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Международная
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авиации

منظمة الطيران
المدنى الدولى

国际民用
航空组织

File Ref.: AN 7/38 – 22/048

23 March 2022

**Subject: ACAO/ICAO Frequency Management Workshop
(Casablanca, Morocco, 6-10 June 2022)**

Action required: Reply not later than 10 May 2022

Sir,

I have the honour to inform you that ACAO and ICAO MID Regional Office are jointly organizing an ACAO/ICAO Frequency Management Workshop in **Casablanca, Morocco, 6-10 June 2022**. Your Administration/Organization is kindly invited to participate in this Workshop.

The Provisional Agenda for the Workshop is at **Attachments A**. The detailed Work Programme for the Workshop will be provided to the confirmed participants in the due course.

The Bulletin containing administrative arrangements for the Workshop and other useful information for participants, including the exact venue and the Hotel List will be communicated at a later stage.

The Workshop will focus on frequency planning issues and efficient assignment of the aeronautical frequency spectrum. It will also support the implementation of the new VHF Navigation module on the Frequency Finder. The Workshop will review and update registered States' frequencies and cover the installation and the use of the Frequency Finder tool. Accordingly, participants are requested to bring their laptops with them to the workshop and the list of the frequencies assigned in their States (VHF COM and VHF NAV) for update in the Global Frequency Database

The Workshop will be conducted by experts from ICAO HQ. The Workshop is to be attended by States officials involved in aeronautical frequency management and the assignment of frequencies for different aeronautical navigational aids and services including the VHF frequency assignment for voice and data. I shall be grateful if you could ensure that your delegation consists of your State's frequency management focal point(s) as at **attachment B**.

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I would appreciate if you could, as soon as possible, preferably not later than **10 May 2022**, confirm the participation of your Administration/Organization giving the names and contact details of your delegate(s), by submitting the Nomination Form at **Attachment C** to the following email address (icaomid@icao.int) with a copy to (malnadaf@icao.int).

Accept, Sir, the assurance of my highest consideration.



Mohamed Abubaker Farea
Regional Director
ICAO Middle East Office

Attachments

ACAO/ICAO FREQUENCY MANAGEMENT WORKSHOP

(Casablanca, Morocco, 6-10 June 2022)

PROVISIONAL AGENDA

- Agenda Item 1:** Introduction
- Agenda Item 2:** Aeronautical Frequency Planning
- WRC Process
 - Explaining the planning criteria
 - Current MID frequency allotment plan
 - Amendment of the MID frequency allotment plan
- Agenda Item 3:** Frequency Finder (FF) Tool
- Frequency Finder Tool requirements, functions and installation
- Agenda Item 4:** VHF COM Module
- Performing Basic exercises (Scenarios prepared)
 - Updating the States frequencies in the Global database
- Agenda Item 5:** VHF NAV Module
- Performing Basic exercises (Scenarios prepared)
 - Updating the States frequencies in the Global database

FREQUECNY MANAGEMENT FOCAL POINTS

State	Name	Title	Tel.	Mobile	Email
Bahrain	Mr. Ali Abdul Latif Tulefat	Head of Communications and Meteorology Systems		+973 17329067	a.tulefat@mtt.gov.bh
Egypt	Mr. Ahmed Mostafa Mohamed Arman	Senior CNS inspector at ECAA/ Frequency Management Focal point		+2 01144369596	Engahmed.arman@yahoo.com Ahmed.arman@civilaviation.gov.eg
	Mr. Ahmed Abdel Wahab Mohamed Elmarady (<i>Alternate</i>)	Senior CNS inspector at ECAA		+01067761759	Ahmedabdelwahab02@yahoo.com Ahmed.abdel-wahab@civilaviation.gov.eg
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	Mr. Ali Ashtiani	Expert of Frequency Affair		+989 126002471	mhashtiani@airport.ir
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Libya					
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	Mr. Musleh Abdullah Al Jahdhami	Chief of CNS Inspectors		+968 24354030	Musleh.jahdhami@caa.gov.om

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	Eng. Abdelrahman Al Muaini (Alternate)	TRA		+97147774052	a.almuaini@tra.gov.ae
Yemen					

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ACAO/ICAO Frequency Management Workshop

(Casablanca, Morocco, 6-10 June 2022)

NOMINATION FORM

Name in full: _____
Mr. / Mrs. / Ms. (as should appear in the official listing and name tag)

Title or Official Position: _____

State/Organization: _____

Mailing Address: _____

Telephone Number: _____

Mobile Number: _____

E-mail: _____

Hotel _____

Date: Signature:

After completing, please send to: ICAO MID Office at the following e-mail addresses: (icaomid@icao.int) and (malnadaf@icao.int).

Note 1: Participants are expected to make their own hotel/visa arrangements