



International Civil Aviation Organization

THE DAILY BULLETIN

ASSEMBLY - 37th SESSION

Number 1
28/9/10

The ICAO Daily Bulletin, which will be issued early in the morning of each working day of the Assembly, will contain the schedule of meetings for the day of issue; a brief summary of the previous day's work of the Assembly; a calendar of social functions; and announcements of general interest.

Schedule of Meetings: Tuesday, 28 September 2010

Informal Meeting of Heads of Delegations of Contracting States only	0945 hours	Assembly Hall (Conference Rooms 1-2 4th floor of the Conference Centre)
Opening Plenary Meeting	1100 hours	Assembly Hall
Second Plenary Meeting	1500 hours	Assembly Hall

EMERGENCY MEDICAL CARE

Monday - Friday

08:30 – 16:30 hours

Extension 8212

The Medical Consultant's Office is located on the fourth floor of the Office Tower, Room 4.25, telephone extension 8212. A nurse will be on duty at that location from 08:30 to 16:30 hours for the duration of the Assembly. If an emergency occurs, and the nurse cannot be reached, the Social Security and Welfare Unit, also located on the fourth floor, Room 4.35.28, telephone extension 8236 or 8237, will take appropriate action to obtain medical assistance.

Participants seeking medical attention can obtain from their hotel management the location and telephone number of a doctor in their hotel or nearby.

The closest hospital to the ICAO premises is the McGill University Health Centre (Royal-Victoria Hospital), telephone (514) 934-1934.

Most hospitals have an emergency service open 24 hours a day.

Ambulance service may be obtained through a doctor or Urgences-Santé, telephone 911.

Building Security

Security guards have strict instructions not to allow access to the ICAO premises to persons not wearing an ICAO Building Security Pass. The pass must be worn visibly at all times while on the premises.

The Assembly lapel badge, which is issued to each participant upon registration, will serve as building security pass and permits access to the Conference Centre. Although special care should be taken not to lose these badges, registration personnel will provide replacements upon proper identification.

Delegate/visitor access to Office Tower

Access to the office tower for delegates must be requested from ISEC by National Delegations. Additionally, a list of delegates visiting National Delegations should be sent on a daily basis to the ISEC Section (ISEC@icao.int).

Social Functions

As a convenience to delegations, so that they may know the dates on which functions have been planned by various hosts, the Secretary General publishes the following list. It comprises only those functions which have been notified to his Office, and for which in each case **the host will extend individual invitations**, unless specified otherwise. This schedule is subject to change.

Tuesday, 28 September 2010

Luncheon reception by the Delegation of India

Ceremony for the Presentation of the 39th Edward Warner Award ¹⁾
Assembly Hall
1800-1830 hours

Reception by the President of the Council and the Secretary General of ICAO
Conference Centre, 3rd and 4th Floors
1830-2030 hours

Reception by the Montréal Group of Asia-Pacific Representatives on the Council of ICAO

Wednesday, 29 September 2010

Luncheon reception by the Delegation of Egypt

Reception by the Delegation of Canada ²⁾
“Le Passage International” adjacent to the ICAO Conference Centre, ground floor (access via the registration area sliding doors)
1800-2000 hours

Thursday, 30 September 2010	Breakfast reception hosted by the Representatives of the Group of Latin American and Caribbean Countries on the Council of ICAO Luncheon reception by the Nordic Delegation - Denmark Reception by the Delegation of Saudi Arabia Reception by the Delegation of Singapore Reception by the Delegation of South Africa Reception by the Delegation of the United States of America
Friday, 1 October 2010	Breakfast reception by the Delegation of Italy Luncheon reception by the Delegation of Germany Reception by the Delegation of Belgium – ABIS Group Reception by the Delegation of Malaysia Reception by the Delegation of Nigeria Reception by the Delegation of the United Kingdom
Saturday, 2 October 2010	Luncheon reception by the Delegation of Slovenia Reception by the Delegation of the United Arab Emirates
Monday, 4 October 2010	Breakfast reception by the Delegation of Lebanon Luncheon hosted by the Delegations of the African States Reception by the Delegation of France Reception by the Delegation of the Republic of Korea
Tuesday, 5 October 2010	Breakfast reception by the Delegation of Morocco Reception by the Delegation of the Russian Federation

Delegations wishing to reserve dates for social functions or to make changes to the above list are requested to contact Mrs. Andrée Duranceau, Office of the Secretary General (ext. 8043).

Notes: ¹⁾ All members of Delegations and their spouses are cordially invited to attend the Ceremony for the presentation of the 39th Edward Warner Award on 28 September 2010 at 1800 hours in the Assembly Hall on the fourth floor of the Conference Centre, followed by the reception given by the President of the Council and the Secretary General of ICAO which will be held in the Conference Centre, third and fourth floors, from 1830 to 2030 hours.

