



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
internationale

Organizacion  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدنى الدولى

国际民  
航空组

File Ref.: FS 1/3-20/070

26 February 2020

**Subject: ACAO/ICAO SSP Implementation Workshop**  
**(Grand Mogador City Center Casablanca Hotel, Morocco, 22-25 March 2020)**

Sir,

I have the honour to refer to my Invitation Letter Ref.: FS 1/3-20/025 dated 20 January 2020; I would like to confirm that the ACAO/ICAO SSP Implementation Workshop will be held in Morocco, 22-25 March 2020; however; the venue of the Workshop has been changed from Sheraton Casablanca Hotel & Towers to the **Grand Mogador City Center Casablanca Hotel**. The Bulletin describing administrative arrangements for the Workshop and other useful information for participants is at **Attachment A**.

You are kindly requested to confirm urgently the participation of your Administration through e-mail ([icaomid@icao.int](mailto:icaomid@icao.int)) and ([mrejeb65@gmail.com](mailto:mrejeb65@gmail.com)), giving the names and contact details of your delegate(s) using the attached Nomination Form at **Attachment B**. Kindly be advised that all participants are requested to bring their own laptops.

Accept, Sir, the assurances of my highest consideration.



for/ Mohamed Khalifa Rahma  
Middle East Regional Director

## Attachments



## **ACAO/ICAO SSP Implementation Workshop**

**(Grand Mogador City Center Hotel-Casablanca, Morocco,  
22-25 March 2020)**

---

### **BULLETIN**

#### **1. LOCATION**

1.1 The ACAO/ICAO SSP Implementation Workshop will be held on 22-25 March 2020, Grand Mogador City Center Casablanca Hotel (Address: Avenue Pasteur, 20000 Casablanca, Morocco). Map location is at page n°3.

#### **2. SCHEDULE OF THE WORKSHOP**

2.1 The opening session of the Workshop will be held at 0900 hours on Sunday 22 March 2020.

2.2 The Workshop will be conducted in English.

#### **3. REGISTRATION OF PARTICIPANTS**

3.1 Participants are requested to register, at the Registration Desk located at the entrance of the Workshop Hall, between 0830 and 0900 hours on the opening day of the Workshop.

#### **4. DOCUMENTATION**

4.1 No documentation in hard copy will be available. However, all presentations related to the Workshop will be available on the ACAO and ICAO MID Websites.

#### **5. HOTEL RESERVATIONS**

5.1 Participants are requested to make their own hotel reservations.

#### **6. TRANSPORTATION**

6.1 Participants are requested to make their own transportation arrangements

#### **7. INSURANCE**

7.1 Participants are advised to have insurance coverage for any unexpected contingency and Medical Coverage.

## **8. SOME USEFUL TRAVEL INFORMATION**

### **PASSPORT**

8.1 All foreign nationals entering the Kingdom of Morocco must possess valid passports or other valid documents for travel.

### **VISA**

8.2 It is mandatory that all required participants obtain official visas from the Moroccan's Embassy or Consulate in their country prior to their departure for Casablanca.

## **9. CURRENCY, CREDIT CARDS AND BANKING SERVICES**

9.1 The unit of currency in Morocco is Moroccan Dirham (MDH) with notes of 10, 20, 50, 100 and 200 and coins of 1, 2 & 5.

9.2 International Credit Cards, such as American Express, Visa, Master Charge, etc. are usually accepted at most hotels, department stores and restaurants.

9.3 All commercial banks exchange major foreign currencies and are open 0830-1200 hours and 1430-1600 hours Monday through Friday.

