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Международная
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авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref: ES AN 4/72 – 0532

7 August 2007

Subject: RVSM Task Force/13 Meeting (Nairobi, 12 – 14 September 2007)

Action required: Reply by 30 August 2007

Sir/Madam,

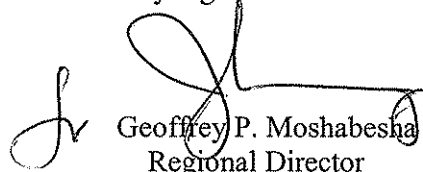
I have the honour to draw your attention to Conclusion 12/2 of the RVSM TF/12 meeting held in Dakar from 23 to 24 April, 2007 and the subsequent continued efforts to meeting all the outstanding issues for the implementation of RVSM in AFI airspace and increase awareness of States of their compliance status vis-à-vis AFI ANP and SARPs, ICAO is convening RVSM/TF/13 meeting to be held in Nairobi, from 12 to 14 September, 2007. Your Administration is kindly invited to participate in the meeting.

The main objective of the Task Force meeting is to review all work done by the RVSM Task Force including AFI RMA Tasks, States/Stakeholders readiness and make appropriate recommendations on the way forward to safe RVSM implementation in AFI Region. The Agenda is at **Appendix A** whereas the Information Bulletin for Nairobi is at **Appendix B**.

Participants are urged to bring laptops and USBs/CDs as we intend to hold these meetings with minimum papers. Presentation will be mainly on multi-media projections.

You are urged to take appropriate action to confirm your attendance to ICAO, as soon as possible but not later than **30 August 2007**. States wishing to present WPs/IPs should do so at least two weeks before the date of the meetings to enable early processing.

Accept, Sir/Madam, the assurances of my highest consideration.


Geoffrey P. Moshabesha
Regional Director

**Attachments: Appendix A: RVSM TF/13 Agenda
Appendix B: Information Bulletin for Nairobi**

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00100 Nairobi, Kenya

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Members of the RVSM/RNAV/RNP/TF

Algeria, Cape Verde, Egypt, Eritrea, Ethiopia, Kenya, Morocco, Nigeria, Senegal, South Africa, Spain, Tunisia, ASECNA, IATA and IFALPA.



**INTERNATIONAL CIVIL AVIATION ORGANIZATION
EASTERN AND SOUTHERN AFRICAN OFFICE**

**THIRTEENTH MEETING OF THE RVSM/RNAV/RNP TASK FORCE
(NAIROBI, 12 - 14 SEPTEMBER 2007)**

PROVISIONAL AGENDA

Agenda Item 1

Review and follow-up of the conclusions of the Twelfth Meeting of APIRG RVSM/RNAV/RNP Task Force (RVSM TF/12) meeting.

Agenda Item 2

Review of major activities of the RVSM Task Force

- 2.1 Comprehensive ARMA Report on: CRA, NSP, FHA.
- 2.2 Status of PISC.
- 2.3 AFI RVSM State Readiness Survey.
- 2.4 Status of ATS Letters of Agreement/Procedure (LoA/LoP).
- 2.5 CRA presentation by the RVSM Consultant.

Agenda Item 3

Review and update the RVSM Strategy/Action Plan.

Agenda Item 4

Any Other Business.



**INTERNATIONAL CIVIL AVIATION ORGANIZATION
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**THIRTEENTH MEETING OF THE RVSM/RNAV/RNP TASK FORCE
(NAIROBI, 12 - 14 SEPTEMBER 2007)**

INFORMATION BULLETIN

1. SITE OF THE MEETING

1.1 The meeting will be held at the ICAO Eastern and Southern African Office (ESAF) Nairobi. The ESAF Office is located within the United Nations Complex at Gigiri in Limuru Road about 20 kms from the city centre. The working hours of the Office are 0800-1630. The ICAO Regional Office contacts are:

Telephone: 254-2-762 23 95/96
Fax: 254-2-7621092 /7623028
e-mail: icao@icao.unon.org

1.2 Registration

Registration of participants will be from 0830 to 0900 hours.

2. HOTELS

2.1 Participants are requested to make their own hotel reservations. A list of recommended hotels is attached. When reserving participants should state that they are attending an ICAO meeting.

3. VISA

3.1 All travellers arriving in Kenya should have a valid passport. Kenyan entry visas are not required for nationals of a number of countries. Participants are therefore advised to ascertain whether or not they are exempt from the Kenyan entry visa requirement. Those who are not exempt should apply for visas well in advance from Kenyan Embassies or High Commissions, which will issue them upon presentation of documentation showing that the applicants are designated representatives to a particular UN meeting held in Nairobi. In countries where there is no Kenyan Embassy or High Commission, the British Embassy or High Commission will generally represent Kenya, and be in a position to issue visas.

