



**INTERNATIONAL CIVIL AVIATION ORGANIZATION  
EASTERN AND SOUTHERN AFRICAN OFFICE**

**Workshop on the Aviation System Block Upgrade (ASBU) methodology  
for planning and implementation of air navigation systems  
(Nairobi, Kenya, 7-11 October 2013)**

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**INFORMATION BULLETIN<sup>1</sup>**

**1. VENUE**

The Workshop on the Aviation System Block Upgrade (ASBU) methodology for planning and implementation of air navigation systems will be held at **the Sarova Stanley Hotel in downtown Nairobi, Kenya, from 7 to 11 October 2013.**

The contact persons for the workshop are:

**ICAO ESAF Regional Office Contact:**

Mr. Prosper Zo'o Minto'o, RO/CNS  
Email: [PZoomintoo@icao.int](mailto:PZoomintoo@icao.int); [RMuhanji@icao.int](mailto:RMuhanji@icao.int),  
Tel. +254 20 7622367; +254 20 7622391

**ICAO WACAF Regional Office Contact**

Mr. Francois Xavier, Salambanga, RO/CNS  
Email: [FSalambanga@icao.int](mailto:FSalambanga@icao.int); [FMaiga@icao.int](mailto:FMaiga@icao.int)  
Tel: +221 3 86 2 24/15, +22 3 86 2 24/10

**2. REGISTRATION**

Based on the duly completed pre-registration form received by us, name badges will be issued on site to participants. Participants will be required to re-confirm their registration at the venue of the Workshop on the first day of the meeting.

**3. OPENING SESSION**

The official opening of the Workshop will take place on Monday, 7 October 2013 at 09:00 am.

**4. WORKING LANGUAGE**

The meeting will be conducted in both the English and French languages.

**5. HOTEL INFORMATION**

Participants are requested to make their own hotel reservations and indicate that they are attending an ICAO (United Nations) meeting. A list of recommended Hotels / Guest Houses is attached at the end of this bulletin. However it is advisable to confirm the applicable rates when booking the accommodation.

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<sup>1</sup> The ESAF Regional Office makes its best effort to provide information to participants in order to facilitate their stay in Nairobi and participation at the event(s) to which they are invited. However, the ICAO ESAF Regional Office or its employees shall not be liable for any consequences arising from the use of information or views expressed in this bulletin, including but not limited to any loss or damage resulting from decisions taken on the basis of the information and associated views; or for any inaccuracies, omissions or errors it may contain.

## **6. TRANSPORT**

Participants are requested to make their own arrangements. Jomo Kenyatta International Airport is situated at 16 kilometres (about 20-minutes' drive depending on the traffic) from the city centre. Please refer to the information desk for travellers at the Airport.

## **7. VISA**

Participants are advised to ascertain whether or not they are exempt from the Kenyan entry visa requirement at the respective Embassies. Kenya visas may be obtained from the Kenya High Commissions or Embassies. In applying for the visa, it is advisable to produce the letter of invitation from ICAO, together with other documents which may be required by the High Commission or Embassy. In countries where there is no Kenyan Embassy or High Commission, the British Embassy or High Commission will generally represent Kenya, and be in a position to issue visas. It is important to apply for visas well in advance.

## **8. HEALTH**

8.1 It is strongly recommended that participants should have travel insurance (including health) from their home country for the duration of their stay in Nairobi. Participants should particularly ensure that their insurance is applicable in Nairobi. Furthermore, they should carry evidence of current health/hospitalization insurance such as cards that may be produced to health institutions should the need arise. Participants are also encouraged to provide information during registration, on their next of kin who may be contacted on behalf of the participant should the need arise.

