



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
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Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدنى الدولى

国际民用  
航空组织

File Ref.: AN 6/3.2 – 22/154

18 July 2022

**Subject:** **Seventh Meeting of the FIFA World Cup 2022 Task Force  
(FWC 2022 TF/7)  
(Doha, Qatar, 21 – 22 September 2022)**

**Action required:** **Reply not later than 1 September 2022**

Sir/Madam,

I have the honour to invite your Administration/Organization to participate in the Seventh meeting of the FIFA World Cup 2022 Task Force (FWC2022 TF/7), which will be gratefully hosted by Qatar Civil Aviation Authority (QCAA) in Doha, Qatar on **21 and 22 September 2022**.

The Provisional Agenda for the meeting and the Terms of Reference of the FWC TF are at **Attachment A** and **B**, respectively. Your comments on the Provisional Agenda, including any amendment you may wish to suggest, would be considered.

This meeting will be held back-to-back with the Eighteenth meeting of the Middle East Regional Monitoring Agency Board (MIDRMA Board/18) on **19 and 20 September 2022**. The Bulletin of the meetings that includes administrative arrangements and other useful information for participants, including the venue and the Hotel List is at **Attachment C**.

This letter, all its relevant attachments and Working/Information Papers/Presentations (as they become available) will be posted on the ICAO MID Website at <http://www.icao.int/mid/>, as they become available.

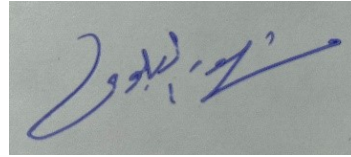
I would like to highlight that the FIFA World Cup 2022 Task Force is tasked with the development and follow-up of the implementation of a collaborative Action Plan to accommodate the expected increase in traffic due to this major event, in a safe and efficient manner, in cooperation with the MID States and Airspace Users. Qatar is expected to provide the measures planned to be implemented within Doha TMA and might have an impact on traffic flows and route structure within the Region. This meeting was planned prior to the event to address the related operational matters and to ensure readiness; your continued collaboration in implementing the agreed measures and support of the event would be highly appreciated.

Your Administration/Organization is encouraged to participate actively in the work of the meeting by submitting Working Papers and/or Presentations related to the subjects contained in the Provisional Agenda. I would be grateful to receive your presentations/papers, prior to **8 September 2022**, in order to allow time for processing and posting on the website.

../.

I would appreciate it if you could, as soon as possible, preferably not later than **1 September 2022**, confirm the participation of your Administration/Organization by submitting the Nomination Form at **Attachment D** to the following e-mail address ([icaomid@icao.int](mailto:icaomid@icao.int)) with a copy to ([AAmireh@icao.int](mailto:AAmireh@icao.int)).

Accept, Sir/Madam, the assurances of my highest consideration.

A rectangular box containing a handwritten signature in blue ink. The signature is stylized and appears to be 'Mohamed Abubaker Farea'.

*for/* Mohamed Abubaker Farea  
Regional Director  
ICAO Middle East Office

**Attachments**



*International Civil Aviation Organization*

**FIFA World Cup 2022 Task Force**

**Seventh Meeting (FWC2022 TF/7)**  
**(Doha, Qatar, 21 – 22 September 2022)**

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**PROVISIONAL AGENDA**

**Agenda Item 1:** Adoption of the Provisional Agenda

**Agenda Item 2:** FWC Regional Framework and Action Plan

- Update from Qatar
- Review and wrap-up FWC 2022 Roadmap and Operational Plan
- Airspace implementations to support FWC 2022 Traffic flow in the Region
- Update FWC 2022 Action Plan

**Agenda Item 3:** Future Work Programme

**Agenda Item 4:** Any other Business

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**TERMS OF REFERENCE (TOR) OF THE  
MIDANPIRG FIFA WORLD CUP 2022 TASK FORCE  
(FWC2022 TF)**

**1. OBJECTIVES AND SCOPE**

- 1.1 The Task Force will be expected to apply the performance-based approach through a collaborative manner to address the most strategic decisions to reach the following:
- a) A sufficient coordination between the Air Navigation Service Providers (ANSPs), airports, airspace users and regulators;
  - b) A sufficient coordination at local, regional and inter-regional levels to accommodate safely and efficiently the expected significant increase of traffic; and
  - c) A defragmented approach from an operational perspective to achieve (gate-to-gate, city pairs, and an oriented track system) which leads to more than optimum flight and airport operations efficiency.
- 1.2 The Task Force shall support the MID Region ATFM System once established.