²⁾ All participants and their spouses are invited to attend the reception hosted by the Government of Canada on Wednesday, 29 September 2010 at 1800 hours, in “Le Passage International” adjacent to the ICAO Conference Centre, ground floor (access through the registration area sliding doors).

Note: Individual messages and invitations submitted to the Document Satellite for distribution should bear - in addition to the name - the addressee's State or Organization.

Social Events

ICAO has organized a programme of activities for persons accompanying participants to the Assembly. A copy of the programme was delivered to each participant registered with company, and extra copies are available at the Information Desk on the first floor of the Conference Centre.

In addition, attached to the ICAO Daily Bulletin, you will find a **PINK SHEET** entitled “**2010 SCHEDULE OF ACTIVITIES**” which is a summary of all the activities included in the programme. **This schedule will be updated on a daily basis.** We would therefore ask the delegates to please detach the pink sheet from the Daily Bulletin and have it over on a daily basis to their accompanying persons.

Also, please note that on **WEDNESDAY, 29 September 2010**, Mrs. V. Benjamin and Mrs. N. Kobeh are giving a **WELCOME TEA** to persons accompanying participants, on the first floor of the Conference Centre. Individual invitations have been sent out, but all accompanying persons are invited to attend even if the invitations have not reached them.

ICAO Information Area

Beginning Tuesday, 28 September 2010, the ICAO A37 Information Area will be open daily, through 8 October. You are invited to visit the information Area which is located in the Lobby of the Assembly Hall.

The Information Area is a unique opportunity for all Delegates to become better acquainted with the work being carried out by the Secretariat on behalf of the Organization's Contracting States. It is also a timely opportunity to meet Secretariat staff members to whom you can address your questions on all aspects of ICAO's work.

ICAO Secretariat Presentations

Thematic information sessions will be held in the Assembly Hall Foyer.

Topic: International Aviation and Climate Change

Presenter: Jane Hupe, Chief, Environment Branch

Date/Time: 29 September at 1300 hours

Location: Assembly Hall Foyer, 4th floor

Topic: Feasibility of Achieving Climate Change Goals for International Aviation

Presenter: Theodore Thrasher, Environment Officer, Environment Branch

Date/Time: 29 September at 1530 hours

Location: Assembly Hall Foyer, 4th floor

Workstations

Twenty workstations with Microsoft Office installed, and two printers will be available at the Internet Café on the 4th floor of the Conference Centre for participants who wish to access the Internet to use Web-based e-mail services.

Telephones

Telephones have been installed on the 1st floor of the Conference Centre, next to the Conference Room 3 and on the 4th floor of the Conference Centre, next to the Internet Café.

Assembly Documentation in Electronic Format

ASSEMBLY DOCUMENTATION IN ELECTRONIC FORMAT

All Assembly documentation is available at www.icao.int/assembly37

For reference publications, go to www2.icao.int/en/ICAO-net, using User name: **assembly37** and Password: **XXa37del** (case sensitive)

Delegates may contribute to the environment preservation by using documentation in electronic format. All Assembly documentation is available on the ICAO public website (www.icao.int) and reference publications are accessible through the password-protected ICAO-NET (www.icao.int/icao-net), under "Electronic publications". Computers and printers are available in the Internet Café located on the 4th floor of the Conference Center.

Document Distribution

The Document Distribution area is located on the 1st floor of the Conference Centre. Its hours of operation will be from 0900 to 1700 hours. Additionally, delegates are invited to note the information provided in ICAO State Letter SA – 37/3 – 10/20, Subject: Thirty-seventh Session of the Assembly, Montréal, 28 September to 8 October 2010 that each delegation will receive a maximum of **four** sets of copies of Assembly documentation. Should an individual wish to obtain a specific paper, it will be possible to get it through the ICAO public web-site.

Announcements

1. List of Delegates

1.1 The first List of Delegates will be distributed on Wednesday, 29 September 2010. All amendments to the list should be notified to the Registration Desk. Further revised lists will be issued during the course of the Assembly.

2. Seating Arrangements - Assembly Hall

2.1 Seating arrangements for the formal Opening Plenary are based on a maximum of six seats for each delegation representing a Contracting State which has six or more participants (three at table and three behind). Those delegations with five participants have been allotted three at table and two behind. Those delegations with four participants have been allotted a maximum of four seats (two at table and two behind). Delegations with three participants have been allotted two seats at table and one behind. Delegations with two delegates will be provided one seat at table and one behind. Some additional seats are available to participants in the Observation Gallery located on the fifth floor of the Conference Centre. Access can be gained by elevator No. 7 or No. 8 or by the stairs immediately in front of the Assembly Hall doors on the 4th floor. Participants are also invited to view the opening proceedings in Conference Room No. 3 on the first floor of the Conference Centre.

2.2 Seating arrangements for subsequent meetings will be made in accordance with actual requirements and in due consideration for room seating capacity for the delegations.

