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منظمة الطيران
المدني الدولي

国际民用
航空组织

File Ref: ES AN 4/63 – 0173

7 March 2006

**Subject: Ninth Meeting of the RVSM/RNAV/RNP Task Force
(Nairobi, 19 – 21 April 2006)**

Action required: Reply by 14 April 2006

Sir/Madam,

1. I have the honour to invite you to the Ninth meeting of the RVSM/RNAV/RNP Task Force which will be held at the ICAO ESAF Office from 19 to 21 April 2006.

2. The provisional Agenda for the meeting appears at **Attachment A** to this letter and the information bulletin is at **Attachment B**. You may wish to recall that the APIRG meeting instructed the Task Force to complete the RVSM Implementation Strategy/Action Plan at each of its meeting. The plan has been completed and circulated to States for comments and action. The Ninth Task Force meeting will update the strategy/action plan.

3. Furthermore, participants are required to come with their National Safety Plans. In addition we expect some Delegates will conclude and sign their ATS Letters of Procedures.

4. You will also recall that APIRG, the Air Navigation Commission and the Council of ICAO have emphasized the importance of members playing an active role by attending all meetings as well as contributing by way of working papers (WPs).

5. In this regard and in order to facilitate processing of the working papers, you are invited to forward yours prepared by you to reach this office as early as possible but not later than **30 March 2006**, preferably by e-mail.

6. Kindly advise me as soon as possible, but not later than **14 April 2006** regarding:

- a) Your participation in the meeting;
- b) The name, address, telephone or fax numbers of your nominee(s) and adviser(s) if any;
- c) Any supporting documentation or working papers your nominee(s) or yourself wish to present to the meeting.

Accept, Sir/Madam, the assurances of my highest consideration


Lot Molle
Regional Director

Encl.

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**NINTH MEETING OF THE RVSM/RNAV/RNP TASK FORCE
(NAIROBI, 19 – 21 APRIL 2006)**

PROVISIONAL AGENDA

Agenda Item 1

Review and follow-up action of conclusions of Eighth meeting of RVSM/RNAV/RNP Task Force, ATM/SG and APIRG/15.

Agenda Item 2

Review of major activities of the RVSM Task Force

- 2.1 RVSM State Readiness Survey.
- 2.2 Aircraft Readiness Survey by ARMA.
- 2.3 Consideration of the Report of the second NSP Validation Panel meeting
- 2.4 Progress reports on the PISC, CRA, and the NSPs.
- 2.5 Review of ATS Letters of Procedures.
- 2.6 Review of amendment proposal to Doc.7030
- 2.7 Update of AFI RVSM Safety Policy document.
- 2.8 Update of AFI RMA manual

Agenda Item 3

Review and update the RVSM Strategy/Action Plan.

Agenda Item 4

Any Other Business

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
EASTERN AND SOUTHERN AFRICAN OFFICE**

NINTH MEETING OF RVSM/RNAV/RNP TASK FORCE

(NAIROBI, KENYA (19 - 21 APRIL 2006))

INFORMATION BULLETIN

1. SITE OF THE MEETING

1.1 The meeting will be held at the Conference Room of the ICAO Eastern and Southern African Office (ESAF) Nairobi. The ESAF Office is located within the United Nations Complex at Gigiri on Limuru Road at about 20 km from the city centre. The working hours of the Office are 0800-1630. The ICAO Regional Office contacts are:

Telephone: (254 2) 62 23 95/96
Fax: (254 2) 621092 / 623028
e-mail: icao@icao.unon.org

1.2 Accreditation

Accreditation of participants will be from 0800 to 0830 hours.

2. HOTELS

2.1 Participants are requested to make their own hotel reservations. A list of recommended hotels is attached. When reserving participants should state that they are attending an ICAO meeting.

3. VISA

3.1 All travellers arriving in Kenya should have a valid passport. Kenyan entry visas are not required for nationals of a number of countries. Participants are therefore advised to ascertain whether or not they are exempt from the Kenyan entry visa requirement. Those who are not exempt should apply for visas well in advance from Kenyan Embassies or High Commissions, which will issue them upon presentation of documentation showing that the applicants are designated representatives to a particular UN meeting held in Nairobi. In countries where there is no Kenyan Embassy or High Commission, the British Embassy or High Commission will generally represent Kenya, and be in a position to issue visas.

4. TRANSPORT

4.1 Jomo Kenyatta International Airport is situated 16 kilometres (a 20 minute drive) from the city centre. Taxis are readily available. The taxi fare from the airport to the city centre is approximately Kshs. 1000/-. However it is advisable to establish the fare before getting into the vehicle. It is therefore wise to ensure that the taxi is from a reputable company.

Transport to/from the ESAF Office

4.2 Transportation to/from the ESAF Office will be provided to all delegates. **The bus will depart from the SixEighty Hotel at 07:30 hours** on the first day of the meeting. The time shall be adjusted appropriately during the meeting. Delegates residing in other hotels will be expected to proceed to the SixEighty Hotel before this time.