8.2 Presentation of a yellow fever certificate at the point of entry is required for persons who originate from or have travelled to the following States – Angola, Benin, Burkina Faso, Burundi, Comoros, Central African Republic, Chad, Congo, DRC, Côte d'Ivoire, Ethiopia, Gabon, Gambia, Ghana, Guinea Bissau, Guinea Equatorial, Liberia, Mali, Mauritania, Mozambique, Niger, Nigeria, Somalia, Congo, Rwanda, São Tomé and Príncipe, Senegal, Sierra Leone, Tanzania, Togo and Uganda.

8.3 Persons who fail to produce a valid yellow fever vaccination certificate to the port health officials may be required to take the vaccination at the point of entry against payment of US\$15. The officials may take other action in accordance with applicable regulations and procedures. You may wish to visit the World Health Organization (WHO) website <http://www.who.int/ith/> for information on Kenya.

## **9. WEATHER AND LOCAL TIME INFORMATION**

9.1 Nairobi is about 5000 feet above mean sea level. The mean maximum temperature for the month of October is 21°C and the mean minimum temperature is 10°C.

9.2 Nairobi local time is GMT+3.

## **10. LOCAL CURRENCY AND FOREIGN EXCHANGE RATES**

10.1 The basic unit of currency is the Kenyan shilling (Kshs.) which is divided into 100 cents. There are silver and bronze coins of 1 shilling, 5 shillings, 10 shillings, 20 shillings and 40 shillings. Notes are issued in denominations of 50, 100, 200, 500 and 1000 shillings.

10.2 The Kenya shilling exchange rates are determined by the interbank trade which varies daily. Recently the rate has been fluctuating between Kshs.80.00 to Kshs.86.00 to the US dollar, but may be out of this range depending on market influences.

10.3 There is no limit to the amount of foreign bank notes or traveller's cheques which visitors may bring into Kenya. However, the export of Kenya currency by visitors is strictly forbidden. A maximum of 400 shillings may be taken out.

10.4 Commercial banks and forex bureaux provide exchange facilities. Most banks are open between 9.00 am to 4.00 pm from Monday to Friday and between 9.00 am to 12.00 am on the first and last Saturday of the month. Some forex bureaux may be open outside these hours. Hotels also offer exchange facilities but at an extra fee and/or less favourable rates. On arrival at Jomo Kenyatta International Airport (JKIA), forex services are available within customs hall, from 7.00 am to midnight.

## **11. HOURS OF BUSINESS**

The working week in ICAO ESAF runs from Monday to Thursday (0800-1630hrs) / Friday (0800-1400hrs) / Saturdays and Sundays are holidays.

## **12. ELECTRICAL SUPPLY**

Local voltage is 220/240 V 50 Hz.

## **13. TELEPHONES**

Worldwide direct connections are available, using the international code or telephone operator if necessary. From outside Kenya, dial 254 followed by the area code (for landline numbers) and the required number. There are 4 mobile operators: Airtel, Orange, Safaricom and YU.

## **14. SECURITY**

Please visit the site <http://www.unon.org> and click on "Security Advice" for the latest information. As in many large cities, crime is prevalent within Nairobi. It is advisable to check with the hotel reception regarding security within the surrounding areas. It is also advisable to use taxis or transport arranged by the hotel reception to visit shopping complexes, go sightseeing or need to travel for any other purpose.

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**INTERNATIONAL CIVIL AVIATION ORGANIZATION (ICAO)  
EASTERN AND SOUTHERN AFRICAN OFFICE (ESAF)**

