badge with the guard to receive a building access card.
- 2) **Please note that security will not allow any delegate into a conference room without a meeting badge.**
- 3) In order to assist visitors (delegates and non-delegates), delegations should submit to Security via e-mail ([security@icao.int](mailto:security@icao.int)) or from delegations within the Headquarters by the ICAO site **Security HQ**) and cc to COS CONF on ICAO site, a list of all visitors expected at their delegation or the conference each day and should revise the list daily. Without such a list, Security will be required to phone delegations before allowing a visitor (not on the list) access to the Office Tower.

For any inquiries, please contact C/COS or BSO at extension 8227.

Thank you for your understanding and cooperation.

### **Social Functions**

As a convenience to delegations, so that they may know the dates on which functions have been planned by various hosts, the Secretary General publishes the following list. It comprises only those functions, which have been notified to his Office, and for which in each case **the host will extend individual invitations**, unless specified otherwise. This schedule is subject to change.

Tuesday, 18 September 2007

Reception by the Delegation of India

Ceremony for the Presentation of the 38th Edward Warner Award <sup>1)</sup>  
Assembly Hall  
1800-1830 hours

Reception by the President of the Council and the Secretary General  
of ICAO  
Conference Centre, 3rd and 4th Floors  
1830-2030 hours

Reception by the Montreal Group of Asia-Pacific Representatives on  
the Council of ICAO

Wednesday, 19 September 2007

Breakfast by the Delegation of Lebanon

Reception by the Delegation of Nigeria

Reception by the Delegation of Canada <sup>2)</sup>  
“Le Passage International” adjacent to the ICAO Conference Centre,  
ground floor (access via the registration area sliding doors)  
1800-2000 hours

Thursday, 20 September 2007

Breakfast by the Delegation of Italy

Reception by the Delegation of Egypt <sup>3)</sup>

Reception by the Delegation of Indonesia

Reception by the Delegation of Singapore

Reception by the Delegation of Tunisia

Reception by the Delegation of the United States of America

Friday, 21 September 2007

Breakfast hosted by the Representatives of the Group of Latin  
American and Caribbean Countries on the Council of ICAO:  
Argentina, Brazil, Chile, Colombia, Honduras, Mexico, Peru and  
Saint Lucia

Breakfast by the International Air Transport Association (IATA)

Reception by the Delegation of Germany

Reception by the Delegations of Austria, Belgium, Ireland  
Luxembourg, Kingdom of the Netherlands and Switzerland

Reception by the Delegation of Malaysia

	Reception hosted jointly by the Delegations of Namibia and South Africa
	Reception by the Delegation of Saudi Arabia
	Reception by the Delegation of the United Kingdom
Saturday, 22 September 2007	Reception by the Delegation of the Republic of Korea <sup>4)</sup>
	Reception by the Delegation of Pakistan
	Reception by the Delegation of the United Arab Emirates
Sunday, 23 September 2007	Reception by the Delegation of Indonesia
Monday, 24 September 2007	Breakfast by the Delegation of Malaysia
	Reception by the Delegation of Mozambique
	Reception by the Delegation of France
	Reception by the Delegation of Romania
Tuesday, 25 September 2007	Reception by NAFISAT

Delegations wishing to reserve dates for social functions or to make changes to the above list are requested to contact Mrs. Anna Mattei, Office of the Secretary General (ext. 8042).

**Notes:** <sup>1)</sup> All members of Delegations and their spouses are cordially invited to attend the Ceremony for the presentation of the 38th Edward Warner Award on 18 September 2007 at 1800 hours in the Assembly Hall on the fourth floor of the Conference Centre, followed by the reception given by the President of the Council and the Secretary General of ICAO which will be held in the Conference Centre, third and fourth floors, from 1830 to 2030 hours.

<sup>2)</sup> All participants and their spouses are invited to attend the reception hosted by the Government of Canada on Wednesday, 19 September 2007 at 1800 hours, in "Le Passage International" adjacent to the ICAO Conference Centre, ground floor (access through the registration area sliding doors).

<sup>3)</sup> All participants are invited to attend the Buffet-Lunch hosted by the Government of Egypt on Thursday, 20 September 2007 at 1230 hours in the Delegates' Lounge, 3rd Floor.

<sup>4)</sup> All participants are invited to attend the buffet-lunch hosted by the Government of the Republic of Korea on Saturday, 22 September 2007 at 1230 hours in the Grand Ballroom of the Delta Centre-Ville Hotel, 777 University St.

**Note:** Individual messages and invitations submitted to the Document Satellite for distribution should bear - in addition to the name - the addressee's State or Organization.

## **Social Events**

ICAO has organized a programme of activities for persons accompanying participants to the Assembly. A copy of the programme was delivered to each participant registered with company, and extra copies are available at the Information Desk on the first floor of the Conference Centre.