**2. TERMS OF REFERENCE OF THE TASKFORCE**

- 2.1 Develop and follow-up the implementation of FWC2022 Action Plan to accommodate the expected high increase of traffic, in a safe and efficient manner, taking into consideration similar experiences from other regions.
- 2.2 Address other major events and develop action plan(s) to accommodate the changes in traffic flows as required.
- 2.3 Define explicit and implicit strategic objectives (e.g. improved safety, increased air traffic capacity, improved efficiency, and mitigation of airspace congestion impact).
- 2.4 Identify operational and technical requirements including proposals for airspace management changes and amendment to the MID ATS Route Network to accommodate the air traffic through the establishment of temporary routes as required.
- 2.5 Develop the concept of collaborative decision-making at the strategic, tactical and pre-tactical levels, which would be implemented before and during the World Cup event.
- 2.6 Suggest methods for increased interaction between airspace providers in order to make sure that the network effects of any trajectory selection are properly incorporated in the decisions.
- 2.7 Develop collaborative regional mechanism for the implementation of ATFM solutions/measures such as Ground Delay Program (GDP), which would be implemented for departures from airports in the region.
- 2.8 Assess the operational performance of the ATM network by its capability to accommodate demand through realistically modeled network nodes, i.e. airports and airspace volumes.
- 2.9 The Task Force shall work in close coordination with the ATFM TF to avoid duplication of efforts.

**3. COMPOSITION**

- 3.1 The World Cup 2022 Task Force is composed of experts from:
- a) MIDANPIRG Member States;
  - b) India, FAA, AACO, ACAO, AEROTHAI, CANSO, EUROCONTROL and IATA; and
  - c) other representatives from States, Organizations and Industry may be invited on ad-hoc basis, when required.
- 3.2 ICAO MID Office will act as the Secretary of the Task Force.

**4. WORKING PROCEDURES**

- 4.1 Qatar shall act as the Chairman of the Task Force.
- 4.2 In order to effectively perform its tasks and responsibilities, the Task Force will meet as required in order to achieve its objectives.
- 4.3 A Core Team might be established to follow-up with the concerned State(s) and air operators the conduct of safety and operational assessments and provide support as appropriate.
- 4.4 The Chairperson, in close co-operation with the Secretary, shall make all necessary arrangements for the most efficient working of the Task Force. The Task Force shall at all times conduct its activities in the most efficient manner possible with a minimum of formality and paper work (paperless meetings). Permanent contact shall be maintained between the Chairpeson, Secretary and Members of the Task Force to advance the work. Best advantage should be taken of modern communications facilities, particularly video-conferencing (Virtual Meetings) and e-mails.
- 4.5 Face-to-face meetings will be conducted when it is necessary to do so.

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*International Civil Aviation Organization*

**The Middle East Regional Monitoring Agency Board  
Eighteenth Meeting (MIDRMA Board/18)**

*(Doha, Qatar, 19 – 20 September 2022)*

**FIFA World Cup 2022 Task Force  
Seventh Meeting (FWC2022 TF/7)**

*(Doha, Qatar, 21 – 22 September 2022)*

**BULLETIN**

**1. LOCATION**

1.1 The Eighteenth meeting of the Middle East Regional Monitoring Agency Board (MIDRMA Board/18) and the Seventh meeting of the FIFA World Cup 2022 Task Force (FWC2022 TF/7) will be kindly hosted by Qatar Civil Aviation Authority (QCAA) in Doha, Qatar. The meetings will be conducted back-to-back during the period **19 – 20** and **21 – 22 September 2022**.