**A LIST OF RECOMMENDED HOTELS IN AND AROUND THE NAIROBI CENTRAL BUSINESS AREA  
WHICH OFFER UN/CORPORATE RATES**

<b>Hotel</b>	<b>Rates</b>	<b>Address / Location</b>	<b>E-mail</b>	<b>Telephone</b>	<b>Telefax</b>
<b>Crowne Plaza Nairobi*****</b>	SBB: 225 US\$ DBB: 255 US\$ S Superior: 245 US\$ D Superior: 285 US\$ S Deluxe: 265 US\$ D Deluxe: 295 US\$ S Club Room: 315 US\$ D Club Room: 345 US\$ J Suite 550 US\$ Ex Suite 700 US\$ B&B inclusive of taxes	Upper Hill (Downtown)	<a href="mailto:sales@cpnairobi.com">sales@cpnairobi.com</a>  Contact person: Cynthia Chebii <a href="mailto:cynthia.chebii@cpnairobi.com">cynthia.chebii@cpnairobi.com</a>  <a href="http://www.ichotelsgroup.com">Website: www.ichotelsgroup.com</a>	254 (0) 20-2746000	254 (0) 20-2746100
<b>Fairmont The Norfolk*****</b>	SBB: 238 US\$ DBB: 271 US\$ B&B inclusive of taxes	Harry Thuku Road, Nairobi,	<a href="mailto:kenya.reservations@fairmont.com">kenya.reservations@fairmont.com</a> Steve Biko – Sales Manager <a href="mailto:steve.biko@fairmont.com">steve.biko@fairmont.com</a> June Mweu. – Assistant Reservations Manager E-mail : <a href="mailto:June.mweu@fairmont.com">June.mweu@fairmont.com</a> ; Website: <a href="http://www.fairmont.com/norfolkhotel">www.fairmont.com/norfolkhotel</a>	254-0-20 2265000/ 2216940/ 225900	254 (0) 20 2216796/336742
<b>Fairview Hotel*****</b>	S Ec: 14,800 Kshs S B: 16,700 Kshs First Class: 18,400 Kshs Small S: 20,000 kshs Large S: 22,000 Kshs Ex. Suite: 23,000 Kshs B&B inclusive of taxes	Bishop Road, Nairobi,	<a href="mailto:book@fairviewkenya.com">book@fairviewkenya.com</a>  Contact person: Eric Ganira <a href="http://www.fairviewkenya.com">www.fairviewkenya.com</a>	254 (0)20 2711321/2710090	254 (0)20 2721320/2711655
<b>Hillpark Hotel</b>	Standard S: 146 US\$ Standard D: 220 US\$ Premium S: 196 US\$ Premium D: 293 US\$ Deluxe S: 303 US\$ Deluxe D: 484 US\$ Executive S: 233 US\$ Executive D: 348 US\$ B&B inclusive of taxes	Upper Hill (Downtown)	<a href="mailto:reservations@hillparkhotel.com">reservations@hillparkhotel.com</a>  Contact person: Pauline Irungu <a href="mailto:Pauline@hillparkhotel.com">Pauline@hillparkhotel.com</a>  Website: <a href="http://www.hillparkhotel.com">www.hillparkhotel.com</a>	254 (0)20 2724312/3/5	254 (0)20 2716768  254 735 337 522/ 720 698 325
<b>Hilton Hotel*****</b>	SBB: 175 US\$ S Deluxe: 220 US\$ DBB: 215 US\$ D Deluxe: 260 US\$	Mama Ngina street, Nairobi,	<a href="mailto:Reservations.nairobi@hilton.com">Reservations.nairobi@hilton.com</a> Contact persons: Maureen Ogola <a href="mailto:Maureen.Ogola@hilton.com">Maureen.Ogola@hilton.com</a> Ronald Oromo	254(0)20 2790000	254(0)20 250099/2226477