In addition, attached to the ICAO Daily Bulletin, you will find a **PINK SHEET** entitled “**2007 SCHEDULE OF ACTIVITIES**” which is a summary of all the activities included in the programme. **This schedule will be updated on a daily basis.** We would therefore ask the delegates to please detach the pink sheet from the Daily Bulletin and have it over on a daily basis to their accompanying persons.

Also, please note that on **WEDNESDAY, 19 September 2007**, Mrs. Meryem Chérif is giving a **WELCOME TEA** to persons accompanying participants, on the first floor of the Conference Centre. Individual invitations have been sent out, but all accompanying persons are invited to attend even if the invitations have not reached them.

## **ICAO Information Area**

Beginning Tuesday, 18 September 2007, the ICAO A36 Information Area will be open daily, through 27 September. You are invited to visit the information Area which is located in the Lobby of the Assembly Hall.

The Information Area is a unique opportunity for all Delegates to become better acquainted with the work being carried out by the Secretariat on behalf of the Organization's Contracting States. It is also a timely opportunity to meet Secretariat staff members to whom you can address your questions on all aspects of ICAO's work.

**18 September:** *Technical Co-Operation Bureau / Planning and Global Coordination Office*

**19 September:** *Air Transport Bureau / Implementation Support & Development Branch*

**20 September:** *Air Navigation Bureau / Safety & Security Audits Branch*

**21 September:** *Air Navigation Bureau / Implementation Support & Development Branch*

**24 September:** *Technical Co-operation Bureau*

**25 September:** *Air Navigation Bureau / Safety & Security Audits Branch*

**26 September:** *Air Transport Bureau / Air Navigation Bureau*

**27 September:** *Technical Co-Operation Bureau*

## Computers

Twenty computer workstations configured with most of the Microsoft Office tools, and two printers will be available at the Internet Café on the 4th floor of the Conference Centre near the escalators for participants who wish to access the Internet to use Web-based e-mail services.

## Telephones

Long-distance telephone cards will be available for sale at the Staff Association Boutique. Telephones have been installed on the 1st floor of the Conference Centre, next to the Registration area and on the 4th floor of the Conference Centre, next to the Document Distribution area.

## Assembly Documentation in Electronic Format

### **ASSEMBLY DOCUMENTATION IN ELECTRONIC FORMAT**

All Assembly documentation is available at [www.icao.int/assembly36](http://www.icao.int/assembly36)

For reference publications, go to [www.icao.int/icaonet](http://www.icao.int/icaonet) ("Electronic publications"), using **XXa36del** as the access code

Delegates may contribute to the environment preservation and facilitate Assembly organization by using documentation in electronic format. All Assembly documentation is available on the ICAO public website ([www.icao.int](http://www.icao.int)) and reference publications are accessible through the password-protected ICAO-NET ([www.icao.int/icaonet](http://www.icao.int/icaonet)), under "Electronic publications". Computers and printers are available in the Internet Café located on the 4th floor of the Conference Block.

## Document Distribution

The Document Distribution area is located on the 4th floor of the Conference Centre. Its hours of operation will be from 0830 to 1700 hours. Additionally, delegates are invited to note the information provided in the State Letter SA 36/3 – 07/28, Subject: Thirty-six Session of the Assembly, Montreal, 18 to 28 September 2007 that each delegation will receive a maximum of six sets of copies of Assembly documentation. Should an individual wish to obtain a specific paper, it will be possible to have it through the ICAO public web-site.

## Announcements

### 1. List of Delegates

1.1 The first issue of the List of Delegates will be distributed on Wednesday morning, 19 September 2007. All participants registered up to 1700 hours on Tuesday, 18 September will be listed.

1.2 For security reasons, the Montreal hotel/residence addresses of participants are not given on this list, but the document distribution box number is shown for ease of contact.

## 2. Minutes of Meetings

2.1 While every effort will be made to issue draft minutes as expeditiously as possible, it must be appreciated that working papers needed for meetings in progress have to be given priority over minutes. Therefore, at times of heavy workload delays may occur with the issue of draft minutes.

## 3. Seating Arrangements - Assembly Hall

3.1 Seating arrangements for the formal Opening Plenary are based on a maximum of six seats for each delegation representing a Contracting State which has six or more participants (three at table and three behind). Those delegations with five or four participants have been allotted a maximum of four seats (two at table and two behind). Delegations with three participants have been allotted two seats at table and one behind. Delegations with two delegates will be provided one seat at table and one behind. Some additional seats are available to participants in the Observation Gallery located on the fifth floor of the Conference Centre. Access can be gained by elevator No. 7 or No. 8 or by the stairs immediately in front of the Assembly Hall doors on the 4th floor. Participants are also invited to view the opening proceedings in Conference Room No. 3 on the first floor of the Conference Centre.

3.2 Seating arrangements for subsequent meetings will be made in accordance with actual requirements and in due for room seating capacity for the delegations.

