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Международная
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منظمة الطيران
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国际民用
航空组织

Eastern and Southern African Regional Office/Bureau régional Afrique orientale et australe

Ref: ES AN 9/11 - 0586

11 September 2023

**Subject: State Safety Programme (SSP) Course
(Nairobi, Kenya, 27 November - 04 December 2023)**

Action Required: Reply at your earliest convenience and Register participants, preferably not later than 17 October 2023

Dear Sir/Madam,

I wish to invite your Administration/Organization to participate in the ICAO State Safety Programme (SSP) Course to be held in **Nairobi, Kenya from 27 November - 04 December 2023**.

This course, developed by ICAO and delivered face-to-face for six days, aims to provide the managers and personnel within State aviation agencies responsible for the State Safety Program (SSP) and personnel from the main technical divisions, sections, and departments related to the direct implementation and operation of the SSP with the competencies required to develop and implement State Safety Programs in their States as per ICAO Annexes and applicable State rules. Upon completion of this course, trainees will be able to:

- provide recommendations for the SSP legal and institutional framework;
- develop the Plan for SSP implementation;
- develop a Strategy for Safety Promotion;
- use supporting tools and processes needed to enable safety data analysis;
- apply processes with appropriate tools to State safety risk management; and
- establish a mechanism for State safety performance management.

Please note that a preferential rate for the attendance fee has been made available for your State's participation at a fee of US \$ 650.00 (this fee includes a \$ 400.00 for SSP in-classroom, and the \$ 250.00 for the Safety Management Online - SSP pre-requisite) per participant for Civil Aviation Authorities (CAAs) personnel. The administrative cost will be graciously covered by ICAO ESAF Regional Office and Boeing fund.

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Considering the need to make the corresponding administrative arrangements for this course, we would greatly appreciate your response to this Office of your nomination(s) at earliest possible, but not later 17 October 2023 at icaoesaf@icao.int. The States nominees are required to fill up the registration form on the following link: <https://igat.icao.int/tpems/CourseRegistration?TrainingSessionId=12981>. As seats are limited, the acceptance of participants will be on a first-come first-served basis.

ICAO remains available to support your training requests and activities. For any question related to this ICAO training course, please contact Naira Elshourbagi, Training Implementation Associate, at nelshourbagy@icao.int.

Yours sincerely,



Lucy Mbugua
Regional Director