Hotel	Rates	Address / Location	E-mail	Telephone	Telefax
	B&B, taxes included		<a href="mailto:Ronald.Oromo@hilton.com">Ronald.Oromo@hilton.com</a> Website: <a href="http://www.hilton.com">www.hilton.com</a>		
<b>Ambassadeur Hotel</b>	SBB: 60 US\$ DBB: 80 US\$	Moi Avenue	<a href="mailto:ambassadeurhotel@hotmail.com">ambassadeurhotel@hotmail.com</a> <a href="mailto:reserve@hotellambassadeurkenya.com">reserve@hotellambassadeurkenya.com</a>	254-20-242933 226733	254-20-336860
<b>Hotel La Mada</b>	SBB: 160 US\$ DBB: 180 US\$ Suite: 250 US\$  15% discount for group booking B&B, taxes included	Thika road,	<a href="mailto:lamada@madahotels.com">lamada@madahotels.com</a>  Contact person: Martin M. Thinji Mob:254-0722-312-345  Website: <a href="http://www.madahotels.com">www.madahotels.com</a>	254 (0)20 8561113/ 8561046/ 8561460/ 8561598/	254 (0)20 8561194
<b>Intercontinental Nairobi*****</b>	SBB: 205 US\$ DBB:245 US\$  B&B, taxes included	Cr. City Hall Way, Uhuru Highway	<a href="mailto:reservations.icnairobi@ihg.com">reservations.icnairobi@ihg.com</a>  Contact Person: Lempuris Partoti <a href="mailto:lempuris.partoti@ihg.com">lempuris.partoti@ihg.com</a>  Website: <a href="http://www.ihg.com">www.ihg.com</a>	254 (0) 20 320 00 217	254 (0) 20 320 00 036
<b>Jacaranda Hotel – Nairobi****</b>	SBB: 175 US\$ DBB:218 US\$  B&B, taxes included	Chiromo Road, Westlands	<a href="mailto:Sales@jacarandahotels.com">Sales@jacarandahotels.com</a> Contact person: Liz Tapawa <a href="mailto:ltapawa@jacarandahotels.com">ltapawa@jacarandahotels.com</a> Website: <a href="http://www.jacarandahotels.com">www.jacarandahotels.com</a>	254(0) 20 4448713/4/5/6/7  Mob: 254 722 205486/ 722722633/	254 (0) 20 4452117
<b>Laico Regency Hotel*****</b>	SBB:195 US\$ DBB:220 US\$ Ex. SS: 450 US\$ Ex.SD: 450US\$ Deluxe SS: 600 US\$ Deluxe SD: 600 US\$ Presidential S: 3,100US\$ B&B, taxes included	Loita Street, Uhuru Highway	Contact person: Jassi Sian <a href="mailto:jsian@laicoregencyhotel.co.ke">jsian@laicoregencyhotel.co.ke</a>  Website: <a href="http://www.laicohotels.com">www.laicohotels.com</a>	254 (0) 20 2211199	254 (0) 20 2217120
<b>Lenana Mount Hotel ***</b>	SBB: 80 US\$ DBB: 100 US\$ SBB: 4,500 Kshs DBB: 7,000 Kshs Twin Rooms: 7,000 Kshs Twin Rooms: 100 US\$ B&B taxes included	Ralph Bunche Road	<a href="mailto:lenanamounthotel@iconnect.co.ke">lenanamounthotel@iconnect.co.ke</a> Contact persons Levina/Joseph Website: <a href="http://www.lenanamounthotel.com">www.lenanamounthotel.com</a>	254 (0) 202214411/2; 2717 044/48	254 (0) 20 2719426
<b>Meridian Hotel</b>	SBB 74 US\$ DBB 90 US\$ SBB 5,250 Kshs DBB 6,350Kshs B&B and taxes included	Murang'a Road, off Moi Avenue	<a href="mailto:info@meridianhotelkenya.com">info@meridianhotelkenya.com</a>  Contact person: Lucy <a href="http://www.meridianhotelkenya.com">www.meridianhotelkenya.com</a>	254 (0)20 313991/317481/2220006 Mob: 254 735 337 927	
	SBB: 170 US\$	University	<a href="mailto:sales@nairobisafariclub.com">sales@nairobisafariclub.com</a>		