3. Simultaneous interpretation equipment

3.1 Under the edge of the table you will find an audio control unit. The language selector dial gives you the choice of language:

Speaker	0	Russian	4
English	1	Chinese	5
French	2	Arabic	6
Spanish	3		

4. Coffee Service

4.1 Coffee and tea will be offered outside the Assembly Hall on the fourth floor of the Conference Centre during morning and afternoon recesses.

5. Personal Belongings of Participants

5.1 Participants are advised that **documentation and other personal belongings must not be left in the conference rooms overnight.**

5.2 **Participants are kindly advised not to leave items/briefcases/parcels unattended at any time on the premises.**

5.3 The Document Distribution Satellite, which is located on the first floor of the Conference Centre, is used exclusively for the distribution of Assembly documentation issued by ICAO. Due to space restrictions, documentation and other personal belongings of participants cannot be accepted for safekeeping or short-term storage.

6. Monitoring Exchange (MX) System

6.1 National Delegations with offices on the ICAO Headquarters premises can follow the proceedings of the Assembly meetings on the MX System by dialling the code numbers on their sets as follows:

	Assembly Hall	CR 1	CR2	CR3	CR5
Speaker	11	11	21	31	41
Arabic	17	17	27	37	47
Chinese	16	16	26	36	46
English	12	12	22	32	42
French	13	13	23	33	43
Russian	15	15	25	35	45
Spanish	14	14	24	34	44

7. Early Departure of Participants

7.1 Members of Delegations and Observers who depart before the end of the Assembly are requested to notify the Document Distribution Satellite on the 1st floor of the Conference Centre.

7.2 **Early departure of an entire delegation** should be notified in writing to the Secretary General. Such notification may be deposited at the Distribution Satellite on the 1st floor of the Conference Centre or in the office of the Chief, Conference and Office Services Section, Room 4.10.

8. Commissariat services

8.1 For the convenience of Delegations and Secretariat, the commissariat hours of operation during the Assembly will be as follows:

First week:

Tuesday	28 September	1230 – 1400 hours 1630 – 1800 hours
Wednesday	29 September	1230 – 1400 hours 1630 – 1800 hours
Thursday	30 September	1230 – 1400 hours 1630 – 1800 hours

Second week:

Tuesday	5 October	1230 - 1400 hours 1630 - 1800 hours
Wednesday	6 October	1230 – 1400 hours 1630 – 1800 hours
Thursday	7 October	1230 – 1400 hours 1630 – 1800 hours

Staff Association Boutique

We would like to invite you to visit our Boutique located on the first floor of the Conference Centre daily between 12:00 and 14:00 hours.

Special philatelic envelope

On the occasion of the 37th Session of ICAO Assembly, a special philatelic envelope will be issued as shown below, the postmark of which was prepared in cooperation with Canada Post Corporation.

Some particularities of this cover need to be highlighted:

1. The stamp is a first, since this is the first time in history that the emblem of the Organization, as represented on its flag, is depicted on a postage stamp.
2. The text is printed in green, referring to one of the main topics of discussion during this Session of the Assembly, i.e. the environment. On the other hand, the central part of figure 37 is designed from a selection of drawings by children submitted during the competition on the theme of Aviation in a Green Environment, held at ICAO in 2009 for the World Environment Day.
3. The bottom frame commemorates the 100th anniversary of the first flight over Montréal by Count Jacques de Lesseps on 2 July 1910 with his Bleriot XI named "Le Scarabée", during the first-ever air show held in Canada.

This exceptional cover can be purchased for Can\$5.00 from the Staff Association boutique, located at level A in the Conference Centre, during the Assembly. This scarce cover has been printed in limited quantities (First come, first served); maximum two covers per buyer. However, additional covers with the regular Canadian stamp will also be available at the Boutique at Can\$3.00.



**37th Session of the Assembly
Montréal, 28 September - 8 October 2010**



2 July 2010 – 100th Anniversary
of the first flight over Montréal
by Count Jacques de Lesseps
in the Blériot XI "Le Scarabée" aircraft

**ICAO WELCOME COMMITTEE - A37
2010 SCHEDULE OF ACTIVITIES**

REGISTRATION: dates given are deadline dates; however, we strongly recommend that you register as soon as possible

DATE AND TIME	ACTIVITY	HOSTED BY	DEADLINE FOR REGISTRATION
WEDNESDAY, 29 Sept. 1500 to 1700 hours	Welcome Tea	Mrs. V. Benjamin Mrs. N. Kobeh ICAO	Not required
FRIDAY, 1 Oct. 0845 to 12h30 hours	Sightseeing tour of Montréal	City of Montréal	Thursday, 30 September, Noon
MONDAY, 4 Oct. 0715 to 1800 hours	Day Tour of Quebec City	Government of Quebec	Thursday, 30 September, Noon
WEDNESDAY, 6 Oct. 0715 to 1800 hours	Day Tour of Ottawa	Government of Canada through the Canadian Delegation in ICAO	Monday, 4 October, Noon

INFORMATION DESK: 954-8219 ext. 7081