NPM TASK LIST

1. Manage the State RVSM monthly data returns to ARMA i.e.:
   • F1 – Large Height Deviations
   • F2 – Monthly Movements
   • F3 – Other Operational Considerations
   • F4 – Aircraft Traffic Flow Data

2. Assist ARMA with maintaining Civil Aviation Co-ordination Points of Contact for:
   • Civil Aviation Authority Operational Approvals (Airworthiness and Flight Operations)
   • Managing Height Monitoring Targets
   • Notification of Height Monitoring Results ASE
   • Investigating Large Height Deviation Reports
   • Military Related Large Height Deviations and RVSM non compliance

3. Assist ARMA with Aircraft Operator Co-ordination Points of Contact for
   • Scheduling Height Monitoring Flights
   • Notification of Height Monitoring Result ASE

4. RVSM Safety Administration
   • Receiving copies of any RVSM meeting invitation and respond
   • Receiving and distributing any ARMA safety reports within the State to the relevant recipients
   • On request by ARMA provide requested flight plan in support of LHD or RVSM Non Compliance
   • Inform ARMA of any current or predicted RVSM “Hot Spots” or RVSM anomalies and vice versa
   • Ensure that NPM contact details are always current
   • Periodically peruse the ARMA webpage for relevant RVSM information
   • Be available for any telephone conference that might be called
   • Assist with any Safety Assessment queries made by ARMA

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