Hotel	Rates	Address / Location	E-mail	Telephone	Telefax
<b>Nairobi Safari Club*****</b>	DBB: 190 US\$ B&B taxes included	Way/Koinange Street	Contact Person: Florence Marangu <a href="http://www.Nairobisafariclub.com">www.Nairobisafariclub.com</a> <a href="mailto:info@ngonghillshotel.com">info@ngonghillshotel.com</a>	254 (0) 20 2821000	254 (0) 20 215137/224625
<b>Ngong Hills Hotel</b>	SBB: 4,000/ 4,800/ 5,600 DBB: 5,000/ 6,600/ 8,200 Prices are in Kshs for B&B/ HB/ FB B&B taxes included	Off Ngong Road	Contact person: Bernard Maina <a href="mailto:info.ngonghillshotel@jambo.co.ke">info.ngonghillshotel@jambo.co.ke</a> Website: <a href="http://www.ngonghillshotel.com">www.ngonghillshotel.com</a>	254 (0)20 3860894/5; 3876745	254 (0)20 3871750
<b>Ole- Sereni Hotel*****</b>	S Superior: 200 US\$ S Deluxe: 240 US\$ S Club: 280 US\$ D Superior: 250 US\$ D Deluxe: 300 US\$ D Club: 330 US\$ B&B taxes included	Off Mombasa Road	Contact Person: Steve Mulei <a href="mailto:Sales1@ole-serenihotel.com">Sales1@ole-serenihotel.com</a> <a href="mailto:sales@ole-serenihotel.com">sales@ole-serenihotel.com</a> Website: <a href="http://www.ole-serenihotel.com">www.ole-serenihotel.com</a>	254 (0) 20 3901000/5036000 Mob: 254-732-191-000	
<b>Panari Hotel*****</b>	S Standard: 200 US\$ S Superior: 240 US\$ D Standard: 240 US\$ D Superior: 280 US\$ S Deluxe: 280 US\$ D Deluxe D: 320 US\$	Mombasa Road Near Airport	<a href="mailto:info@panarihotels.com">info@panarihotels.com</a> Contact Person: Michael Barasa <a href="mailto:michael.b@panarihotels.com">michael.b@panarihotels.com</a> Website: <a href="http://www.panarihotels.com">www.panarihotels.com</a>	254 (0)20 394 6000/ 828990/ Mob: 254 722 474 836/ 733 474 836	254 (0)20 828985
<b>Red Court Hotel*****</b>	SBB: 150 US\$ DBB: 180 US\$ B&B, taxes included	Kenya Red Cross complex	<a href="mailto:Info@redcourt.co.ke">Info@redcourt.co.ke</a> Contact Person: Nancy Wachuka Website: <a href="http://www.redcourt.co.ke">www.redcourt.co.ke</a>	254 (0)20 3520757/3593145 Mob: 254 734 973 512	254 (0)20 3503147
<b>Safari Park Hotel*****</b>	S Deluxe: 190 US\$ D Deluxe: 210 US\$ J. Suite: 240 US\$ B. Suite: 280 US\$ Presidential Suite: 1,600US\$ B&B, taxes included	Kasarani off Thika Road,	<a href="mailto:reservations@safariparkhotel.co.ke">reservations@safariparkhotel.co.ke</a> <a href="mailto:sales@safariparkhotel.co.ke">sales@safariparkhotel.co.ke</a> Contact person: Ruth Chege, Scola Muthamia Website: <a href="http://www.safaripark-hotel.com">www.safaripark-hotel.com</a>	254 (0) 20 3633000/3633312/971	254 (0)20 3633919
<b>Sankara*****</b>	Superior: 223 US\$ Deluxe: 261 US\$ Club: 363 US\$ B&B, taxes included	Westlands	<a href="mailto:meet@nairobi.sankara.com">meet@nairobi.sankara.com</a> Contact person: Grace Waweru <a href="mailto:grace.waweru@sankara.com">grace.waweru@sankara.com</a> Website: <a href="http://www.sankara.com">www.sankara.com</a>	254 (0) 20 4208000	254 (0) 20 420888