## **10. OTHER USEFUL INFORMATION**

### **SHOPPING**

10.1 Be prepared to bargain in small shops, sidewalk vendors etc. However, in large stores, the prices are fixed.

## **11. WEATHER CONDITIONS**

11.1 The main daily maximum and minimum temperatures for the month of March are between 14°C to 19°C.

## **12. OTHER ASSISTANCE**

12.1 The ACAO will be glad to assist the participants to the Workshop with any advice they may require.

12.2 The Workshop Focal Point from ACAO is as follow:

Eng. Mohamed REJEB  
Email: [mrejeb65@gmail.com](mailto:mrejeb65@gmail.com)

-----

## Venue Location MAP

### Grand Mogador CITY CENTER - Casablanca ★★★★★

Avenue Pasteur, Casablanca, 1-866-599-6674

[Photos](#) · [Rooms](#) · [Amenities](#) · [Reviews](#) · [Policies](#)



### Grand Mogador CITY CENTER - Casablanca

★★★★★

Avenue Pasteur, Casablanca, 1-866-599-6674

[Close Map](#)

#### Points Of Interest

- Place Mohammed V - 0.9 miles
- La Sqala - 1 miles
- Marina Casablanca - 1.2 miles
- Port of Casablanca - 1.2 miles
- Casablanca Twin Center - 1.9 miles
- Hassan II Mosque - 2 miles
- Jewish Museum - 3.8 miles
- Art Deco Buildings - 3.8 miles
- Casablanca Technopark - 5.7 miles
- Morocco Mall - 7.3 miles

#### Location Highlights

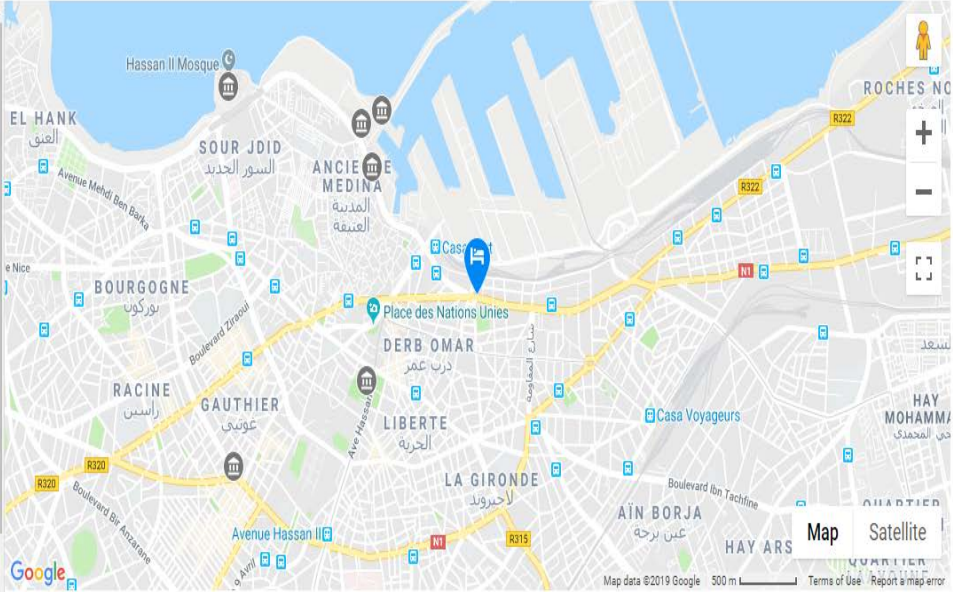
- In city center
- In business district
- Train station nearby

#### Nearest Major Airport:

Casablanca, Morocco (CMN-Mohammed V)

#### Area:

The preferred airport for Grand Mogador





**ACAO/ICAO SSP Implementation Workshop**

*(Grand Mogador City Center Casablanca Hotel, Morocco, 22-25 March 2020)*

**NOMINTION FORM**

Name in full: \_\_\_\_\_  
Mr. / Mrs. / Ms. (as should appear in the official listing and name tag)

Title or Official Position: \_\_\_\_\_

State/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Hotel \_\_\_\_\_

Date: ..... Signature: .....

After completing, please send to: ICAO MID Office at the following e-mail addresses: ([icaomid@icao.int](mailto:icaomid@icao.int)) and ([mrejb65@gmail.com](mailto:mrejb65@gmail.com)).

*Note 1: Participants are expected to make their own hotel/visa arrangements*

*Note 3: No hardcopies will be provided; you are kindly requested to bring your laptop, iPad, tablet, etc..*