



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organizacion
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدنى الدولى

国际民用
航空组织

File Ref.: FS 2/5 – 19/226

22 July 2019

**Subject: Joint ACAO/ICAO Continuing Airworthiness Workshop
(Rabat, Morocco, 2-4 September 2019)**

Action Required Reply not later than 13 August 2019

Sir,

We have the honour to inform you that ACAO and ICAO MID Regional Office are jointly organizing a Workshop on Continuing Airworthiness. The Workshop will be held in **Golden Tulip Farah Hotel, Rabat, Morocco, 2-4 September 2019**. Your Administration/Organization is kindly invited to participate in this Workshop.

The main objective of the Workshop is to enhance States' capabilities in implementing ICAO Standards in the field of Continuing Airworthiness, in order to improve the performance of operations and the implementation of safety requirements and the development of relevant human resources.

The Workshop also aims to provide professionals with a comprehensive concept of Part M regulations, responsibilities related to the owner and aircraft operator, and to highlight the relationship between Part M, Part 145, Part 66 and Part 147.

The Provisional Agenda for the Workshop is at **Attachment A**. The Bulletin describing administrative arrangements for the Workshop and other useful information for participants is at **Attachment B**.

It would be highly appreciated if you could, as soon as possible, preferably not later than **13 August 2019**, confirm the participation of your Administration/Organization giving the names and contact details of your delegate(s), by submitting the Nomination Form at **Attachment C** to the following email addresses: (icaomid@icao.int) and (acao@acao.org.ma) with copy to (mrejb65@gmail.com).

Accept, Sir, the assurances of my highest consideration.



for/ Mohamed Khalifa Rahma
Middle East Regional Director

Attachments

Ministry of Civil Aviation Complex
Cairo Airport Road
P.O. Box 85,
Airport Post Office
Cairo 11776 A.R.E

Tel: +2 (02) 22674840/1/5/6
Fax: +2 (02) 22674843

E-mail: icaomid@icao.int
<http://www.icao.int/mid>



ACAO/ICAO CONTINUING AIRWORTHINESS WORKSHOP

(Golden Tulip Farah Hotel, Rabat-Morocco, 2-4 September 2019)

AGENDA

- 1) International Regulatory Framework
- 2) Civil Aviation Regulations and Guidance Material
- 3) Design Organization Approval
- 4) Production organization approval
- 5) Aircraft type Certification/Modifications/Repairs
- 6) Aircraft Civil Registration
- 7) Aircraft Airworthiness Certification
- 8) Aircraft Maintenance Program
- 9) Continuous Airworthiness Management Organization
- 10) Approved Maintenance Organization
- 11) Engineering Licensing maintenance Training Organization 66-147
- 12) Safety Management System
- 13) Quality in Approved Organization and Audit Techniques
- 14) Safety Occurrence Reporting



ACAO/ICAO Continuing Airworthiness Workshop (Golden Tulip Farah Hotel, Rabat, Morocco, 2-4 September 2019)

BULLETIN

1. LOCATION

1.1 The ACAO/ICAO Continuing Airworthiness Workshop will be held on 2-4 September 2019, in **Golden Tulip Farah Hotel , Rabat-Morocco** (Address: Place Sidi Makhoul, Rabat, 10000, Maroc). Map location is at page n° 3.

2. SCHEDULE OF THE WORKSHOP

2.1 The opening session of the Workshop will be held at 0900 hours on Monday 2 September 2019.

2.2 The Workshop will be conducted in English.

3. REGISTRATION OF PARTICIPANTS

3.1 Participants are requested to register, at the Registration Desk located at the entrance of the Workshop Hall, between 0830 and 0900 hours on the opening day of the Workshop.

4. PERSONNEL CONCERNED WITH THE EVENT

ACAO: Eng. Mohamed REJEB mohamed.rejeb65@gmail.com

5. DOCUMENTATION

5.1 No documentation in hard copy will be available. However, all presentations related to the Workshop will be available on the ACAO and ICAO MID Websites.

6. HOTEL RESERVATIONS

6.1 Participants are requested to make their own hotel reservations.

7. TRANSPORTATION

7.1 ACAO will assure transportation of participants which confirmed their attendance to these events by sending their registration form from the Casablanca airport to the hotel and to the venue and return.

7.2 The other Participants who not sending their registration form are requested to make their own arrangements transportation.

8. INSURANCE

8.1 Participants are advised to have insurance coverage for any unexpected contingency and Medical Coverage.

9. SOME USEFUL TRAVEL INFORMATION

PASSPORT

9.1 All foreign nationals entering the Kingdom of Morocco must possess valid passports or other valid documents for travel.

VISA

9.2 It is mandatory that all required participants obtain official visas from the Moroccan's Embassy or Consulate in their country prior to their departure for Casablanca.

10. CURRENCY, CREDIT CARDS AND BANKING SERVICES

10.1 The unit of currency in Morocco is Moroccan Dirham (MDH) with notes of 10, 20, 50, 100 and 200 and coins of 1, 2 & 5.

10.2 International Credit Cards, such as American Express, Visa, Master Charge, etc. are usually accepted at most hotels, department stores and restaurants.

10.3 All commercial banks exchange major foreign currencies and are open 0830-1200 hours and 1430-1600 hours Monday through Friday.



Joint ACAO/ICAO Continuing Airworthiness Workshop
(Golden Tulip Farah Hotel, Rabat, Morocco, 2-4 September 2019)

NOMINATION FORM

Name in full: _____
Mr. / Mrs. / Ms. (as should appear in the official listing and name tag)

Title or Official Position: _____

State/Organization: _____

Mailing Address: _____

Telephone Number: _____

Mobile Number: _____

E-mail: _____

Hotel _____

Date: Signature:

After completing, please send to: ICAO MID Office at the following e-mail address: (icaomid@icao.int) and (acao@acao.org.ma) with copy to (mrejeb65@gmail.com).