4. TRANSPORT

4.1 Jomo Kenyatta International Airport is situated 16 kilometres (a 20 minute drive depending on the traffic) from the city centre. Taxis are readily available. The taxi fare from the airport to the city centre is approximately Kshs.1200/-. However it is advisable to establish the fare before getting into the vehicle. It is therefore wise to ensure that the taxi is from a reputable company.

Transport to/from the ESAF Office

4.2 Transportation to/from the ESAF Office will be provided to all delegates. **The bus will depart from the Six Eighty Hotel at 08:30 hours** on the first day of the meeting. The time shall be adjusted appropriately during the meeting. Delegates residing in other hotels will be expected to proceed to the Six Eighty Hotel before this time.

5. CLIMATE

5.1 The mean minimum temperature during the month of September will be 11 °C while the temperature will be 24 °C. The mean relative humidity will be 82 per cent.

6. SECURITY

6.1 Please visit the site <http://www.unon.org> and click on "Security Advice" for the latest security advice. Participants will have to retrieve their badge at the security post at the entrance of the UNON complex in order to be admitted into the campus. It is therefore important that the Regional Office be advised as soon as possible of the names of the participants in order for badges to be prepared for them.

7. HEALTH

7.1 A yellow fever vaccination certificate is mandatory for travellers over one year of age coming from infested areas. However, as there has been an outbreak of yellow fever in certain regions of Kenya it is advisable that all visitors are vaccinated 10 days prior to departure. Please visit the World Health Organization (WHO) site <http://www.who.int/ith/> for information on Kenya.

7.2 A clinic is available at the UN Gigiri Complex.

8. CURRENCY

8.1 The basic unit of currency is the Kenyan shilling, which is divided into 100 cents. There are nickel coins of 50 cents, 1 shilling, 5 shillings, 10 shillings, 20 shillings and 40 shillings. Notes are issued in denominations of 50, 100, 200, 500 and 1000 shillings.

8.2 There is no limit to the amount of foreign bank notes or traveller's cheques which visitors may bring into Kenya. However, the export of Kenyan currency by visitors is strictly forbidden. A maximum of 400 shillings may be taken out. If the amount is greater the whole lot will be confiscated by the authorities.

8.3 The commercial banks and private forex bureaus provide exchange facilities. Most banks are open between 9 a.m. and 4 p.m. from Monday to Friday and between 9 a.m. and 11 a.m. on the first and last Saturday of the month. There are also a number of forex bureaus in the city centre. For those who may need Kenyan currency immediately on arrival, the banks at Jomo Kenyatta International Airport are open daily from 7 a.m. to midnight.

8.4 Kenyan shilling exchange rates are determined by the inter bank trade which varies daily. The mean rate for 1 United States dollar was approximately Kshs.72 in August 2007.

8.5 Banking and postal facilities are available at the UN Gigiri Complex.

List of Hotels/Rates

HOTEL	RATES TARIFF US \$	ADDRESS	TELEFAX NO.	TELEPHONE	Email
Intercontinental Hotel	Superior Rm. 85.00+28% (SO) 105.00+28% (DO)	Cr. City Hall Way, Uhuru Highway	254-20-210675 214617	254-20-261000	nairobi@interconti.com
Holiday Inn	103.00 (SBB)	Cr. Parklands Road and Mpaka Lane	254-20-3748823	254-20-3740920/1 3740906	reserve@holidayinn.co.ke
SixEighty Hotel	50.00 (SBB) incl. 65.00 (DBB) inc.	Cr. Muindi Mbingu Street/Kenyatta Avenue	254-20-332908	254-20-332680	info@680-hotel.co.ke
The Stanley Hotel	90.00 (SBB)	Cr. Kenyatta Avenue/Kimathi Street	254-20-228830	254-20-333233	reservations@sarova.co.ke
Hilton Hotel	71.00 (SBB) 91.00 (DBB)	Mama Ngina Street	254-20-250099	254-20-250000	www.hilton.com
Nairobi Safari Club	85.00 (SBB) 105.00 (DO)	University Way/Koinange Street	254-20-331201	254-20-251333	nsclub@africaonline.co.ke
Meridian Court Hotel	41.00 (BO) 55.00 (DO)	Murang'a Road, off Moi Avenue	254-20-333658	254-20-393199	meridian@bidii.com
Landmark Hotel	74.00 (SB) 101.00 (DB)	Chiromo Road, Westlands		254-20- 4448715/6/7	Reservations@sarova.co.ke
Grand Regency	95.00+ 25% (DO) 170+25% (SUO)	Loita Street	254-20-217120	254-20- 211199	akaire@grandregency.co.ke
Ambassador Hotel	45.00(SB) 60.00(DB)	Moi Avenue	254-20-336860	254-20-336809	ambassadeurhotel@hotmail.com

NB: These rates are subject to change without notice.

DB = Double, Bed & Breakfast; SBB = Single, Bed and Breakfast, SO/DO= Bed only.

SUO = Suite, Bed only

Note: When making their reservations, Delegates should specify that they are attending an ICAO meeting in order to be accorded special rates for ICAO.
