



INFORMATION BULLETIN

IFATCA THINK SAFETY WORKSHOP

NAIROBI, KENYA 3-5 FEBRUARY 2016

1. SITE OF THE COURSE

The East African School of Aviation (EASA) is located on the East of Nairobi about 5 km or 7 minutes' drive from Jomo Kenyatta International Airport (JKIA), off the Airport North Road. Telephone number is +254 20 6823 602/7; Fax number is +254-20-6823- 699 OR +254-20-822300; E-mail address: info@easa.ac.ke, www.easa.ac.ke

2. CONTACT PERSON

2.1 Ms Keziah A Ogutu, e-mail address: kogutu@kcaa.or.ke; or keziah.ogutu@ifatca.org
Cell: +254722386001

2.2 Within EASA: Mr. George Mbugua.
Email gmbugua@easa.ac.ke or info@easa.ac.ke:
Cell: +254722399367.

3. HOTELS

A list of recommended Hotels is appended to this Bulletin. When reserving the room, participants should state that they are attending ICAO Course in order to be extended UN special rates.

4. VISA

4.1 While all travellers arriving in Kenya should have a valid Passport, Kenya entry visas are not required for nationals from some countries. Participants are therefore advised to ascertain whether or not they are exempt from the Kenyan visa requirements at our respective embassies.

- 4.2 Those who are not exempt should apply for visas well in advance from Kenya High Commissions or Embassies, which will issue them upon the presentation of documentation showing that the applicants are designated representatives to a particular UN meeting to be held in Nairobi/Kenya. For countries with no Kenya High Commission or Embassy, the British Embassy or High Commission will generally represent Kenya and be in a position to issue visas. Further information is on Kenya immigration website (online application: ecitizenkenya → evisa → create account → apply & pay → download)

5. TRANSPORT

- 5.1 Jomo Kenyatta International Airport (JKIA) is situated 16 km (about 20 minutes' drive) from the City centre. The fare from the Airport to the City centre by special buses (City HOPPA, KBS and Double M) is around Ksh. 80. Taxis are readily available and the taxi fare from the Airport to the City centre is between Kshs.2000 - 3000. However, it is advisable to confirm the charges before getting into the vehicle. The state-controlled KENATCO have by law to charge per kilometre. For those who may wish to hire taxis the following is a list of those recommended.

5.2 **Nairobi Airport Transfer/Cabs: JKIA to Nairobi City Hotels:**

Book online email info@nairobiacabs.com or call +254 722 32 44 21 (Lucy) or +254-710-189751 (Chris)

5.3 **TAXIS/CABS FOR HIRE: TAXICABS New Jambo Taxis Operators**

JKIA International Arrivals Hall

P. O. Box 19149 - 00501 Nairobi.

Tel: (20) – 822011; Mobile: 0722221986, 0722472134

5.4 **KENATCO** Tel: +254-20-824248/827283/225123/230771/230772

(From Airport to Panari Hotel Ksh 2,000/=, and from Airport to City Centre Ksh2, 500)

5.5 **JIMCAB SERVICES LTD:** Tel: +254-720-275720(JKIA): Town: +254-722-711001/714243 or +254-20-27122565/1205/0344; [From Airport to Panari Ksh 1,000/= and from Airport to City Centre Ksh 1,500/=

5.6 **TRANSPORT TO/FROM EASA**

Transport to and from EASA will be provided to all participants to a central place in town (i.e. 680 Hotel). The bus will depart 680 hotel at 7.20am, pass along Mombasa Road. However it will stop over at the Panari Hotel bus stage at 7.40am to pick any participant staying at Panari Hotel and other hotels along the same route then, it will proceed to the East African School of Aviation. Delegates are advised to book their hotels in town or along Mombasa Road.

6. CLIMATE

In general, the weather is fair in the months of January to February. Temperatures ranging from 13°C/55°F and 28°C/ 82°F with an average of 21°C/69°F. Some rain may be expected as the EL NINO rains are forecasted to extend to the month of March.

7. CURRENCY

7.1 The basic unit of currency is the Kenyan shilling, which is divided into 100 cents. There are silver and bronze coins of 1 shilling; bronze 5 shillings, 20 shillings and 40 shillings. Notes are issued in denominations of 50, 100, 200, 500 and 1000 shillings.

7.2 Kenya shilling exchange rates are determined by the interbank trade which varies daily. The dollar rates fluctuate from Ksh.90 to 105.

7.3 There is no limit to the amount of foreign bank notes or traveller's cheques, which visitors may bring into Kenya. However, the export of Kenya currency by visitors is strictly forbidden. A maximum of 400 shillings may be allowed.

