



International Civil Aviation Organization
Eastern and Southern African Office

**Air Traffic Management Coordination Meeting for Southern AFI Flight
Information Regions (ATM/CM-SAF)**
(Johannesburg, South Africa, 3-5 February 2015)

Agenda Item X: Election of a Facilitator and adoption of the Agenda

ELECTION OF A FACILITATOR AND ADOPTION OF THE AGENDA

(Presented by Secretariat)

<p style="text-align: center;">SUMMARY</p> <p>This paper proposed adoption of the agenda and election of a Facilitator to facilitate the proceedings of the meeting, and Rapporteur to record the outcome of the proceedings.</p> <p>Action by the meeting is at paragraph 3.</p>
<p style="text-align: center;">REFERENCES</p> <p>This Working Paper is related to Strategic Objectives: A-Safety & B-Air Navigation Capacity and Efficiency</p>

1. INTRODUCTION

1.1 The provisional agenda for the **ATM/CM-SAF** and its explanatory notes were sent to States and concerned Organizations, as an attachments to invitation letter Ref.: Ref: ES AN 4/24.14 -0002 dated 5 January 2015, and is presented at **Appendix A** to this working paper.

1.2 The ATM/CM-SAF, like other ATM/CMs, are considered informal in the context of ICAO, since they are not within the context of standing body established by ICAO. In this regard, the ATM/CM-SAF is free to organize its proceedings in any way it finds useful to achieve its objectives. However, it is recommendable to elect a facilitator to guide the deliberation of meeting in order ensure efficiency and quality of the proceedings. It is also important to elect a Rapporteur to record outcome of the proceedings, to ensure that the record reflects the deliberations.

2. DISCUSSION

2.1 The meeting may wish to consider the provisional agenda at **Attachment A** to this working paper, propose and agree modifications if any, and adopt it for the meeting.

2.2 The meeting may also wish to elect a Facilitator to guide the deliberations and a

-2-

Rapporteur to record outcome of the proceedings.

3. ACTION BY THE MEETING

3.1 The meeting is invited to:

- a) **Adopt the agenda** for deliberations of the meeting; and
- b) Elect **Facilitator** and **Rapporteur** of the meeting