## 4. Simultaneous interpretation equipment

4.1 Under the edge of the table you will find an audio control unit. The language selector dial gives you the choice of language:

Speaker	0	Russian	4
English	1	Chinese	5
French	2	Arabic	6
Spanish	3		

## 5. Coffee Service

5.1 Coffee and soft drinks may be purchased outside the Assembly Hall on the fourth floor and the first floor of the Conference Centre during morning and afternoon recesses. In addition, sandwiches can be purchased at the lunch counter on the Café next to the 4th floor escalators and Internet Café Centre from 1200 to 1430 hours. Coupons for purchase of sandwiches and coffee will be on sale at the Welcome Desk.

## 6. Personal Belongings of Participants

6.1 Participants are advised that **documentation and other personal belongings must not be left in the conference rooms overnight.**

6.2 **Participants are kindly advised not to leave items/briefcases/parcels unattended at any time on the premises.**

6.3 The Document Distribution Satellite, which is located on the fourth floor of the Conference Centre, is used exclusively for the distribution of Assembly documentation issued by ICAO. Due to space restrictions, documentation and other personal belongings of participants cannot be accepted for safekeeping or short-term storage.

## 7. Monitoring Exchange (MX) System

7.1 National Delegations with offices on the ICAO Headquarters premises can follow the proceedings of the Plenary of the Assembly meetings on the MX System by dialling the code numbers on their sets as follows:

	<b>Assembly Hall</b>
Speaker	11
Arabic	17
Chinese	16
English	12
French	13
Russian	15
Spanish	14

## 8. Early Departure of Participants

8.1 Members of Delegations and Observers who depart before the end of the Assembly are requested to notify the Document Distribution Satellite on the 4th floor of the Conference Centre.

8.2 **Early departure of an entire delegation** should be notified in writing to the Secretary General. Such notification may be deposited at the Distribution Satellite on the 4th floor of the Conference Centre or in the office of the Chief, Conference and Office Services Section, Room 4.10.

## 9. Commissariat services

9.1 For the convenience of Delegations and Secretariat, the commissariat hours of operation during the Assembly will be as follows:

### **First week:**

Tuesday	18 September	1230 – 1400 hours 1630 – 1800 hours
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Wednesday	19 September	same
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Thursday	20 September	same
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### **Second week:**

Tuesday	25 September	1230 - 1400 hours 1630 - 1800 hours
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Wednesday	26 September	same
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Thursday	27 September	same
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## **10. Children daycare Services**

10.1 Most hotels have arrangements for children daycare services.

### **Staff Association Boutique**

We would like to invite you to visit our Boutique located on the first floor of the Conference Centre.

### **Special philatelic envelope**

On the occasion of the 36th Session of ICAO Assembly, a special philatelic envelope will be issued as shown below, the postmark of which was prepared in cooperation with Canada Post Corporation.

The postage stamp used on the envelope was one of the first new non-denominated stamps released by Canada Post on 16 November 2006. It bears a new icon, the letter "P" within a maple leaf; this icon indicates that the stamp is PERMANENT and valid indefinitely. The stamp features the striking spotted coralroot (*Corallorhiza maculata*). This member of the orchid family grows in deeply shaded, wooded areas from Newfoundland to British Columbia, and blossoms in mid-summer.

The cachet on the left-side reproduces the pure wool tapestry *Man in Flight* hanging behind the chair of the President in the ANC Chamber; it was donated to ICAO by Romania in 1976 and represents the winged mythological figure Icarus with the symbols of ICAO and the United Nations in the background of concentric curves that suggest the propagation of waves into space.

This exceptional cover can be purchased for Can \$3.00 from the Staff Association boutique, located at level A in the Conference Centre, during the Assembly.

International Civil Aviation Organization

Pure wool tapestry "Man in Space" donated by Romania



36<sup>th</sup> Session of the Assembly  
Montréal, 18 to 28 September 2007

**ICAO WELCOME COMMITTEE - A36**

**2007 SCHEDULE OF ACTIVITIES**

**REGISTRATION:** dates given are deadline dates; however, we strongly recommend that you register as soon as possible

<b>DATE AND TIME</b>	<b>ACTIVITY</b>	<b>HOSTESSES</b>	<b>COST Can. \$</b>	<b>DEADLINE FOR REGISTRATION</b>
<b>WEDNESDAY, 19 Sept.</b> 1500 to 1700 hours	Welcome Tea	Mrs. M. Chérif ICAO	Nil	Not required
<b>FRIDAY, 21 Sept.</b> 0745 to 1800 hours	A day in Mont- Tremblant	ICAO	\$ 60,00	Thursday, 20 September, 17:00 pm
<b>MONDAY, 24 Sept.</b> 0730 to 1900 hours	Day Tour of Quebec City and Outskirts	Government of Quebec	Nil	Thursday, 20 September, noon
<b>WEDNESDAY, 26 Sept.</b> 0730 to 1800 hours	Day Tour of Ottawa	Government of Canada through the Canadian Delegation in ICAO	Nil	Monday, 24 September, 17:00 pm

**INFORMATION DESK: 954-8219 ext. 7081**