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Civil Aviation
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Eastern and Southern African Regional Office/Bureau régional Afrique orientale et australe

Ref: ES AN 4/22 - 0299

12 May 2016

Subject: Joint Meeting of the APIRG Air Traffic Management/Aeronautical Information Management/Search and Rescue Sub-Group (ATM/AIM/SAR SG), and Aerodrome Operations Planning Sub-Group (AOP/SG) (Nairobi, Kenya, 5 to 8 July 2016)

Action required: Reply by 9 June 2016

Dear Sir/Madam,

I wish to refer to outcome of the Extraordinary Meeting of the AFI Planning and Implementation Regional Group (APIRG/EO) which was convened in Lusaka, Zambia from 10 to 11 July 2014, in particular Decision EO/01: Reorganization of APIRG, the text of which is produced in **Attachment A** to this letter. I also wish to refer to the discussion under Agenda Item 4 of the APIRG/20 Meeting, which was held in Yamoussoukro, Cote d'Ivoire, from 30 November to 2 December 2015 in which the Group agreed on the operationalization of the new structure of APIRG.

In order to facilitate implementation of the new APIRG organizational structure and working methodology, a joint meeting of the ATM/AIM/SAR SG and the AOP/SG will be convened in Nairobi, Kenya, from 5 to 8 July 2016.

Your Administration/Organization is invited to participate in the above-mentioned joint meeting of the ATM/AIM/SAR and AOP Sub-Groups. Business of the meeting will be limited to issues related to the identification of specific members of the Airspace and Aerodrome Operations Sub-Group (AAO/SG) as established by the APIRG/EO, as well as detailed definition of APIRG projects to be carried under the Sub-Group. The provisional agenda of the meeting, terms of reference of the AAO/SG and the list of projects related to this Sub-Group are in **Attachment B, C and D** respectively.

In this regard, I shall be grateful if you could ensure that your delegation consists of experts who have the required qualifications and experience appropriate to the terms of reference of the AAO Sub-Group and the related projects. These would include expertise in the fields of air traffic management, aerodrome operations and search and rescue.

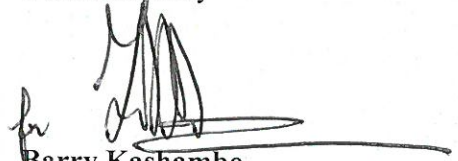
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It is also important to recall that during the APIRG/EO meeting it was agreed that States and Organizations should nominate specific officials to the subsidiary bodies of APIRG, by providing information on nominee's qualifications and experience (CV), in order to enable the Sub-Group to optimally take advantage of the expertise available. In addition, to facilitate continuity and the benefits thereof, States/Organizations should minimize changes of the nominated officials, allowing them to serve for a sufficiently long period of time.

I would like to remind you that, in accordance with current ICAO policy, documentation will not be provided in hard copy format (paper) and as such, each delegation should bring along computers to enable their effective participation in the meeting. Information Bulletin providing information for participants attending the meeting is provided at **Attachment E**.

I would appreciate if you could confirm the participation of your Administration/Organization in this meeting at your earliest convenience, preferably before **9 June 2016**, and provide the details of your participants by completing and forwarding the registration form provided at **Attachment F** to this letter to the ICAO ESAF Regional Office at: icaoesaf@icao.int with copy to icaoesaf@icao.int.

Yours sincerely



Barry Kashambo
Regional Director

Attachments:	Attachment A:	Conclusion - Reorganization of APIRG
	Attachment B:	Provisional Agenda
	Attachment C:	Terms of Reference
	Attachment D:	List of Projects
	Attachment E:	Information Bulletin
	Attachment F:	Registration Form