Hotel	Rates	Address / Location	E-mail	Telephone	Telefax
<b>Sarova Panafric****</b>	SBB: 140 US\$ DBB: 170 US\$  B&B, taxes included	Kenyatta Avenue	<a href="mailto:panafric@sarovahotels.com">panafric@sarovahotels.com</a>  Contact person: Steve Wambua <a href="mailto:Steve.wambua@sarovahotels.com">Steve.wambua@sarovahotels.com</a>  Website: <a href="http://www.sarovahotel.com">www.sarovahotel.com</a>	254 (0) 20 276 7000/7431 Mob: 254 732866166	254 (0) 20 271 5566
<b>Sarova – The Stanley*****</b>	SBB: 195 US\$ DBB: 240 US\$  B&B, taxes included	Kenyatta Avenue/Kimathi Street	<a href="mailto:thestanley@sarovahotels.com">thestanley@sarovahotels.com</a> Contact persons: Nelson Mburu, Steve Wambua <a href="mailto:Nelson.mburu@sarovahotels.com">Nelson.mburu@sarovahotels.com</a> <a href="mailto:Steve.wambua@sarovahotels.com">Steve.wambua@sarovahotels.com</a> Website: <a href="http://www.sarovahotels.com/stanley">www.sarovahotels.com/stanley</a>	254 (0) 20 276 7000/7431 Mob: + 254 732866166	254 (0) 20 271 5566
<b>Sentrim-Sixeighty Hotel ***</b>	SBB: 85 US\$ DBB: 100 US\$ B&B taxes included	Muindi Mbingu Street/Kenyatta Avenue	<a href="mailto:info@680-hotel.co.ke">info@680-hotel.co.ke</a> <a href="mailto:reservations680@sentrim-hotels.com">reservations680@sentrim-hotels.com</a>  Contact person: Lucy Gatere <a href="mailto:lucy.gatere@sentrim-hotels.com">lucy.gatere@sentrim-hotels.com</a> Website: <a href="http://www.680-hotel.co.ke/">www.680-hotel.co.ke/</a> <a href="http://www.sentrim-hotels.com">www.sentrim-hotels.com</a>	254 (0) 20 315680/344000 Mob: 254 722 806 952	254 (0) 20 332908/2218314
<b>Sentrim - Hotel Boulevard****</b>	SBB: US\$80 DBB: US\$105 SBB: 6,350 Kshs DBB: 8,250 Kshs  B&B taxes included	Harry Thuku Road,	<a href="mailto:hotel@hotelboulevard.com">hotel@hotelboulevard.com</a> <a href="mailto:jac@hotelboulevardkenya.com">jac@hotelboulevardkenya.com</a>  Contact person: Elizabeth Mwangi  <a href="mailto:Lucy.gatere@sentrim-hotels.com">Lucy.gatere@sentrim-hotels.com</a> Website: <a href="http://www.sentrim-hotels.com">www.sentrim-hotels.com</a>	254 (0)20 227567/8/9	254 (0) 20 317825
<b>Serena Nairobi Hotel*****</b>	SBB: 270 US\$ DBB: 300 US\$  B&B, taxes excluded	Kenyatta Avenue/ Processional Way (Downtown)	<a href="mailto:NSHreservations@serena.co.ke">NSHreservations@serena.co.ke</a>  Contact person: James Mutua <a href="mailto:jmutua@serena.co.ke">jmutua@serena.co.ke</a>  Website: <a href="http://www.serenahotels.com">www.serenahotels.com</a>	254 (0) 20 2822000/ 3138000  Mob: 254 733 282200/1/2, 733 282283	254 (0) 20 2725184
<b>Silver Springs Hotel***</b>	SBB: 11,900 Kshs. DBB: 15,900 Kshs. S Superior suite: 15, 500 kshs. D superior suite: 19, 500 kshs.  B&B, taxes excluded	Argwings Kodhek Road approximately 3 miles from the city centre	<a href="mailto:silversprings@iconnect.co.ke">silversprings@iconnect.co.ke</a>  Contact person: Martin Wambugu 0722 486586 <a href="mailto:mwambugu@silversprings-hotel.com">mwambugu@silversprings-hotel.com</a>  Website : <a href="http://www.silversprings-hotel.com">www.silversprings-hotel.com</a>	254 20 2722451/2-7	254 20 2720545

