



*International Civil Aviation Organization*

**First Meeting the Runway and Ground Safety Working Group  
(RGS WG/1)**

*(Cairo, Egypt, 7-9 April 2014)*

**Agenda Item 1: Adoption of the Provisional Agenda and Election of Chairperson**

PROVISIONAL AGENDA AND ELECTION OF CHAIRPERSON

*(Presented by the Secretariat)*

**SUMMARY**

This paper presents the Provisional Agenda for the First Meeting of the Middle East Runway and Ground Safety Working Group (RGS WG/1) for adoption and calls for the election of Chairperson.

Action by the meeting is at paragraph 3.

**REFERENCES**

- State Letter Ref.: AN 4/1.2.1-14/039 dated 10 February 2014

**1. INTRODUCTION**

1.1 The Provisional Agenda for the First Meeting of the Runway and Ground Safety Working Group (RGS WG/1) has been prepared by the Secretariat in accordance with its TOR and the RASG-MID Work Programme.

**2. DISCUSSION**

2.1 The Provisional Agenda and Explanatory Notes for the meeting were submitted to States and concerned Organizations, as attachments to MID Regional Office Invitation Letter Ref.: AN 4/1.2.1-14/039 dated 10 February 2014, as shown in **Appendices A** and **B** to this working paper.

2.2 The meeting may wish to note that Mr. Mohammad Al Dossari, Director Air Navigation & Aerodromes Department, General Civil Aviation Authority (GCAA), UAE has been acting as the RGS Coordinator with the MID Regional Aviation Safety Team (MID-RAST) under the RASG-MID framework. Mr. Al Dossari has been playing a major role in the development of the RGS Safety Enhancement Initiatives (SEIs) and Detailed Implementation Plans (DIPs).

2.3 There is a need to elect a Chairperson to, inter-alia; chair the RGS WG meetings; keep focus on high priority items; assure timely implementation of the RGS DIPs; and coordinate the RGS activities closely with the Secretariat.

**3. ACTION BY THE MEETING**

3.1 The meeting is invited to:

- a) adopt the Provisional Agenda at **Appendix A** to this working paper; and
- b) elect a Chairperson for the RGS WG.

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**APPENDIX A**

**FIRST MEETING OF THE RUNWAY AND GROUND SAFETY  
WORKING GROUP**

**(RGS WG/1)**

*(Cairo, Egypt, 7 - 9 April 2014)*

**PROVISIONAL AGENDA**

- Agenda Item 1:** Adoption of the Provisional Agenda and election of Chairperson
- Agenda Item 2:** Implementation of Aerodrome Safety priorities and objectives in the MID Region
- Agenda Item 3:** Coordination between RASG-MID and MIDANPIRG in the area of Aerodrome Safety
- Agenda Item 4:** Future Work Programme
- Agenda Item 5:** Any other business.

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**APPENDIX B**

**FIRST MEETING OF RUNWAY AND GROUND SAFETY WORKING GROUP**

**(RGS WG/1)**

*(Cairo, Egypt, 7 – 9 April 2014)*

**EXPLANATORY NOTES**

**Agenda Item 1: Adoption of the Provisional Agenda and election of Chairperson**

The working group will review and adopt the Provisional Agenda of the RGS WG/1. In addition, the working group will elect a Chairperson.

**Agenda Item 2: Implementation of aerodrome safety priorities and objectives in the MID Region**

The meeting will review the MID Region Aviation Safety Strategy priorities and objectives related to RGS and update the DIPs. The meeting will also agree on concrete actions to foster the implementation of the RGS SEIs and DIPs and the development of further DIPs as required. In addition, the meeting will review and update the status of Implementation of Certification of Aerodromes (including SMS and AEP) in the MID Region and take necessary follow-up actions.

**Agenda Item 3: Coordination between RASG-MID and MIDANPIRG in the area of Aerodrome Safety**

The meeting will review and update the list of aerodrome safety deficiencies which have been identified in the MID Region and those which have been reported to MIDANPIRG. In addition, the meeting will address any other issue related to aerodrome which needs coordination between RASG-MID and MIDANPIRG.

**Agenda Item 4: Future Work Programme**

The working group will review its work programme; and decide on date and venue of its next meeting. The meeting will also propose inputs to MID-RAST and RSC for the development of the RASG-MID work programme. In addition, the working group will review and update as deemed necessary its Terms of Reference (TOR).

**Agenda Item 5: Any other business**

Any other matters not covered by the agenda, are to be addressed under this Agenda Item.

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