



International
Civil Aviation
Organization

Organisation
de l'aviation civile
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Organización
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Международная
организация
гражданской
авиации

منظمة الطيران
المدنى الدولى

国际民用
航空组织

File Ref.: AN 5/3.1 – 17/209

6 August 2017

**Subject: NCLB – Aerodrome Certification Workshop/Training
(Cairo, Egypt, 1-5 October 2017)**

Action required: Reply not later than 10 September 2017

Sir,

I have the honour to inform you that, in support to the ICAO “No Country Left Behind” (NCLB) Initiative, the ICAO MID Regional Office is organizing a NCLB Aerodrome Certification Workshop/Training in Cairo, Egypt, **1-5 October 2017**. Your Administration/Organization is kindly invited to participate in this Workshop/Training. The NCLB activities and the event is technically supported by Egypt and UAE. They will provide Instructors to support the Workshop/Training.

The Provisional Agenda for the Workshop/Training is at **Attachment A**. Your comments on the attached Provisional Agenda, including any amendment you may wish to suggest, would be appreciated.

Administrative arrangements for the Workshop/Training and other useful information for participants, including the MID Office Bulletin and the Hotel List are available on the ICAO MID Office website at: (<http://www2010.icao.int/MID/Pages/MID-Office-Bulletin.aspx>).

I would like to highlight that the NCLB Aerodrome Certification Workshop/Training will address issues related to the challenges and opportunities in the certification processes with a focus on training capacity building aimed at fostering the implementation of certification of aerodromes open for International flights in the MID Region. The Workshop will provide also a forum for sharing experiences and best practices related to the certification of aerodromes.

Therefore, your Administration/Organization is encouraged to participate actively in the Workshop/Training by submitting presentation(s) addressing the certification of aerodromes implementation, including the challenges/difficulties and lessons learnt. I would be grateful to receive your presentation(s) by **31 August 2017**, in order to allow time for processing and posting on the ICAO MID website.

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For more effectiveness, I would be grateful if you could ensure that your delegation consists of experts from both the regulatory and airport operations sides, who are involved in the aerodrome certification process.

I would appreciate if you could, as soon as possible, preferably not later than **10 September 2017**, confirm the participation of your Administration/Organization by submitting the Nomination Form at **Attachment B** to the ICAO MID Office at the following email address (icaomid@icao.int) with a copy to (nahady@icao.int).

Accept, Sir, the assurance of my highest consideration.



Mohamed Khalifa Rahma
Middle East Regional Director

Attachments

NCLB – AERODROME CERTIFICATION WORKSHOP/TRAINING

(Cairo, Egypt, 1-5 October 2017)

PROVISIONAL AGENDA

- Agenda Item 1:** Introduction and Overview
 - Agenda Item 2:** Aerodrome Certification: A State Obligation and Aerodrome Operations Manual, Aerodrome Operator’s Obligation
 - Agenda Item 3:** Certification Experience at International Airports-Presentations from States and Aerodrome Operators
 - Agenda Item 4:** Status of implementation of Certification of Aerodromes in the MID Region
 - Agenda Item 5:** Building Competencies for Aerodromes Safety Oversight (Regulators) and Aerodromes Safety Operations (Operators)
 - Agenda Item 6:** Certification and Surveillance (Regulators), Implementation and Monitoring (Operators)
 - Agenda Item 7:** Enforcement (Regulators), Compliance (Operators)
 - Agenda Item 8:** Certification of Aerodromes Hands-on Training exercises - State and Aerodrome Operator practical experience – Tips for Certification Experts
 - Agenda Item 9:** Update on ICAO requirements for Aerodromes:
Annex 14 Vol. I, PANS–Aerodromes Doc 9981 and Safety Management Manual – SMM Doc 9859
 - Agenda Item 10:** Any other related business.
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INTERNATIONAL CIVIL AVIATION ORGANIZATION
MID REGIONAL OFFICE

NCLB – AERODROME CERTIFICATION WORKSHOP/TRAINING

(Cairo, Egypt, 1-5 October 2017)

NOMINATION FORM

1. Name:
Mr. / Mrs. / Ms.

First Name	Middle Name	Last Name
_____	_____	_____

2. Title or Official Position: _____

3. State/Organization: _____

4. Mailing Address: _____

5. Fax Number: _____

Telephone Number: _____

Mobile Number: _____

E-mail: _____

6. Hotel _____

Date: Signature:

After completing, please send to ICAO MID Office at the following e-mail address: (icaomid@icao.int).

Note 1: Participants are expected to make their own hotel/visa arrangements

Note 2: Please download Workshop materials from ICAO MID Office website.