Hotel	Rates	Address / Location	E-mail	Telephone	Telefax
<b>Southern Sun Mayfair Nairobi</b>	SBB 225 US\$ DBB 250 US\$ B&B, Internet, taxes included	Parklands Road and Mpaka Lane	<a href="mailto:admin@southernsun.co.ke">admin@southernsun.co.ke</a> Contact person: Sallie Khavere <a href="mailto:khaveres@southernsun.co.ke">khaveres@southernsun.co.ke</a> Website: <a href="http://www.southernsun.co.ke">www.southernsun.co.ke</a>	254 (0) 20 3740920/1 0722 205 508	254 (0) 203748823
<b>The Heron Portico Hotel***</b>	SBB:105 US\$ DBB:127 US\$ S Del: 13,000 Kshs S Sup: 9,995 Kshs D del: 15,000 Kshs D Sup: 11,995 Kshs Internet use included	Milimani Road (Downtown)	<a href="mailto:reservations@heronhotel.com">reservations@heronhotel.com</a>  Contact person: David Mwaniki <a href="mailto:administration@heronhotel.com">administration@heronhotel.com</a> Website: <a href="http://www.heronhotel.com">www.heronhotel.com</a>	254 (0) 20 2720740/1/2/3	254 (0) 20 2721698
<b>Tribe –The Village Market Hotel*****</b>	SDel: 225 US\$ SSup: 265 US\$ Jun Suite S: 345 US\$ DDel: 265 US\$ DSup:305 US\$ Jun Suite D: 385 US\$	Village Market Shopping Centre	<a href="mailto:reservations@tribehotel-kenya.com">reservations@tribehotel-kenya.com</a> Contact person: Sandeep Brar, Ceciliah Adhola  Website: <a href="http://www.tribe-hotel.com">www.tribe-hotel.com</a>	254 (0) 20 7200000	254 (0) 20 7200110
<b>Utalii Hotel</b>	Resident rates S: 7,500 Kshs D: 9,000 Kshs Non resident rates S: 140 USD D: 170 USD B&B, taxes included	Thika Road, Nairbi	<a href="mailto:reservations@utalii.co.ke">reservations@utalii.co.ke</a> <a href="mailto:marketing@utalii.co.ke">marketing@utalii.co.ke</a> <a href="mailto:utaliihotel@utalii.co.ke">utaliihotel@utalii.co.ke</a>  Contact person: Suleiman Mwanyere  Website: <a href="http://www.utaliihotel.co.ke">www.utaliihotel.co.ke</a>	254(0) 208 563540/8561201	254 (0) 208 560514
<b>Windsor Golf Hotel and Country Club*****</b>	Deluxe: 170 US\$ Suite: 320US\$ Cottage: 450US\$	Off Kiambu Rd	<a href="mailto:admin@windor.co.ke">admin@windor.co.ke</a> <a href="mailto:reservations@windor.co.ke">reservations@windor.co.ke</a> <a href="mailto:info@windor.co.ke">info@windor.co.ke</a> <a href="mailto:marketing@windor.co.ke">marketing@windor.co.ke</a> Contact person: Rosemary Nyakarura <a href="mailto:nnyakarura@windor.co.ke">nnyakarura@windor.co.ke</a> <a href="http://www.windsorgolfresort.com">www.windsorgolfresort.com</a>	254 (0) 20 8562300/8562500	254 (0) 20 8563322

SBB = Single, Bed and Breakfast

DBB = Double, Bed & Breakfast

*Note:*

- 1: When making your reservations, please specify that you are attending an ICAO Meeting in order to be accorded special UN/Corporate Rates.
- 2: The above rates are as of February 2013 and are subject to change by the hotels without notice.

-END-