5. CLIMATE

5.1 The mean minimum temperature during the month of April is 15°C and the mean maximum temperature is 25°C. The mean relative humidity is 74 per cent. The month of April is the peak of the rainy season with a mean of 18 rainy days. The winds are mostly from the east.

6. SECURITY

6.1 Please visit the site <http://www.unon.org>, and click on “Security Advice” for the latest security advice. Participants will have to retrieve their badge at the security post at the entrance of the UNON complex in order to be admitted into the campus. It is therefore important that the Regional Office be advised as soon as possible of the names of the participants

7. HEALTH

7.1 A yellow fever vaccination certificate is mandatory for travellers over one year of age coming from infested areas. However, as there has been an outbreak of yellow fever in certain regions of Kenya it is advisable that all visitors are vaccinated 10 days prior to departure. Please visit the World Health Organization (WHO) site <http://www.who.int/ith/> for information on Kenya.

7.2 An infirmary is available at the UN Gigiri Complex.

8. CURRENCY

8.1 The basic unit of currency is the Kenyan shilling, which is divided into 100 cents. There are nickel coins of 50 cents, 1 shilling, 5 shillings, 10 shillings, 20 shillings and 40 shillings. Notes are issued in denominations of 50, 100, 200, 500 and 1000 shillings.

8.2 There is no limit to the amount of foreign bank notes or traveller's cheques which visitors may bring into Kenya. However, the export of Kenyan currency by visitors is strictly forbidden. A maximum of 400 shillings may be taken out. If the amount is greater the whole lot will be confiscated by the authorities.

8.3 The commercial banks and private forex bureaus provide exchange facilities. Most banks are open between 9 a.m. and 4 p.m. from Monday to Friday and between 9 a.m. and 11 a.m. on the first and last Saturday of the month. There are also a number of forex bureaux in the city centre. For those who may need Kenyan currency immediately on arrival, the banks at Jomo Kenyatta International Airport are open daily from 7 a.m. to midnight.

8.4 Kenyan shilling exchange rates are determined by the inter bank trade which varies daily. The mean rate for 1 United States dollar was Kshs.72 in January 2006.

8.5 Banking and postal facilities are available at the UN Gigiri Complex.

List of Hotels/Rates

HOTEL	RATES TARIFF US \$	ADDRESS	TELEFAX NO.	TELEPHONE	Email
Intercontinental Hotel	110 00 (SBB) 135.00 (DBB)	Cr. City Hall Way, Uhuru Highway	254-20-32000030	254-20- 32000000	nairobi@interconti.com
Holiday Inn	130.00 (SBB) 145.00 (DBB)	Cr. Parklands Road and Mpaka Lane	254-20-3748823	254-20-3740920/1 3740906	Hi-sales@africaonline.co.ke
SixEighty Hotel	US\$50.00 (SBB) US\$65.00 (DBB)	Cr. Muindi Mbingu Street/Kenyatta Avenue	254-20-332908	254-20-315680	info@680-hotel.co.ke
The Stanley Hotel	US\$120.00(SBB) US\$140.00(DBB)	Cr. Kenyatta Avenue/Kimathi Street	254-20-249757	254-20-316377	reservations@sarova.co.ke
			Reserv. 254-20-2715566	Reserv. 254-20-2713333	
Hilton Hotel	80.00 (SBB) 105.00 (DBB)	Mama Ngina Street	254-20-250099	254-20-250000	hilton@africaonline.co.ke
Nairobi Safari Club	85.00 (SBB) 105.00 (DO)	University Way/Koinange Street	254-20-224625 or 215137	254-20-251333	Info@nairobisafariclub.com
Meridian Court Hotel	41.00 (BO) 55.00 (DO)	Murang'a Road, off Moi Avenue	254-20-333658	254-20-313991	Meridian@bidii.com
Landmark Hotel	74.00 (SBB) 101.00 (DBB)	Chiromo Road, Westlands		254-20- 4448715/6/7	cor@jacarandahotel.com
Grand Regency	100.00 (SBB) 120.00 (DBB) + 26% taxes	Loita Street	254-20-217120	254-20- 211199	info@grandregency.co.ke
Ambassador Hotel	45.00(SBB) 55.00(DBB)	Moi Avenue	254-20-336860	254-20-242933 226733	hotelambassador@nbi.ispke nya.com
Windsor Hotel	116.00 (SBB) 140.00 (SBB)	Off Kiambu Rd	254 20 8560160/1	254 20 8562300	admin@windsor.co.ke

These rates are subject to change without notice.

DB = Double, Bed & Breakfast; SBB = Single, Bed and Breakfast, SO, DO= Bed only.

SUO = Suite, Bed only

Note: When making their reservations, Delegates should specify that they are attending an ICAO meeting in order to be accorded special rates for ICAO.
