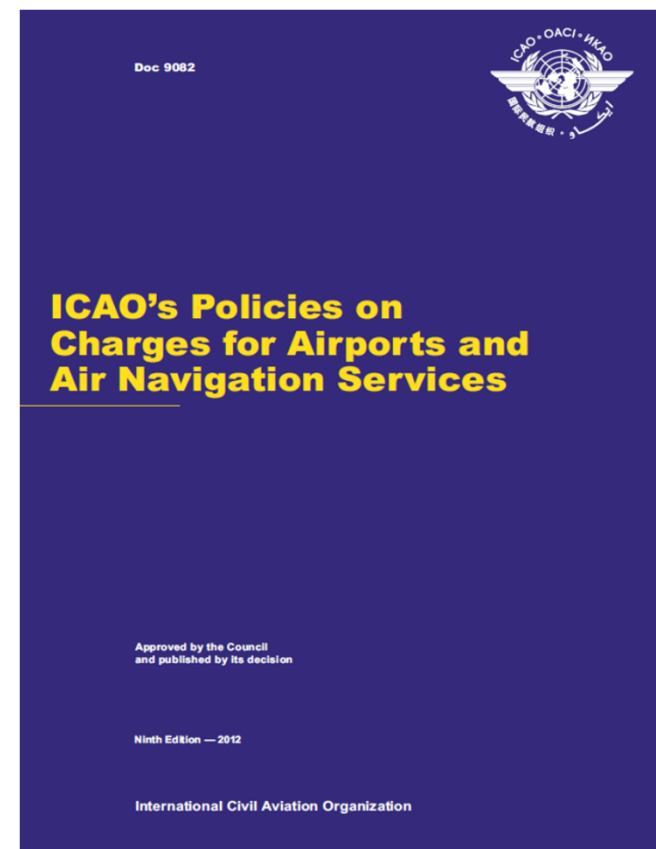
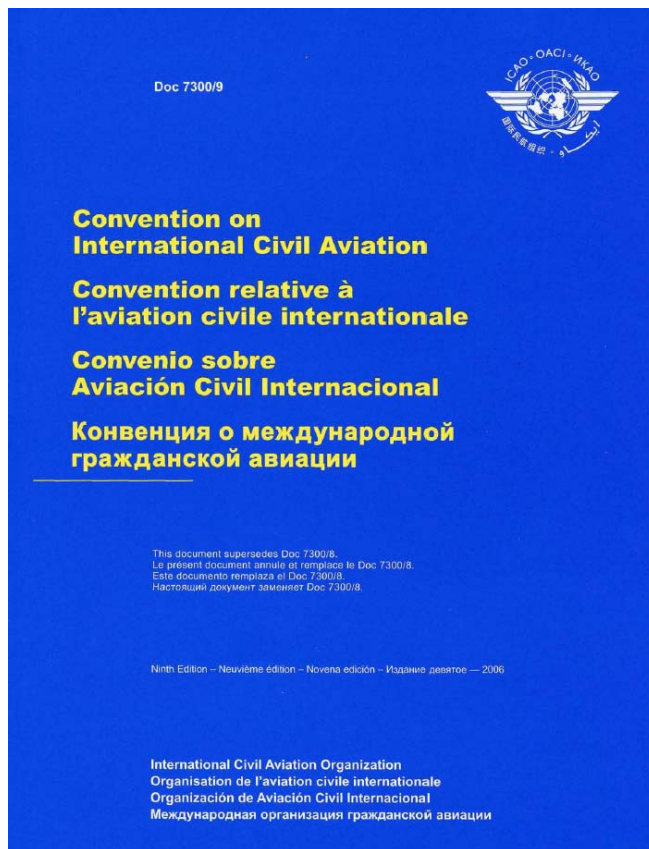


# Calculating the Overall Charges Level

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# The ICAO Framework



# The ACI Recommended Practices on transparency and consultations with airlines on setting airport charges

<https://aci.aero/about-aci/priorities/economics/documentation/>



TECHNICAL GUIDANCE DOCUMENT

## RECOMMENDED PRACTICES ON TRANSPARENCY AND CONSULTATIONS WITH AIRLINES ON SETTING AIRPORT CHARGES



Airports have become businesses in their own right. In an increasingly competitive environment which drives airports to sophisticate their services to the airlines and their end-users, the passengers, it is essential to build the right trust between airports and airlines, by ensuring the right level of transparency and that consultations are carried out in setting charges and capital planning in a structured and meaningful way.

Adequate airport infrastructure is a core enabler of air connectivity, passenger service quality and social and economic growth. As per the "user pays principle" this needs to be paid for via airport charges. It is therefore essential that airport charges properly reflect market

realities and deliver on the longer-term needs of the ultimate end-users. Any regulatory framework must facilitate and incentivise airport investors to continue to finance airport investments.

This document is meant to provide recommendations on the process for consultation between airports and airlines. Transparency, as it relates to consultation, is also addressed. However, this guide should not be used as limitation or constraint for airport operators and/or States to apply their own methodologies when circumstances, regulation, or other factors recommend it.

## The ACI guidelines

- Caveats
- Consultation
- Transparency
- Airport systems and airport networks
- Capital expenditure for new infrastructure

## Caveats

- Aspirational – not prescriptive – guidelines
- Light-touched, proportionate regulation
- Consultation and negotiation are not synonym
- Reciprocity is a key enabler for success

## Consultation (1/3): Timeline

- Clear timeline
- Circulation of supporting documentation
- Proposal ahead of change in charges
- Information on service levels where SLAs are in place

## Consultation (2/3): Eligibility

- Constructive engagement of all airlines
- Association of airlines (AOC, BAR, IATA, etc.) with a mandate to act on behalf of and on account on the specific airline(s) they represent
- Consultation in national language or English
- Different views recorded in the minutes

## Consultation (3/3): Appeal

- Coherent, evidence-based
- Airlines participating to the meeting, with power of attorney/mandate
- Association of airlines – same condition: specify airlines represented, and mandate
- Clear timeframe



## Transparency (1/3): General

- Degree of transparency proportionate to the market power and the market situation of the airport.
- Transparency applies equally to both airport operators and users – both committed to provide relevant information

## Transparency (2/3): Information

- **Airlines:**
  - Traffic forecast, fleet composition, operational plans, and needs & requirements
- **Airport operators:**
  - General elements: facilities covered by charges, till model
  - Traffic: historic, forecasts
  - Operating costs: figures for key categories, drivers for cost changes
  - Capital costs: depreciation, and WACC & RAB if applicable and relevant
  - Revenue: aeronautical revenue, and commercial revenue shared in the aeronautical till when relevant
  - Relevant performance indicators

## Airport systems & networks

- Overall costs and breakdown of aeronautical revenues for the main airport, as required by relevant legislative frameworks and local circumstances

# Capital expenditure

- Largest capex for new facilities

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RECOMMENDED PRACTICES ON TRANSPARENCY  
AND CONSULTATIONS WITH AIRLINES  
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