

SADIS COST RECOVERY ADMINISTRATIVE GROUP (SCRAG)

TWENTY-FOURTH MEETING

(Virtual meeting, 19 December 2023)

Agenda Item 4: Review of estimated SADIS costs and cost shares for the period 1 January to 31 December 2024 and estimated cost for the next 2-5 years

2024 ICAO ESTIMATED SADIS ADMINISTRATIVE COSTS

(Presented by the Secretariat)

1. Introduction

- 1.1 The SADIS Agreement stipulates under Article VIII that: “Support services for the SCRAG specifically attributable to administering the SCAR arrangement shall be performed by the Secretary General, the costs of which shall be included in the costs to be shared amongst the Parties participating in the arrangement.”
- 1.2 The estimated ICAO administrative costs for 2024 to be shared amongst the Parties participating in the SADIS Cost Allocation and Recovery (SCAR) arrangement include the costs of the necessary services provided by ICAO to the SCRAG and to the Meteorology Panel (METP) Working Group on Meteorological Operations Group (WG/MOG) for SADIS related work.

2. Estimated Costs 1 January - 31 December 2024

- 2.1 The estimated costs attributable to the administrative supporting services provided by ICAO to the SCRAG during the period 1 January to 31 December 2024 are as follows:

	SCRAG CAD	METP- WG/MOG CAD	TOTAL CAD	TOTAL £ *
Personnel costs	18 000	27 655	45 655	26 862
Travel costs	2 500	2 500	5 000	2 942
Total	20 500	30 155	50 655	29 804

* Converted at the United Nations exchange rate of 0.58837 (rate for December 2023)

- 2.2 The estimated costs for the year 2024 are based on 20 officer days and 2 secretary days for the administration of the SADIS Agreement. The METP-WG/MOG 2024 service provision estimate is 35.75 officer days and 25.25 secretary, which is consistent with the tasks detailed in SCRAG/18-WP/14. The METP-WG/MOG task details documented in the SCRAG/18-WP/14 will be reviewed and revised based on current work arrangements.
- 2.3 The ICAO administrative costs for the administration of the SADIS Agreement are charged on the basis of the time spent on the administration of the SADIS Agreement. Administrative tasks include: preparation of SCRAG memos, preparation of working papers, and attendance at the annual SCRAG meeting as well as the travel costs if the meeting is not conducted virtually, preparation and distribution of the SCRAG Report, correspondence and reconciliations with the provider of the SADIS service in addition to regional group coordination.
- 2.4 The ICAO administrative costs also include the costs of the services provided to the METP-WG/MOG SADIS work stream. The work stream oversees the operation and development of SADIS, addresses technical requirements for its operation, presents proposals to update the SADIS Inventory set out in Annex II and provides reports to the SCRAG. Among other tasks, ICAO makes available on-line the SADIS operational efficacy questionnaire and prepares an analysis of the replies, distributes the documentation for the METP-WG/MOG SADIS work stream meeting, assists in the preparation of the report of the work stream's meeting, follows up the meeting's recommendations and conclusions, assists in maintaining the SADIS User Guide, maintains the work stream's website and prepares correspondence concerning SADIS.

3. Action by the Group

- 3.1 The Group is invited to note this paper.

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