



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
internationale

Organización  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدنى الدولى

国际民用  
航空组织

File Ref.: AN 7/38 – 20/209

28 October 2020

**Subject: Frequency Management Webinar  
(11-12 November 2020)**

**Action required: Reply not later than 5 November 2020**

Sir,

I have the honour to inform you that the Frequency Management Webinar will be held through Video Teleconferencing **from 11 to 12 November 2020**. Details on the exact timing of the sessions will be provided at a later stage. Your Administration/Organization is kindly invited to participate in this Webinar.

The Provisional Agenda for the Webinar is at **Attachment A**. The objective of the Webinar is to raise awareness on frequency management process in the MID Region and provide overview of ICAO Frequency finder tool functions.

I would appreciate if you could, as soon as possible, preferably not later than **5 November 2020**, confirm the participation of your Administration/Organization giving the names and contact details of your delegate(s), by submitting the Nomination Form at **Attachment B** to the following email address [icaomid@icao.int](mailto:icaomid@icao.int) with a copy to [malnadaf@icao.int](mailto:malnadaf@icao.int).

Accept, Sir, the assurances of my highest consideration.



Mohamed Smaoui  
Acting Regional Director  
Middle East Office

## Attachments

**FREQUENCY MANAGEMENT WEBINAR**

*(11-12 November 2020)*

**PROVISIONAL AGENDA**

1. Welcome and Introduction
2. Overview of ICAO Handbook on Radio Frequency Spectrum Requirements for Civil Aviation.
3. Demonstration of COM Module functions and tools
4. Overview of NAV Module functions.

-END-

**INTERNATIONAL CIVIL AVIATION ORGANIZATION  
MID REGIONAL OFFICE**

**FREQUENCY MANAGEMENT WEBINAR**

*(11-12 November 2020)*

**NOMINATION FORM**

PLEASE PRINT OR TYPE CLEARLY

Name in full: \_\_\_\_\_  
Mr. / Mrs. / Ms. (as should appear in the official listing and name tag)

Title or Official Position: \_\_\_\_\_

State/Organization: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Mobile: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date: ..... Signature: .....

After completing, please send to: ICAO MID Office at the following e-mail address: ([icaomid@icao.int](mailto:icaomid@icao.int)) and with a copy to ([malnadaf@icao.int](mailto:malnadaf@icao.int)) .

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