



*International Civil Aviation Organization*

**Aerodrome Certification Implementation Task Force  
(ADCI TF/1)**

**First Meeting**  
*(Cairo, Egypt, 15 - 17 October 2012)*

---

**Agenda Item 5:           Review of the Task Force Terms of Reference**

REVIEW AND UPDATE THE TERMS OF REFERENCE

*(Presented by the Secretariat)*

**SUMMARY**

The aim of this paper is to review the Terms of Reference (TOR) of ADCI TF, and update the TOR as necessary in order to achieve the objective of the Study Group based on the actual status and needs of MID Region

Action by the meeting is at paragraph 3.

**REFERENCES**

- AOP SG/8
- MIDANPIRG Procedural Handbook
- MIDANPIRG/13 Report

**1.       INTRODUCTION**

1.1           Taking into consideration the latest developments related to the Aerodrome Certification and based on the outcome of the AOP SG/8 meeting and MIDANPIRG/13, there is a need to update the current TOR for the ADCI TF.

1.2           The current TOR of the ADCI TF was developed during the Seventh Meeting of the Aerodromes Operation Sub-Group (AOP SG/8) Cairo 06-08 March 2010 as at **Appendix A** to this working paper.

**2.       DISCUSSION**

2.1           The meeting may wish to recall that the ADCI TF was initiated during the MIDANPIRG/12 Meeting where an agreement was made on the following Decision:

*DECISION 12/5: ESTABLISHMENT OF THE AERODROME CERTIFICATION  
IMPLEMENTATION TASK FORCE*

*That, an Aerodromes Certification Implementation Task Force (ADCI TF) be established in accordance with the agreed Terms of Reference (TOR)*

2.2 There is a need to modify the current TOR to make it more specific and eliminate items the will be addressed in other forums.

2.3 Based on the above and taking into consideration the progress in the MID States and other ICAO Regions for the implementation of the Aerodrome Certification, a new draft of updated TOR as at **Appendix B** to this working paper

2.4 The revised TOR focus on study of the current implementation status of aerodrome certification and establishing a target besides deleting some items that will be covered in different forums.

2.5 The meeting may wish to consider the proposed TOR and agree on the following Draft Decision:

*DRAFT DECISION 1/XX: REVISED TOR OF THE ADCI TF*

*That, the Terms of Reference of the ASDCI Task Force be updated as at Appendix B to this working paper.*

**3. ACTION BY THE MEETING**

3.1 The meeting is invited to:

- a) note the information contained in this working paper;
- b) review and update the TOR and Work Programme of the INFPL SG; and
- c) agree on the following Draft Decision on 2.4 above.

-----

## APPENDIX A

### CURRENT TERMS OF REFERENCE FOR CERTIFICATION OF AERODROMES TASK FORCE

#### 1. TERMS OF REFERENCE

- a) Carry out specific studies in support of the implementation of certification of aerodromes in the MID Region, according to the ICAO Strategic Objectives and guided by Global Plan Initiative (GPI/13 & GI/14) 5 and related GPIs (GPIs 6, 9, 18).
- b) Identify other issues/action items arising from the work of ICAO or for consideration by ICAO in order to facilitate regional harmonization of existing as well as future implementation of certification of aerodrome requirements.
- c) Determine and recommend, on the basis of studies, the Implementation of annex 14 Volume I requirements in the MID Region, based on the Global and regional performance goals as reflected in assembly resolution 36-13-Appendix P on “The Provision of adequate Aerodrome” for safe aircraft operations .
- d) Assist States that may require support in the implementation of certification of their aerodromes.

#### 2. In order to carry out the above TOR; the Certification of Aerodrome Task Force shall:

- a) Study and assess the Regional aerodrome requirements.
- b) Initially focus assistance to States that may require support on development of the State certification of aerodromes implementation plans.
- c) Identify guidance material and training needs.
- d) Coordinate with other ICAO Regions as necessary to address implementation difficulties issues.
- e) Undertake other functions relevant to implementation of certification of aerodromes as assigned by the AOP SG or MIDANPIRG.
- f) Complete the development of the Regional Runway Safety Implementation Programme and Plans and
- g) Apply ICAO guidance material and information as may be applicable to the Region to facilitate the implementation of certification of aerodromes and safety of aerodrome operations.
- f) Report to the AOP SG to keep the MIDANPIRG closely briefed.

#### 3. COMPOSITION OF THE TASK FORCE

Aerodrome Experts from:

**STATES:** MID Region States

**ORGANIZATIONS (AS OBSERVERS):** IATA

-----

## APPENDIX B

### MID AERODROME CERTIFICATION IMPLEMENTATION TASK FORCE (ADCI TF)

#### REVISED TERMS OF REFERENCE

#### 1. TERMS OF REFERENCE

##### 1.1 The Terms of Reference of the AIM Task Force are:

- a) review the current practice and status of aerodrome certification implementation in the MID States according to ICAO SARP's;
- b) identify issues/action items of common concern in order to facilitate regional harmonization of implementation of certification of aerodrome requirements;
- c) seek to achieve common understanding and support from all stakeholders involved in or affected by the AIM developments/activities in the MID Region;
- d) provide expert inputs for ADCI-related issues; and propose solutions for meeting Aerodromes Certification requirements;
- e) provide a platform for harmonization of Aerodrome Certification procedures;
- f) Assist States that may require support in the implementation of certification of their aerodromes; and
- g) review periodically its Terms of Reference and propose amendments as necessary.

##### 1.2 In order to meet the Terms of Reference, the ADCI Task force shall:

- a) conduct a survey on the status of implementation of Aerodrome Certification in the ANP listed airports in the MID Region, and provide necessary assistance and guidance to States in this respect;
- b) identify and review specific issues and problems that constitute major obstacles to the effective implementation of Aerodrome certification, and recommend necessary remedial actions;
- c) review experience of MID States that have taken advance steps towards the certification of international aerodromes;
- d) develop proposals for harmonization of the aerodromes certification process.;
- e) Identify guidance material and training needs;
- f) prepare implementation plan for the MID Region;

- g) coordinate with other ICAO Regions as necessary to address implementation difficulties issues;
- h) undertake other functions relevant to implementation of certification of aerodromes as assigned by the AOP SG or MIDANPIRG;
- i) Initially focus assistance to States that may require support on development of the State certification of aerodromes implementation plans;
- j) Apply ICAO guidance material and information as may be applicable to the Region to facilitate the implementation of certification of aerodromes and safety of aerodrome operations;
- k) report to the AOP SG to keep the MIDANPIRG closely briefed;
- l) foster the improvement of the ADCI through proper training and qualification of the ADC personnel; and
- m) establish targets and monitor ADC performance objectives for the MID Region.

## **2. COMPOSITION**

2.1 The Task Force will compose of:

- a) experts from MIDANPIRG Member States; and
- b) concerned International/Regional Organizations as observers.

Other representatives from industry and user Organizations having experience in Aerodrome Certification could participate as observers in the work of the Task Force, as appropriate.

-END-