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Международная
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منظمة الطيران
المدنى الدولى

国际民用
航空组织

File Ref.: FS 4/4 & ME 4/1.9-24/037

26 February 2024

Subject: Fifth Meeting of Middle East North Africa Aircraft Accident and incident Investigation Regional Cooperation Mechanism (MENA ARCM/5) Committee and Third Aircraft Accident and Incident Investigation Group (AIIG/3 - Conference) (Muscat, Oman, 7-9 May 2024)

Action required: Reply not later than 10 April 2024

Sir,

I have the honour to invite your Administration/Organization to participate in the Fifth Meeting of Middle East North Africa Aircraft Accident and incident Investigation Regional Cooperation Mechanism (MENA ARCM/5) Committee and Conference that will be gratefully hosted by Oman from 7-9 May 2024. The Conference theme: "Assistance to Aircraft Accident Victims and their Families".

The Provisional Agenda of the MENA ARCM/5 meeting is at **Attachment A**. Your comments on the attached Provisional Agenda, including any amendment you may wish to suggest, would be appreciated. The Provisional agenda of the conference is also at **attachment B**.

For more effectiveness, I shall be grateful if you could ensure that your delegation includes your State's MENA ARCM and AIG focal points.

The Bulletin of the Meeting that includes administrative arrangements and other useful information for participants, including the exact venue, the hotel address, and information related to the entry visa to Oman is at **Attachment C (the venue will be shared in a later stage)**.

Therefore, I would appreciate if you could, as soon as possible, preferably not later than **10 April 2024** confirm the participation of your Administration/Organization giving the names and contact details of your delegate(s), by submitting the Nomination Form at **Attachment D** to the ICAO MID Office (icaomid@icao.int) with a copy to (mchakib@icao.int) and ACAO Mr. Hicham Bennani, Safety & Air Navigation Expert at: (H.bennani@acao.org.ma) .

Accept, Sir, the assurances of my highest consideration.



Mohamed Abu Baker Farea
Regional Director
ICAO Middle East Office

MW/MC

Attachments

Ministry of Civil Aviation Complex
Cairo Airport Road
P.O. Box 85,
Airport Post Office
Cairo 11776 A.R.E

Tel: +2 (02) 2674840/1/5/6
Fax: +2 (02)2674843

E-mail: icaomid@icao.int
<http://www.icao.int/mid>

FIFTH MEETING OF MENA ARCM COMMITTEE

(MENA ARCM/5)

(MUSCAT, OMAN, 7 MAY 2024)

PROVISIONAL AGENDA

Agenda Item 1: Adoption of the Provisional Agenda

Agenda Item 2: Regional Performance Framework

- Updated Progress on Areas of Cooperation
- Update on MENA ARCM Technical Assistance
- MENA ARCM Shared folders and online platform update
- RASG-MID/11 outcome
- Runway Excursion data Analysis

Agenda Item 3: Future Work Programme

Agenda Item 4: Any other Business



MENA ARCM/5 and AIIG/3 (Conference)

(Muscat, Sultanate of Oman, 7th -9th May 2024)

BULLETIN

1. LOCATION

1.1 Fifth Meeting of Middle East North Africa Aircraft Accident and Incident Investigation Regional Cooperation Mechanism (MENA ARCM/5) Committee and AIIG/3 (Conference) will be held on **7-9 May 2024, in Muscat, Sultanate of Oman. The exact venue will be shared at a later stage.**

2. SCHEDULE OF THE CONFERENCE

2.1 The opening session of the Conference will be held at 0900 hours on Wednesday, 8th May 2024.

2.2 The Conference will be conducted in English.

3. REGISTRATION OF PARTICIPANTS

3.1 Participants are requested to register at the Registration Desk located at the entrance of the Conference Hall, between 0800 and 0900 hours on the opening day of the Conference.

4. HOTEL RESERVATIONS

4.1 Participants are requested to make their own hotel reservations.

6. TRANSPORTATION

6.1 Participants are requested to make their own transportation arrangements from/to the airport and from/to the events venue. However, taxis are available from Airports to all destinations. The taxi fare from the airport starts at OMR 15.

7. INSURANCE

7.1 Participants are advised to have insurance coverage for any unexpected contingency and Medical Coverage.

8. SOME USEFUL TRAVEL INFORMATION

PASSPORT

8.1 All foreign nationals entering the Sultanate of Oman must possess valid passports or other valid documents for travel.

VISA

8.2 It is mandatory that all required participants obtain official visas from the Sultanate of Oman's Embassy or Consulate in their country prior to their departure for Muscat.

9. CURRENCY, CREDIT CARDS AND BANKING SERVICES

9.1 The unit of currency in the Sultanate of Oman is the Omani Rial (OMR) with notes of 1,5,10, 20 and 50 and Baiza coins of 5, 10,25 & 50 . The Omani Rial to USD exchange rate is approximately around 1OMR= 2.60 US\$.

9.2 International Credit Cards, such as American Express, Visa, Master Charge, etc. are usually accepted at most hotels, department stores and restaurants.

9.3 All commercial banks exchange major foreign currencies and are open 08:30-14:00 hours Sunday through Thursday. Alternatively, authorized money exchange is available daily 16:30-22:00 hours.

10. OTHER USEFUL INFORMATION

TELEPHONE

10.1 MOBILE SIM CARDS ARE AVAILABLE AT THE SERVICE PROVIDERS OUTLETS AT THE AIRPORT ARRIVAL HALL AND ALL MAJOR COMMERCIAL CENTERS.

SHOPPING

10.1 Be prepared to bargain in small shops, sidewalk vendors etc. However, in large stores, the prices are fixed.

11. WEATHER CONDITIONS

11.1 The main daily maximum and minimum temperatures for the month of May are between 30°C to 37°C.

12. OTHER ASSISTANCE

12.1 The Seminar Focal Point from the Sultanate of Oman - OTSB is as follow:

Captain Khalifa Mohammed Al-Abdali , Email: Khalifa.Al-abdali@mtcit.gov.om,
[Mobile :+968-99325347](tel:+968-99325347)

**FIFTH MEETING OF MIDDLE EAST NORTH AFRICA AIRCRAFT ACCIDENT AND INCIDENT
INVESTIGATION REGIONAL COOPERATION MECHANISM COMMITTEE AND THIRD
AIRCRAFT ACCIDENT AND INCIDENT INVESTIGATION (CONFERENCE)**

(MENA ARCM/5 And AIIG/3- Conference)

(Muscat, Oman, 7-9 May 2024)

NOMINATION FORM

- 1. Name in full: _____
Mr. / Mrs. / Ms. (as should appear in the official listing and name tag)
- 2. Title or Official Position: _____
- 3. State/Organization: _____
- 4. Mailing Address: _____

- 5. Telephone Number: _____
Mobile Number: _____
E-mail: _____
- 6. Hotel _____

Date: Signature:

After completing, please send to: ICAO MID Office at the following e-mail address: (icaomid@icao.int) with copy to (mchakib@icao.int).