



International
Civil Aviation
Organization

Organisation
de l'aviation civile
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Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref. ES AN 6/7 - 0413

10 August 2009

Subject: Frequency Management Workshop and the first meeting of AFI Frequency Management Group (Dakar, Senegal, 28 September - 2 October 2009)

Sir/ Madam,

I have the honor to invite you to a three day Frequency Management Workshop and a two day meeting of the AFI Frequency Management Group which will be held at the ICAO Regional Office for the Western and Central African Region in Dakar, Senegal, from 28 September to 2 October 2009. The main aim of the workshop is to introduce the new web based frequency management software currently being developed by ICAO to manage aviation frequency spectrum and SSR Mode S Interrogator Identifier (II) codes. The Workshop will deal with the following topics:-

- HF assignments;
- Coordination and assignment of SSR Mode S Interrogator Identifier codes; and;
- Frequency planning tool for CNS COM List 3.

Attachment A to this letter is the draft agenda for the workshop.

The first meeting of the AFI Frequency Management Group (AFI/FSMG) will take place after the Workshop from 1 to 2 October 2009. The meeting will address ICAO's position for WRC-11 and will also assist participants to draft their Civil Aviation position for ITU WRC-11 for inclusion in their State's position for submission through their respective National Radio Regulatory Authorities to the relevant meetings and conferences of the International Telecommunication Union (ITU). **Attachment B** is the draft agenda for the meeting.

Given the importance placed in Conclusion 14/15, 14/16, and 14/17 of the APIRG /14 meeting, Yaounde, Cameroon (23-27 June 2003), it will be highly appreciated if you could ensure participation at the above meeting by the designated Focal Point or Contact Person on

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aeronautical spectrum matters. The work program and the Terms of Reference (TOR) for the AFI Frequency Management Group are attached hereto for your ease of reference (Attachment C).

Kindly be reminded that, in accordance with current ICAO policy to reduce costs, hard copy (paper) documentation at the meeting will be kept to a minimum, in favour of the use of multimedia projectors and electronic copies. Other than in exceptional cases, working/information papers and related documentation will not be provided in hard copy format.

In light of the above, your Administration is urged to ensure that participants have necessary equipment to enable them to participate effectively in the meeting. In this regard, participants are advised to bring suitable computer equipment (such as laptops) and USB (removable) storage to the meeting. Participants can also print from the relevant websites and bring along hard copies.

I would appreciate if you could, as soon as possible, preferably not later than **7 September 2009**; confirm the participation of your Administration/Organization at the Workshop/Meeting.

Accept, Sir/ Madam, the assurances of my highest consideration.



Geoffrey P. Moshabesha
Regional Director

Attachments: A – Draft Agenda for the Workshop
B – Draft Agenda for the Meeting
C - TORs



International Civil Aviation Organisation

**FREQUENCY MANAGEMENT WORKSHOP
DAKAR, SENEGAL, 28 – 30 SEPTEMBER 2009**

DRAFT AGENDA

(Presented by the Secretariat)

Agenda Item

1. Frequency assignments in AFI;
2. Presentation and discussion on the Computer based Frequency assignment planning tool for COM systems;
3. SSR Mode S interrogator identifier code assignments (Including the principles for the code assignments);
4. Frequency planning tool for NAV Systems (COM List 2) (including identification of DMEs within range along PBN air routes);
5. Harmonization of COM Table; and
6. Updating of COM list 3.



International Civil Aviation Organisation

**FREQUENCY MANAGEMENT WORKSHOP
DAKAR, SENEGAL, 1-2 OCTOBER 2009**

DRAFT AGENDA

(Presented by the Secretariat)

Agenda Item

1. Election of Rapporteur for the group and review of the Terms of Reference
2. Introduction of the Hand book on Radio Frequency Spectrum Requirements for Civil Aviation Doc. 9718
3. Results of WRC-07
4. ICAO Position for WRC-11
 - 5a) Developing Country Positions for WRC-11
 - 5b) African Civil Aviation Position to ATU

ATTACHMENT C

FREQUENCY MANAGEMENT GROUP (FMG/11) TASK LIST

Terms of Reference:

The FMG works within the terms of reference of the APIRG, on the matters related to the aviation radio frequency spectrum that are included in the following task list in co-ordination with other relevant international organizations.

Composition of AFI State: Angola, Algeria , Benin, Burkina Faso, Burundi , Botswana, Democratic Republic of Congo, Cameroun, Cape Verde, Comoros, Congo, Cote d'Ivoire, Djibouti, Egypt, Eritrea , Ethiopia, Gabon, Gambia, Ghana, Guinea, Guinea Bissau, Guinée Equatoriale, Kenya, Lesotho, Liberia, Libya, Mali, Mauritania, Morocco, Niger, ,Nigeria, Seychelles, South Africa, Tunisia, RCA Rwanda, Sao Tome et Principe, Senegal, Sierra Leone, Somalia, Sudan, Swaziland , Tanzania, Tchad, Togo, Uganda, Zambia, Zimbabwe, France, Britain, Spain

