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Международная
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منظمة الطيران
المدنى الدولى

国际民用
航空组织

File Ref.: AN 8/3-23/080

18 April 2023

Subject: Invitation to attend the Webinar on the new ICAO DOC 9991 – Training Manual and competency based training and assessment (CBTA) methodology for AIS (8 June 2023)

Action required: Reply not later than 25 May 2023

Sir,

I have the honour to inform you that the ICAO Middle East (MID) Regional Office is organizing a Webinar on the new ICAO DOC 9991 – Training Manual and competency based training and assessment (CBTA) methodology for AIS to be convened on **8 June 2023 from 08:00 to 09:30 hours UTC**. Your Administration/Organization is kindly invited to participate in this Webinar.

The objective of the Webinar is to provide guidance for States on how the aeronautical information services providers (AISPs) can use the ICAO competency framework to establish an adapted competency model that is appropriate for regulatory, operational, technical and organizational environments of an AIS. The Webinar Programme is at **Attachment A**.

Your Administration/Organization is encouraged to participate actively in the Webinar by submitting presentations related to the subject. I would be grateful to receive your presentations, prior to **25 May 2023**, in order to allow time for processing and posting on the ICAO MID website.

I would appreciate if you could, as soon as possible, preferably not later than **25 May 2023**, confirm the participation of your Administration giving the names and contact details of your delegate(s), by submitting the Nomination Form at **Attachment B** to the following email address icaomid@icao.int.

Should you require more information about the event, please contact Mr. Radhouan Aissaoui, Regional Officer, Information Management (RO/IM) at: raissaoui@icao.int.

Accept, Sir, the assurances of my highest consideration.



Mohamed Abubaker Farea
Regional Director
ICAO Middle East Office

Attachments

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ICAO MID Webinar on ICAO DOC 9991 – Training Manual and competency based training and assessment (CBTA) methodology for AIS

WEBINAR PROGRAMME
(8 June 2023, 08:00 – 09:30 UTC)

Time (UTC)	Item	Duration (min)	Presented by
08:00 – 08:05	Welcome and opening session of the Webinar	5	ICAO MID RD
08:05 – 08:15	Background information: <ul style="list-style-type: none"> The Regulatory Context of the training in AIS/AIM Domain 	10	ICAO secretariat
08:15 – 08:45	ICAO DOC 9991 – Training Manual <ul style="list-style-type: none"> Content of the Training Manual ICAO Competency Framework Overview Developing competency-based training Design of AIS competency-based training and assessment 	30	Ms. Louise Alberts. Civil Aviation Safety Authority. Australia
08:45 – 09:15	Regional best practice <ul style="list-style-type: none"> States experience in implementing CBTA methodology 	30	MID States
09:15 – 09:30	Q&A session	15	
End of the Webinar			



ICAO MID Webinar on ICAO DOC 9991 – Training Manual and competency based training and assessment (CBTA) methodology for AIS

(8 June 2023, 08:00 – 09:30 UTC)

NOMINATION FORM

Name in full: _____
Mr. / Mrs. / Ms. (as should appear in the official listing and name tag)

Title or Official Position: _____

State/Organization: _____

Telephone Number: _____

Mobile Number: _____

E-mail: _____

Date: Signature:

After completing, please send to: ICAO MID Office at the following e-mail addresses: (icaomid@icao.int)