1.2 The exact venue will be **Qatar Air Traffic Control Centre (QATCC)**  
<https://goo.gl/maps/WLzYo1ZeBps4vPA47>

**2. SCHEDULE OF THE MEETING**

2.1 The Opening Sessions of the meetings will be held at 09:00 Doha local time.

2.2 The schedules and order of the day will be announced at the Opening Sessions.

2.3 The Meetings will be conducted in English language.

**3. REGISTRATION OF PARTICIPANTS**

3.1 Participants are requested to register to obtain a participant badge, at the Registration Desk located at the entrance of the designated conference between 08:30 and 09:00 hours on the opening days of the meeting. Participants are requested to wear the Identification Badge during the meeting sessions.

**4. DOCUMENTATION**

4.1 Please note that no documentation will be available in hard copy format. However, documentation related to the Meetings will be available on the ICAO MID Regional Office website. Accordingly, participants are invited to review the documentation prior the meeting in preparation for the discussion during the sessions, as appropriate.

**5. HOTEL RESERVATIONS**

5.1 A list of hotels with Qatar CAA corporate rate is attached for your convenience with contact details and addresses. Participants will need to arrange their own hotel reservation.

**6. TRANSPORTATION**

6.1 Participants are required to arrange their own Airport transportation.

6.2 Airport Taxi Services operate private services from the airport to the City, and its neighborhoods at approximately QAR 35 per vehicle.

6.3 Car rental agencies are located at the airport terminal.

6.4 Participants are required to arrange the daily commute to/from the venue.

## 7. INSURANCE

7.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars, etc.) and Medical Coverage.

## 8. SOME USEFUL TRAVEL INFORMATION

### *COVID-19 REQUIREMENTS*

8.1 Participants are requested to refer the latest travel policy of Qatar on the following website.  
<https://covid19.moph.gov.qa/EN/travel-and-return-policy/Pages/default.aspx>

### PASSPORT

8.2 All foreign nationals entering Qatar must possess valid passports or other valid documents for travel. Documents with less than six months to run before expiry are not acceptable.

### VISA

8.3 Qatar CAA will provide necessary assistance for the issuance of entry Visas for the delegates, when needed.

8.4 With a view to assist in the process of issuance of entry visa to Qatar, copy of the passport of delegate should be sent, as soon as possible, not later than 5 September 2022, to the attention of Mrs. Etab Al Othman (email: [Etab.Alothman@caa.gov.qa](mailto:Etab.Alothman@caa.gov.qa); Mob: +974 55388293).

### CUSTOMS

8.5 The following items may be brought into Qatar duty free:

- a. Personal effects, such as necessary clothing
- b. 200 cigarettes or 250 gr. of cigars or tobacco
- c. Perfume for personal use.

8.6 Additional quantities of the above items may also be purchased at Doha International Airport duty free arrival shops before clearing customs. Non-Muslims may purchase reasonable quantities of alcoholic drinks at this outlet.

## 9. CURRENCY, CREDIT CARDS AND BANKING SERVICES

9.1 The unit of currency in Qatar is the **Qatari Riyal (QAR)**. The unit is divided into notes of 500, 100, 50, 10, 5 and 1. The Riyal to USD exchange rate is approximately 1 QAR = 0.27 US\$

9.2 There are restrictions on import of foreign currency. Not more than 50,000. QAR allowed.

9.3 International Credit Cards, such as American Express, Diners Club, Visa, Master Card, Carte Blanche, etc. are usually accepted at most hotels, department stores and restaurants.

9.4 All commercial banks exchange major foreign currencies are open from 0800 to 2000, Sundays through Thursdays. There are plenty of official exchange services. ATM machines are available all over Qatar.

**10. OTHER USEFUL INFORMATION****SHOPPING**

10.1 Be prepared to bargain in small shops, sidewalk vendors etc. In large stores, however, the prices are fixed.

**TAP WATER**

10.2 It is recommended that all visitors drink only bottled water/beverages, however, tap water is safe for drinking.

**TELEPHONE**

10.3 Mobile SIM Cards are available at the Service providers' outlets at the airport arrival terminal and all major commercial centers.

