File Ref.:  ME 3/2.5 & ME 3.2.5.1 – 21/129          1 August 2021

**Subject:**      **Eighth Meeting of the MIDANPIRG AIM Sub-Group (AIM SG/8) and Sixth Meeting of the MID Region AIM Database Task Force (MIDAD TF/6)** *(Virtual Meetings, 13 - 15 September 2021)*

**Action required:**    **Reply not later than 30 August 2021**

Sir,

       I have the honour to inform you that the Eighth Meeting of the Aeronautical Information Management Sub-Group (AIM SG/8) and the Sixth Meeting of the MID Region AIM Database Task Force (MIDAD TF/6) will be held through Video Teleconferencing on **13 - 15 September 2021 from 9:00 to 11:30 UTC**. Your Administration/Organization is kindly invited to participate in these virtual meetings

       The Provisional Agenda of the AIM SG/8 and MIDAD TF/6 meetings (combined) is at **Attachment A** and the sub-group/Task force' Terms of Reference (TORs) are at **Attachments B and C**, respectively. Your comments on the attached Provisional Agenda, including any amendment(s) you may wish to suggest, would be appreciated.

       This letter, all its relevant attachments and Working/Information Papers and PowerPoint presentations (as they become available), will be posted in PDF format on the ICAO MID website at: www.icao.int/mid.
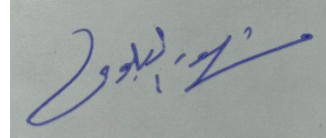
       States are also reminded of MIDANPIRG/18 Conclusion 18/19: MID Region AIM Implementation Roadmap, which inter alia urged States to provide the ICAO MID Office with their updated National AIM Implementation Roadmap. States and Administrations should therefore be prepared to provide the meeting (if not already submitted to the Regional Office) with:

1. Updated National AIM Implementation Roadmap in accordance with the Template (SL AN 8/4 – 21/071 dated 19 May 2021 refers ); and

2. Updates on ANS Deficiencies in the AIS/ AIM field (each deficiency relevant to the meeting to have an update on the implementation of any corrective actions).

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I would appreciate if you could, as soon as possible, preferably not later than **30 August 2021**, confirm the participation of your Administration/Organization giving the names and contact details of your delegate(s), by submitting the Nomination Form at **Attachment D** to the following email address (icaomid@icao.int) with copy to (raissaoui@icao.int).

Accept, Sir, the assurances of my highest consideration.

*for/*    Mohamed Smaoui
Acting Regional Director
Middle East Office

**Attachments**

**EIGHTH MEETING OF THE MIDANPIRG AIM SUB-GROUP (AIM SG/8)**

**SIXTH MEETING OF THE MID REGION AIM DATABASE TASK FORCE (MIDAD TF/6)**

**(VIRTUAL MEETINGS, 13 - 15 SEPTEMBER 2021)**

**PROVISIONAL AGENDA**

**Agenda Item 1:**    Adoption of the Provisional Agenda

**Agenda Item 2:**    Follow-up on DGCA-MID/5 and MIDANPIRG/18 Conclusions and Decisions relevant to AIM and MIDAD

**Agenda Item 3:**    MID Region AIM Database (MIDAD) Project

**Agenda Item 4:**    Global/Regional developments related to AIM and SWIM

**Agenda Item 5:**    AIM Planning and Implementation in the MID Region

**Agenda Item 6:**    Review of Air Navigation Deficiencies in the AIM Field

**Agenda Item 7:**    Future Work Programme

**Agenda Item 8:**    Any other business

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**MIDANPIRG AERONAUTICAL INFORMATION MANAGEMENT
SUB-GROUP (AIM SG)**