7.4 Commercial banks and Forex bureaux provide exchange facilities. Most banks are open between 9.00 am to 3.00 pm from Monday to Friday and between 9.00 and 11.00 am on the first and last Saturday of the month while some selected major banks operate to 8.30pm daily on week days. Hotels also offer exchange facilities but at a small extra fee. For those who may need Kenyan currency immediately on arrival, the banks at Jomo Kenyatta International Airport are open daily from 7.00am to midnight and will change foreign currency into Kenya shillings. Please keep a receipt after changing your foreign currency to enable you to change back the remaining shillings into foreign currency when you are leaving the country. ATM facilities are widely available and dispense Kenya shillings. Many shops and facilities also allow payment by credit cards.

8. REGISTRATION:

8.1 Registration is on-going on-line on the website – <http://thinksafety.ifatca.org>

8.2 Badge pick-ups will be from **0800 to 0900** hours on **3 February 2016**.

8.3 The opening session of the Seminar will be held at **0900** on **3 February 2016**.

LIST OF HOTELS/RATES-2015

Hotel	Rates	Address / Location	E-mail	Telephone	Telefax	Distance to ICAO / UN Offices
BOMA INN Nairobi***	S 170US\$ D 215 US\$ B&B, inclusive of all Taxes	Near the Airport	reservations@theboma.co.ke www.theboma.co.ke	254 20 3904000		18 Km
Crowne Plaza Nairobi*****	SBB: 205 US\$ DBB: 230 US\$ B&B, inclusive of all Taxes	Upper Hill (Downtown)	reservations@cpnairobi.com www.cpnairobi.com	254 (0) 20- 2746000	254 (0) 20- 2746100	15 Km
Eka Hotel ****	SR: US\$ 190 JS: US\$ 212 B&B, taxes included	Near the Airport	reservations@ekahotel.com www.ekahotel.com	254 20 704493090	-	18 Km
Fairmont The Norfolk*****	SBB: 246 US\$ DBB: 246US\$ B&B, inclusive of all Taxes	Harry Thuku Road, Nairobi,	kenya.reservations@fairmont.com www.fairmont.com	254 (0) 20 2265000/ 2216940/ 225900	254 (0) 20 2216796/336742	10 Km
Hemingways Nairobi*****	S 230 US\$ D 285 US\$ B B&B, inclusive of all Taxes	Outside City Center	centralreservations@hemingways-collection.com www.hemingways-collection.com	254 722 204 251		30 Km
Hilton Hotel****	SBB: 175 US\$ DBB: 215 US\$ B&B, inclusive of all Taxes	Mama Ngina street, Nairobi,	Reservations.nairobi@hilton.com www.hilton.com	254(0)20 2790000	254(0)20 250099/2226477	10 Km
Intercontinental Nairobi*****	SBB: 210 US\$ DBB:245 US\$ B B&B, inclusive of all Taxes	Cr. City Hall Way, Uhuru Highway	reservations@icnairobi.com www.intercontinental.com/nairobi	254 (0) 20 320 00 000 Cell: +254 710 800 409	254 (0) 20 320 00 036	10 Km
Jacaranda Hotel – Nairobi*****	SBB: 160 US\$ DBB:198 US\$ B&B, inclusive of all Taxes	Chiromo Road, Westlands	cro@jacarandahotels.com www.jacarandahotels.com	254(0) 20 4448713/4/5/6/ 7 Mob: 254 722 205486/ 722722633/	254 (0) 20 4452117	6 Km

Hotel	Rates	Address / Location	E-mail	Telephone	Telefax	Distance to ICAO / UN Offices
Laico Regency Hotel****	Deluxe S: 175 US\$ Deluxe D: 200 US\$ B&B, inclusive of all Taxes	Loita Street, Uhuru Highway	reservations@laico-regency.com www.laico-regecncy.com	254 (0) 20 2211199	254 (0) 20 2217120	10 Km
Nairobi Safari Club***	SBB: 170 US\$ DBB: 190 US\$ B&B, inclusive of all Taxes	University Way/Koina nge Street	reservations@nairobiisafariclub.com www.nairobisafariclub.com	254 (0) 20 2821000	254 (0) 20 215137/224625	10 Km
Ole- Sereni Hotel***** (confirmed/n July 03)	SBB: 220 US\$ DBB: 270 US\$ B&B, inclusive of all Taxes	Off Mombasa Road	reservations@ole-serenihotel.com www.ole-serenihotel.com	254 (0) 20 3901000/5036000 Mob: 254-732-191-000		18 Km
Panari Hotel****	S: 170 US\$ D: 210 US\$ B&B, inclusive of all Taxes	Mombasa Road Near Airport	reservations@panarihoteles.com www.panarihoteles.com	254 (0)20 394 6000/ 828990/ Mob: 254 722 474 836/ 733 474 836	254 (0)20 828985	18 Km
Safari Park Hotel****	S Deluxe: 190 US\$ D Deluxe: 240 US\$ B&B, inclusive of all Taxes	Kasarani off Thika Road	reservations@safariparkhotel.co.ke sales@safariparkhotel.co.ke www.safaripark-hotel.com	254 (0) 20 3633000/3633312/971	254 (0)20 3633919	10 Km
Sankara*****	Superior: 248 US\$ Deluxe: 278 US\$ B&B, inclusive of all Taxes	Westlands	stay@nairobi.sankara.com www.sankara.com	254 (0) 20 4208000	254 (0) 20 4208888	6 Km
Sarova Panafric****	SBB: 165 US\$ DBB: 205 US\$ B&B, inclusive of all Taxes	Kenyatta Avenue	Reservations2@sarovahotels.com www.sarovahotels.com	254 (0) 20 276 7000/7431 Mob: 254 732866166	254 (0) 20 271 5566	18 Km
Sarova – The Stanley*****	SBB: 175 US\$ DBB: 215 US\$ B&B, inclusive of all Taxes	Kenyatta Avenue/Ki mathi Street	Reservations3@sarovahotels.com www.sarovahotels.com	254 (0) 20 276 7000/7431 Mob: + 254 732866166	254 (0) 20 271 5566	12 Km
Southern Sun Mayfair Nairobi*****	SBB 215 US\$ DBB 230 US\$ B&B, inclusive of all Taxes	Parklands Road and Mpaka Lane	reserve@southernsun.co.ke www.sarovahotels.com	254 (0) 20 3740920/1 0722 205 508	254 (0) 203748823	6 Km
Tribe –The Village Market	SS-260 US\$ DD 330 US\$	Village Market Shopping Centre/Gigir	reservations@tribehotel-kenya.com www.tribe-hotel.com	254 (0) 20 7200000	254 (0) 20 7200110	2.5 Km

