



## ICAO Aerodrome Certification Workshop incorporating PANS-Aerodromes for ESAF States (Lusaka, Zambia, 27-31 May 2019)

### INFORMATION BULLETIN

#### 1. Venue of the meeting

1.1 The **ICAO Aerodrome Certification Workshop incorporating PANS-Aerodromes for ESAF States** will take place at Radisson Blu Hotel, 19029 Great East Road Private Bag E10, Box 382 10101, in Lusaka, Zambia from **27 to 31 May 2019** at the kind invitation of the Civil Aviation Authority of the Republic of Zambia.

1.2 The meeting focal points are:

<b>At ICAO:</b> Mr. Elisha Omuya Regional Officer AGA, ESAF Regional Office, Nairobi Coordinating the Meeting Tel: +254-20-7622367 E-mail: <a href="mailto:EOmuya@icao.int">EOmuya@icao.int</a>	Ms. Catherine Nyagah Administrative Assistant Assisting the Meeting Tel: +254-20-762 2396; Cell: +254 722 822 557 E-mail: <a href="mailto:CNyagah@icao.int">CNyagah@icao.int</a>
<b>In Zambia:</b> Ms. Lillian Lungu Zambia CAA Tel: +260211 251677 Cell: +260 966826703 E-mail: <a href="mailto:lillian.lungu@caa.co.zm">lillian.lungu@caa.co.zm</a>	Mr. Nathan Kaluba Zambia CAA Tel: +260 602 11 251861 Cell: +260976358017/+260966791253 E-mail: <a href="mailto:nathan.kaluba@caa.co.zm">nathan.kaluba@caa.co.zm</a>

#### 2. Working Languages

2.1 The meetings will be conducted in the English language.

#### 3. Opening Session

3.1 The opening session of the ICAO Aerodrome Certification Workshop incorporating PANS-Aerodromes for ESAF States will be held at 09:00 am on Monday, 27 May 2019 at the Radisson Blu Hotel.

#### 4. Working Hours

4.1 The daily working hours of the meeting will be as follows: 09:00 am to 16:30 pm

4.2 There will be a one-hour lunch break of the meeting from 13:00 hrs to 14.00 hrs and two 15-minute coffee/tee break at 10:30 hrs and 15.30 hrs.

## **5. Registration**

5.1 In addition to submission of completed Nomination Forms by e-mail to the ICAO ESAF Regional Office, the registration of participants will take place at the site of the meeting on, 27 May 2019 from 8:00hrs to 9:00 hrs.

## **6. Office and Secretariat**

6.1 The Secretariat of the meetings will be provided by ICAO if needed.

## **7. Health**

7.1 Applicants are informed that a valid certificate of vaccination against yellow fever is required for participants from States with prevalence of the disease. The participants should ensure that they have in their possession a valid Travel Health Insurance for the coverage of any medical care that may arise during the entire period of their stay in Zambia.

7.2 Hospitals

*If necessary, the following medical facilities are recommended:*

- Lusaka University Teaching Hospital
- Levy Mwanawasa University Teaching Hospital
- Government and Private Clinics are also available

## **8. Banking and Currency**

8.1 Banks are located at Kenneth Kaunda International Airport, Shopping Malls, and other areas of Lusaka and operate from 09:30 to 16:00. The basic unit of currency is kwacha (K). There are coins (Ngwee) of 5, 10, 50, and a K1. Notes are issued in denominations of 2, 5, 10, 20, 50 and 100 Kwacha. The Kwacha exchange rate is 1 Euro (€) (European currency) for K12 and 1 USD fluctuates around K10

8.2 Master Card, American Express and VISA cards are generally accepted in hotels, restaurants and shopping centres. However, some restaurants and shops do not accept credit cards

## **9. Weather**

9.1 During the month of May, the weather is generally partly cloudy to cloudy, and the daily mean temperatures are minimum 10°C and maximum 24°C. This being the cold season, delegates are therefore advised to carry extra warm clothing.

## **10. Electricity**

10.1 230 Volts/50 Hertz using British type three-pin plug.

## **11. Transportation**

11.1 It is recommended that participants stay at the (Radisson Blu Lusaka). Participants lodging elsewhere will be required to find their own way to the Conference venue. Taxis are available at reasonable rates of about K50 to K150 depending on origin and destination.

## 12. Zambia Visa Requirements

Applicant's passport should be valid for a minimum of six months and have at least two blank pages. It is important to be able to produce a passport bearing the exit stamp from the country from which you have travelled

### Procedures for obtaining an entry visa for Zambia

#### CATEGORY A:

The following countries **do not** require a pre-applied visa into Zambia.

Antigua & Bermuda	Kiribati	South Africa
Barbados	Lesotho	St Vincent & Grenadines
Belize Darussalam	Malawi	St. Kitts and Nevis
Botswana	Maldives	St. Lucia
Brunei	Malta	Tanzania
Cyprus	Mauritius	The Bahamas
Dominica	Mozambique	Tonga
Eswatini	Namibia	Trinidad & Tobago
Fiji	Nauru	Tuvalu
Grenada	Romania	Uganda
Guyana	Samoa	Vanuatu
Ireland	Seychelles	Zimbabwe
Jamaica	Singapore	
Kenya	Solomon Islands	

#### CATEGORY B:

The following countries are granted a Zambian visa **at Port of Entry, on payment of requisite visa fees**. These visas are easiest obtained on your arrival at the Airport or border post.