**11. WEATHER CONDITIONS**

11.1 The main daily maximum and minimum temperatures for the month of September are between 40°C by day and drops down to 30°C during the nights. Please refer to Qatar Meteorology website for further updates.

**12. OTHER ASSISTANCE**

12.1 Qatar Civil Aviation Authority will be glad to assist the participants to the meeting with any advice they may require.

12.2 In case of emergency in Qatar, please call the Focal Point from Qatar CAA Mrs. Etab Al Othman (email: [Etab.Alothman@caa.gov.qa](mailto:Etab.Alothman@caa.gov.qa); Mob: +974 55388293).

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### List Of Hotels With QCAA Corporate Rates In Doha

	<b>Hotel Name</b>	<b>Address</b>	<b>Corporate Rate BB Single Occupancy</b>	<b>Contact details</b>	<b>Transport Airport pick up/ drop off</b>	<b>Remarks</b>
<b>1</b>	Sharq Village & Spa, A Ritz-Carlton, hotel	Ras Abu Abboud Street, Doha, P.O.Box 26662 Qatar	Qr. 800	Mustafa Kamel Sales Executive Landline: +974 4425-6687 Email: Mustafa.kamel@ritzcarlton.com	Standard Limo car at Qr.165 per way per car	The rates are valid till the 31 <sup>st</sup> Oct 2022
<b>2</b>	Hyatt Regency Oryx Doha hotel	Airport Road, Doha, Qatar PO Box 29922	Qr. 400	Suleiman Alhelou Sales Manager M: +974 50108533 Email: suleiman.alhelou@hyatt.com	Standard Limo car at Qr.110 per way per car	The rates are valid till the 31 <sup>st</sup> Oct 2022
<b>3</b>	Double Tree By Hilton Old-Town	Al Meena Street Doha, Qatar PO Box 20993	Qr. 350	Khawla Chelbi Sales Executive Landline: +974 40 343 367 Email: khawla.chelbi@hilton.com	Pick-up Qr. 90.00 Drop-Off Qr. 70.00	The rates are valid till the 31 <sup>st</sup> Oct 2022
<b>4</b>	Movenpick Hotel Doha hotel	Corniche Road , Al Meena Street, Doha, Qatar	Qr. 335	Mousa Samaan Sales Manager Mobile : +974 55915242 Email: <a href="mailto:Mousa.samaan@movenpick.com">Mousa.samaan@movenpick.com</a>	Included in the room rate	The rates are valid till the 31 <sup>st</sup> Oct 2022
<b>5</b>	Century Hotel Doha	Old Salata, 820 Malik Bin Anas Street, Doha, Qatar	Qr. 250	Afsal Abdul Gafoor Assistant Sales Manager M: +974 31474477 / T: +974 444 55120 Email: afsal@centuryhoteldoha.com	Included in the room rate	The rates are valid till the 31 <sup>st</sup> Oct 2022

INTERNATIONAL CIVIL AVIATION ORGANIZATION  
MID REGIONAL OFFICE

SEVENTH MEETING OF THE FIFA WORLD CUP 2022 TASK FORCE  
(FWC2022 TF/7)

*(Doha, Qatar, 21 – 22 September 2022)*

NOMINATION FORM

PLEASE PRINT OR TYPE CLEARLY

**Name in full:** \_\_\_\_\_  
Mr. / Mrs. / Ms. (as should appear in the official listing)

**Title/Official Position:** \_\_\_\_\_

**State/Organization:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Mobile:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Hotel:** \_\_\_\_\_

Date: ..... Signature: .....

After completing, please send to ICAO MID Office at the following e-mail address: ([icaomid@icao.int](mailto:icaomid@icao.int)) with copy to ([AAmireh@icao.int](mailto:AAmireh@icao.int)).

*Note: Meeting material will be available at the ICAO MID Office website.*