



International Civil Aviation Organization

MIDANPIRG Air Traffic Management Sub-Group

Eighth Meeting (ATM SG/8)
(Amman, Jordan, 7 – 10 November 2022)

BULLETIN

1. LOCATION

1.1 The Eighth meeting of the MIDANPIRG Air Traffic Management Sub-Group (ATM SG/8) will be kindly hosted by the Civil Aviation Regulatory Commission (CARC) - Jordan in **Amman, Jordan, 7 – 10 November 2022**. The Meeting will take place at the **Fairmont Amman Hotel** (Location: <https://goo.gl/maps/agVDQkfCRozh6ptb7>).

2. SCHEDULE OF THE MEETING

- 2.1 The opening session of the Meeting will be held at 0900 hours on Monday, **7 November 2022**.
- 2.2 The schedule and order of the day will be announced at the opening session.
- 2.3 The Meeting will be conducted in English language.

3. REGISTRATION OF PARTICIPANTS

3.1 Participants are requested to register, at the Registration Desk located at the entrance of the meeting room between **0830** and **0900** hours on the opening day of the Meeting. Participants are also requested to wear the identification badge, which will be issued to them during registration.

4. DOCUMENTATION

4.1 Please note that no documentation will be available in hard copy format. However, working and information papers related to the Meeting will be available on the ICAO MID Regional Office website: <https://www.icao.int/MID/Pages/2022/ATM%20SG8.aspx>. Accordingly, participants are requested to download the documentation from the web and bring along their own hard copies or their laptops to the meeting, as appropriate.

5. HOTEL RESERVATIONS/RETURN AIRLINE BOOKINGS

- 5.1 Participants are requested to ensure that their return airline booking is confirmed.
- 5.2 Participants will need to arrange their own hotel and travel reservations. A list of recommended hotels is attached for your convenience with telephone/fax numbers and e-mail for reservation at **Appendix A**.

6. TRANSPORTATION

- 6.1 Participants are requested to make their own arrangements for transportation from the airport to the city and return.
- 6.2 Airport taxi services operate from the airport to Amman, at approx. JD25 (USD35) per vehicle.
- 6.3 Many hotels are located nearby to the meeting venue. Taxi to/from the hotels costs 2 to 4JD.

7. INSURANCE

7.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars etc.) and Medical Coverage.

8. HEALTH REQUIREMENTS

COVID-19 REQUIREMENTS

8.1 Participants and non-Jordanian passengers are required to visit: <https://www.visitjordan.gov.jo> portal prior to departure, complete the required Form, and obtain the QR code which is mandatory to be presented to airline personnel **prior** to boarding and upon arrival.

9. SOME USEFUL TRAVEL INFORMATION

PASSPORT

9.1 All foreign nationals entering Jordan must possess valid passports or other valid documents for travel.

VISA

9.2 It is mandatory that all participants, who require entry visa to Jordan, obtain official visas from the Jordanian Embassy or Consulate in their country prior to their departure for Amman.

9.3 CARC will provide necessary assistance for the issuance of entry Visas for the delegates, when needed. With a view to assist in the process of issuance of entry visa to Jordan, copy of the passport of delegate with a personal photo, should be sent, as soon as possible, to CARC Focal Point: Mrs. Narman As'ad, e-mail: Narman.Asad@carc.gov.jo; Mob: +962 79 587 7818.

CUSTOMS

9.4 The following items may be brought into Jordan:

- a) Personal gifts with a value not exceeding 200 JD.
- b) Only one liter of alcoholic drinks for every person above 18 years of age.
- c) Only 200 Cigarettes for every person above 18 years of age.
- d) Camera or Video camera.
- e) Effects for personal use. Such as perfume and clothing
- f) Personal computer (laptop)
- g) Equipment for professional use

Additional quantities of the above items may also be purchased from Queen Alia International Airport duty free shops after clearing customs.

WEATHER CONDITIONS

9.5 The main daily minimum and maximum temperatures for the month of November in **Amman** are between 25°C to 30°C.

10. CURRENCY, CREDIT CARDS AND BANKING SERVICES

10.1 The unit of currency in Jordan is the Jordanian Dinar with notes of 50, 20, 10, 5, and 1 Dinars and coins of 50, 25, 10, 5, and 1 piasters. The current rate of exchange for US Dollars is **USD 1 = 0.71 JD**.

10.2 International Credit Cards, such as American Express, Diners Club, Visa, Master Charge, Carte Blanche, etc., are usually accepted at most hotels, department stores and restaurants.

10.3 All commercial Banks exchange major foreign currencies and are open from 0830 to 1500, Sundays through Thursdays.

10.4 Official exchange offices are available in the local market.

11. OTHER USEFUL INFORMATION

SHOPPING

10.1 Shopping malls and shopping areas are available in Amman. Be prepared to bargain in small shops, sidewalk vendors etc. In large stores, however, the prices are fixed.

TAP WATER

10.2 It is recommended that all visitors drink only bottled water/beverages.

12. OTHER ASSISTANCE

11.1 CARC will be glad to assist the participants to the meeting with any advice they may require.

11.2 In case of emergency in Jordan, please call the Focal Point from CARC:

Mrs. Narman As'ad, e-mail: Narman.Asad@carc.gov.jo; Mob: +962 79 587 7818.

CARC Jordan Corporate Rates – Hotel List

AMMAN, JORDAN

HOTEL	RATE JOD SINGLE	RATE JOD DOUBLE	ADDRESS	E-MAIL FOR RESERVATION	TELEPHONE NUMBER	TRANSPORTATION BY TAXI TO THE MEETING VENUE
Fairmont Amman <i>(Venue of meeting)</i>	124.75 JD*	141.75 JD*	Fairmont Amman 6 Beirut St-Fifth Circle, Amman, Jordan	Mohammad Hammouri Sales Manager Mohammad.Hammouri@fairmont.com	Mohammad Hammouri Sales Manager Tel. +(962) 6 510 6000 - Mob. +(962) 77 044 4174 www.fairmont.com www.accorhotels.com	Queen Alia International Airport/ Fairmount Amman JOD 25.000
Arena Space Hotel			Gardens Area, 11194 Amman- Jordan	res@arenaspacehotel.com	Tel. +(962) 6 5515550 Tel. +(962) 6 5539802 www.arenaspacehotel.com	JOD 4.00
Ayass Hotel			Al Madina Al Munawara Street Amman - Jordan	web@ayasshotel.com	Tel. +(962) 6 5502550 Tel. +(962) 6 5501177 www.ayasshotel.com	JOD 5.00
Al Fanar Palace Hotel			124 Queen Rania Al Abdullah Street, Amman - Jordan	info@alfanarpalacehotel.com	Tel.: +(962) 6 5100-400, Fax: +(962) 6 5100-410 www.alfanarpalacehotel.com	JOD 5.00

* Room price are inclusive of 5 % service charge and 8% sales tax.

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