	Ref.	Title/Brief description	Deliverables	Action by	Target Date
1	GPI 23	Aviation Spectrum requirements	Monitor and report to APIRG the status of available capacity in the various aviation bands	FMG	On-going
2	GPI 23	Frequency planning	Ensure the effective operation of the coordination process for the necessary agreement to make new frequency assignments	FMG	On-going
3	GPI 23	Coordinate with other agencies to protect aviation spectrum	Coordinate activities for the conduct of the 'block planning' process to provide for new frequency requirements which can only be satisfied by the relocation of existing assignments	FMG	On-going
4	GPI 23	Table COM 3 maintenance	Maintain a parallel draft TABLE COM 3 until merging with the ICAO table is completed with refinement of COM3 Tables at the next stage	Study Group, ICAO	On-going
5	GPI 23	Support for ICAO Position at WRC meeting	Ensure AFI States support ICAO at ITU meetings	FMG	On-going

HOTEL LIST / LISTE DES HOTELS

Rate in FCFA/Prix

Name/Nom	Address/Adresse / ☎	Fax / E-Mail	Single	Double
* Al Afifa ***	46 Rue Jules FERRY B.P. 3474 ☎ 33 89.90.90	33 823 88 39 gmbafifa@orange.sn Petit déjeuner 3 600	35 700	39 000
Al Baraka ***	35, Rue El Hadj A. K. Bourgi, B.P. 578 ☎ 33 822 55 32	33 821 75 41	24.100	29.700
Atlantic/Ocean ***	Yoff Route de l'Aéroport (à 1 km) ☎ 33 820 00 77 33 820 00 47	Climatisé +TV☎ Climatisé ☎	28.000 25.000 17.000 17.000 15.000	32.000 27.000 21.000 19.000 17.000
Faidherbe	Avenue Faidherbe x Raffeneil B.P. 3197 Dakar ☎ 33 889 17 50 -	33 889 17 4 faidherbe@orange.sn	33.200	39.600
Faid ***	51, Rue VINCENS B.P. 1514 ☎ 33 821 61 27	33 821 08 94 PD : 2 500	25.100	28.200
* Ganale	38, Rue Amadou A. NDOYE ☎ 33 821 55 70	33 822 34 30 ganale@sentoosn	26.000	32.000
* Independence ***	Place de l'Indépendance X Av.Pompidou ☎ 33 823 10 19 33 823 10 50	33 821 11 17 hotelhi@sentoosn	29.600	34.200
Lagon 2 ***	Route de la Corniche-Est ☎ 33 889 25 25 - 33 82360 31	33 823.77.27 lagon1@sentoosn	51.000	57.200
Le Méridien Président** ***	Pointe des Almadies - BP8181 Dakar Yoff ☎ (221)33 869.69.49 - 33 869.69.29	(221)33 869.69.99 compris res.meridien@sentoosn Vue/mer - PD compris	85600 HTVA	97500 HTVA
* Miramar	25-27, Rue Félix FAURE ☎ 33 823 20 97 (near/près UNESCO)	33 823 35 05 déjeuner compris	28 000	35.000
Nina ***	Rue du Dr. Theze X Rue A.a. Ndoye ☎ 33 889 01 20	33 889 01 81 hotelnina@sentoosn	30.000	36.000
Novotel** ***	Avenue Abdoulaye FADIGA B.P. 2073 ☎ 33 849.61.61	33 23 89 29 novotel@orange.sn	50.000 54 000	50.000 54.000
Océanic	Rue de Thann (Marché Kermel) ☎ 33 822 20 44 - 33 822 17 18	33 821 52 28	21.600	25.800

Name/Nom	Address/Adresse / ☎	Fax / E-Mail	Single	Double
* Plateau	62, Rue Jules FERRY B.P. 2906 ☎ 33 823 44 20 33 823 15 26 33 823 47 80	33 822 50 24	26.000	30.000
Saint Louis Sun ***	68, Rue Félix FAURE ☎ 33 822 25 70	33 822 46 51	23.500	29.500
Savanna****	Pointe Bernard Petite Corniche BP 6096 Dakar ☎ 33 849 42 42	33 849 42 43/ 33 823 85 86 hotel@savanna.sn	57.200	61.100
Sohkamon	Boulevard Roosevelt x Nelson Mandela Dakar ☎ 33 889 71 00	33 823 59 89 hotelsokhamon@sentoo.sn PDJ	56.700	
Airport hotel	route de l' Aéroport +221 33 869 78 78	saccvhotel@orange.sn	45600	
Teranga** ***	Place de l'Indépendance (Rue Carnot x Colbert) B.P. 3380 ☎ 33 889 22 00 - 33 823 10 44 - 33 823 55 02	33 823 50 01 teranga@ins.irc.sn	76 500 93.000	76.500 93.000
La Croix du Sud ***	20, Avenue du Roi Hassane II (Ex Avenue Albert Sarraut) Tél. 33 889 78 78	33 823 26 55 croixsud@orange.sn	45 600	55 000

* Special rates for ICAO. (Delegates should specify that they are attending an ICAO meeting).
Tarifs spéciaux pour l'OACI. (Les délégués doivent préciser qu'ils participent à une réunion OACI).

** Reservation may be requested by fax or e-mail and may indicate ICAO rates
Les réservations doivent être faites par fax ou par e-mail en indiquant le tarif OACI

*** Hotel can provide transport from and to the airport at their own expense (Delegates should specify if they need transport)
Hôtel pouvant transporter les délégués à partir de l'aéroport et à leur départ de l'hôtel à leur propre charge (Les délégués doivent préciser en faisant leur réservation)

MISE A JOUR LE 08 mai 2009