Albania	Ethiopia	Netherlands
Andorra	France	New Caledonia
Angola	German	Nicaragua
Argentina	Ghana	Norway
Australia	Guatemala	Panama
Austria	Guyana	Paraguay
Belgium	Haiti	Peru
Bolivia	Herzegovina	Philippines
Brazil	Honduras	Poland
Britain	Hungary	Portugal
Brunei	Iceland	Puerto Rico
Bulgaria	Israel	Russia
Burma (Myanmar)	Italy	Rwanda
Burundi	Japan	Sao Tome and Prince
Cambodia		Serbia

Canada	Laos	Slovakia Republic
Chile	Latvia	Slovenia Republic
Colombia	Liechtenstein	South Korea
Congo Brazzaville	Lithuania	Spain
Congo Democratic Republic	Luxembourg	St Lucia
Cook Islands	Macedonia	Sweden
Costa Rica	Madagascar	Switzerland
Cuba	Mexico	Thailand
Czech Republic	Monaco	Uruguay
Denmark	Mongolia	Vietnam
Djibouti	Nauru	Western Sahara
Ecuador	Nepal	
Egypt		
Estonia		

### CATEGORY C:

The following countries are required to apply for and obtain a Zambian visa **prior to travelling**.

Afghanistan	India	Palestine
Algeria	Indonesia	Papua New Guinea
Armenia	Iran	Qatar
Azerbaijan	Iraq	Saudi Arabia
Bahrain	Ivory Coast	Senegal
Bangladesh	Jordan	Sierra Leone
Belarus	Kazakhstan	Somalia
Benin	Kuwait	Sri Lanka
Burkina Faso	Kyrgyzstan	Sudan
Byhorusia	Lebanon	Syria
Cameroun	Liberia	Taiwan
Central Africa Republic	Libya	Tajikistan
Chad	Mali	The Gambia
China	Mauritania	Togo
Croatia	Moldova	Tunisia
Equatorial Guinea	Morocco	Turkey
Gabon	Niger	Turkmenistan
Georgia	Nigeria	Ukraine
Greece	North Korea	United Arab Emirates
Guinea Conakry	Oman	Uzbekistan
Hong Kong	Pakistan	Yemen

**Visa Fees:** All Nationalities including British and US Nationals- USD 50 **Single Entry**, USD 80, **Double/ Multiple Entry**, valid for 3 months.

**Day Tripper visa** USD 20 applies to all nationalities who are touring Zambia for a period not more than 24 hours (One day)

**Transit visas** are only needed when an individual is travelling through for a limited period of time. These visas are only valid for 7 days. The fee for a transit visa is the same as a single entry visa.

Nationalities that previously did not require a visa to enter Zambia, still do not need to purchase one (Irish, South African etc.), but it is always advisable to contact your local Zambian consulate or embassy to confirm if this is the case, before your departure.

**\*\*Note:** These fees are subject to change without notice.

Business and diplomatic visa regulations differ to holiday visas please refer to the Zambian Immigration Website for more details on these and any other issues.

### **British Passport Holders**

British passport holders require a visa to enter Zambia. These can be obtained from the Zambian High Commission in the United Kingdom or at the port of entry.

It is important to carry the exact amount with you, as change may not be available. Current rates are USD 50 Single Entry, USD 80 Double / Multiple Entry, valid for 3 months. **American Passport Holders**

American passport holders require a visa to enter Zambia. These can be obtained from the Zambian Embassy in the United States or at the port of entry.

It is important to carry the exact amount with you, as change may not be available. Current rates are USD 50 Single Entry, USD 80 Double / Multiple Entry, valid

Visas are not required for nationals from Southern African Development Community (SADC)

**12.2 Visa can be obtained online by using the Zambia Immigration Department website:** [www.zambiaimmigration.gov.zm/](http://www.zambiaimmigration.gov.zm/) .

**12.3 Assistance can be provided for obtaining a visa upon arrival based on prior notice and provision of passport details.**

**13. Telephone** Country code is +260

**14. Hotel Accommodation**

NO	HOTEL	SINGLE US\$	DOUBLE US\$	Distance from Venue (Km)	CONTACT
1.	Radisson Blu Hotel	165	185	0	Tel: +260 960 280900 Email: <a href="mailto:reservation.lusaka@radissonblu.com">reservation.lusaka@radissonblu.com</a>
2.	Protea Lusaka Tower Hotel	182	192	0.1	Tel : +260211375800 Email : <a href="mailto:reservations@phlusakatower.co.zm">reservations@phlusakatower.co.zm</a>
3.	Sarovar Hotel	175	195	0.6	Tel : +260977418043 Email : <a href="mailto:sales1@neelkanthsarovarpremiere.com">sales1@neelkanthsarovarpremiere.com</a>
4.	Cresta Golfview	75	85	3.0	Tel : +026979727715 Email : <a href="mailto:resgolfview@cresta.co.bw">resgolfview@cresta.co.bw</a>
5.	Nomads Lodge Jesmondine	55	65	4.2	Tel : +260955958112 Email : <a href="mailto:info@nomadscourtzambia.com">info@nomadscourtzambia.com</a>
6.	Mika lodge	55	60	2.0	Tel : +260976335891/+260211291557 Email: <a href="mailto:reservations@mikahotels.com">reservations@mikahotels.com</a>

\* Delegates wishing to stay at the above Hotels to indicate that they are attending the ICAO Workshop in order to benefit from the special package offered to the conference. The above rates include bed and breakfast.

\*\*There are also a good number of Lodges and guest houses in secure neighbourhoods and at reasonable rates.