**1.      TERMS OF REFERENCE**

**1.1      The Terms of Reference of the AIM Sub-Group are:**

a)  ensure that the implementation of AIM in the MID Region is coherent and compatible with developments in adjacent regions, and is in line with the Global Air Navigation Plan (GANP), the Aviation System Block Upgrades (ASBU) framework and the MID Region Air Navigation Strategy;

b)  monitor the status of implementation of the MID Region AIM-related ASBU Threads /elements included in the MID Region Air Navigation Strategy as well as other required AIM facilities and services; identify the associated difficulties and deficiencies and provide progress reports, as required;

c)  keep under review the MID Region AIM performance objectives/priorities, develop action plans to achieve the agreed performance targets and propose changes to the MID Region AIM plans/priorities;

d)  seek to achieve common understanding and support from all stakeholders involved in or affected by the AIM developments/activities in the MID Region;

e)  provide a platform for harmonization of developments and deployments in the AIM domain;

f)  monitor and review the latest developments in the area of AIM and procedure design issues associated to AIM, provide expert inputs for AIM-related issues; and propose solutions for meeting ATM operational requirements;

g)  provide regular progress reports to the MIDANPIRG concerning its work programme; and

h)  review periodically its Terms of Reference and propose amendments, as necessary.

**1.2**      In order to meet the Terms of Reference, the AIM Sub-Group shall:

a)  monitor the status of implementation of the required AIM facilities, products and services in the MID Region;

b)  assist States in the development of National AIM Plans/Roadmaps through the development and continuous update of the Regional AIM Roadmap identifying the priorities and timelines for implementation, in particular for the implementation of Digital Datasets;

c)  assess and provide progress reports on the transition from AIS to AIM in the MID Region;

d)  provide necessary assistance and guidance to States to ensure harmonization and interoperability in line with the GANP, the MID ANP and ASBU framework;

e) provide necessary inputs to the MID Region Air Navigation Strategy through the monitoring of the agreed Key Performance Indicators related to AIM;

f) identify and review those specific deficiencies and problems that constitute major obstacles to the provision of efficient AIM services, and recommend necessary remedial actions;

g) keep under review the adequacy of ICAO SARPs requirements in the area of AIM, taking into account, inter alia, changes in user requirements, the evolution of operational requirements and technological developments;

h) develop proposals for the updating of relevant ICAO documentation related to AIM, including the amendment of relevant parts of the MID ANP, as deemed necessary;

i) monitor and review technical and operating developments in the area of AIM and foster their implementation in the MID Region in a harmonized manner;

j) foster the integrated improvement of AIM services through proper training and qualification of the AIM personnel; and

k) Coordinate with relevant MIDANPIRG and RASG-MID Subsidiary bodies issues with common interests.

## 2. COMPOSITION

2.1     The Sub-Group will compose of:

a) MIDANPIRG Member States;

b) concerned International and Regional Organizations as observers; and

c) other representatives from provider States and Industry may be invited on ad hoc basis, as observers, when required.

## 3. WORKING ARRANGEMENTS

3.1.     The Chairperson, in close co-operation with the Secretary, shall make all necessary arrangements for the most efficient working of the Subgroup. The Subgroup shall at all times conduct its activities in the most efficient manner possible with a minimum of formality and paper work (paperless meetings). Permanent contact shall be maintained between the Chairperson, Secretary and Members of the Subgroup to advance the work. Best advantage should be taken of modern communications facilities, particularly video-conferencing (Virtual Meetings) and e-mails.

3.2.     Face-to-face meetings will be conducted when it is necessary to do so.

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## MID REGION AIM DATABASE TASK FORCE (MIDAD TF)

**1.    TERMS OF REFERENCE**

The terms of Reference of the MIDAD TF are to:

a)  take responsibility for overall leadership, supervision, direction, and management of the MIDAD project;

b)  carry out necessary coordination with States for the establishment of the MID Region AIM Database (MIDAD);

c)  address all technical, operational, financial, legal and institutional issues related to MIDAD;

d)  agree on the mechanism(s) for the oversight of MIDAD;

e)  monitor the developments of the MIDAD Project; and

f)  provide regular progress reports to the AIM SG, ANSIG and MIDANPIRG, as appropriate, concerning its work programme.

**2.    COMPOSITION**

The MIDAD TF is composed of:

a)  all MIDAD member States;

b)  other MID States which are not member of MIDAD and concerned International/Regional Organizations, as observers; and

c)  representatives from industry and user Organizations having a vested interest in Aeronautical Information Management and experience in the development of Regional AIS/AIM Databases could participate as observers, as necessary.

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