Hotel	Rates	Address / Location	E-mail	Telephone	Telefax	Distance to ICAO / UN Offices
Hotel****		i Area				
Villa Rosa Kempinski**** *	SS 256 US\$ DD 286 US\$ B&B, inclusive of all Taxes	Westlands	Reservations.nairobi@kempinski.com www.kempinski.com/nairobi	254 20 3603000		8 Km
Windsor Golf Hotel and Country Club****	Deluxe: 180 US\$ Suite: 220US\$ B&B, inclusive of all Taxes	Off Kiambu Rd	reservations@windsort.com www.windsorgolfresort.com	254 (0) 20 8562300/8562500	254 (0) 20 8563322	8 Km

- 1: When making your reservations, please specify that you are attending an ICAO Meeting in order to be accorded special UN/Corporate Rates.
- 2: The above rates are as of January 2015 and are subject to change by the hotels without notice.

List of Hotels along Mombasa Road or near the School - EASA

	Hotel	Rates US\$ /Kshs (per night)	Address/Location	Tele-fax	E-mail	Distance to EASA
1	EKA HOTEL	\$227	P.O.Box 27695-00506, Mombasa Rd NAIROBI, Kenya	+254- 719045000/ 732105000	reservations@ekahotel.com	15 minutes' drive; 9.9 km
2	THE PANARI HOTEL	From \$180	P.O.Box 4372-00506 NAIROBI, Kenya	+254-20- 3946000/ 3574601/2	reservations@panarihotel.com	15 minutes' drive; 11.3 km
3	FAHARI GARDENS HOTEL:	BB SINGLE RM \$64	P.O.Box 317-00202 NAIROBI, Kenya (Utawala Road, Embakasi)	+254 729-399858/ 8055471	info@faharihotels.com	9.7 km
4	OLE-SERENI HOTEL:	\$178	P.O.Box 18187-00500 NAIROBI, Kenya	+ 254- 20-3901000	info@ole-serenihotel.com	9.8km
5	67 AIRPORT HOTEL	From \$ 136 - 185	P.O.Box 172-00519 NAIROBI, Kenya	+254-722-319200/ 701-676767	david@67airporthotel.co.ke	8.9 km
6	The BOMA NAIROBI , (5 star)	\$ 247	Bellevue, Off Mombasa Road, Red Cross Rd, Nairobi Kenya	+254 20 3904000	reservations@theboma.co.ke ;	
7	THE RED COURT	From \$ 183	P.O Box 26601-00100 Red Cross Rd, Nairobi, Kenya	+254 20 3520757	reservations@redcourt.co.ke	
8	MVULI HOUSE B & B	From \$73	P o Box 12181 Muthaiti Rd off Mombasa Rd, Nairobi, Kenya	+254-715-357-234 /736-404-443	reservations@mvulihotels.com	
9	REGIONAL HOTEL B & B	From \$ 30	Old North Airport Road, Embakasi P O Box 55931-00200,Nairobi,Kenya	+254-20-825234/722-741-732	ptndubai@yahoo.com	
10	LA PALMS HOTEL	\$ 30 singles \$44 doubles	Outering road, Embakasi, Nairobi, Kenya	+254-770-901-110	info@lapalmhotel.co.ke ; reservations@lapalmhotel.co.ke	
11	DAFAM HOTEL	\$39 singles \$54 Doubles	Red Cross Rd, Mombasa Road, Nairobi, Kenya	+254-20-5257878/700-787303/ 0726-498831/ +254-727-287100.	info@dafam.hotel.com	