



ICAO

GLOBAL AVIATION TRAINING

TRAINAIR PLUS™

2017 TRAINAIR PLUS Steering Committee (TPSC) *Electronic Election System: Voting Instructions for Eligible Members*

TRAINAIR PLUS Steering Committee (TPSC)

The TRAINAIR PLUS Steering Committee (TPSC) is responsible for providing ICAO with guidance and advice on the development and improvement of the TRAINAIR PLUS Programme (TPP).

The TPSC is composed of 14 Members elected among the Full Members and Regional Training Centres of Excellence (RTCE) of TPP.

The TPSC brings together Full Members who serve voluntarily. While ICAO reserves the right to make final decisions regarding Programme policy and operation, the input of the TPSC is a valued component of the Programme.

The TPSC reports to the Secretary General of ICAO and coordinates its activities with the GAT Office.

TPSC Election Instructions (Voting and Results)

Voting Period

Once the Voting period starts, all Associate, Corporate, and Full Members (including RTCE) in good standing are eligible to vote.

All TRAINAIR PLUS members in good standing will receive a notification email on the first day of the voting Period. (See email below).

Once you have received this email notification, you will need to follow the link to login to the TRAINAIR PLUS Electronic Management System (TPeMS) and proceed with the voting process and results.

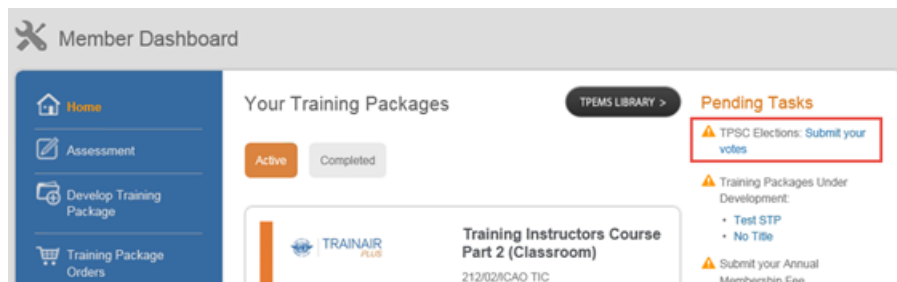




Once you have logged into the TPeMS, please follow these steps to complete the voting process:

1) As the Civil Aviation Training Centre (CATC) Manager, you can access the TPSC elections in two ways:

- a. Through the Home page on your Member Dashboard, under pending tasks, you will see the following notification:



- b. Through the "TPSC Elections" sidebar menu link. See image below:





TPSC Voting Process

2) The voting process has the following steps:

- a. As the CATC Manager, you can **view the nominated candidates**
- b. **Select the 14 candidate names** you wish to elect to the TPSC
- c. Download and **review the candidates' reference material**
- d. Exert your **vote**

TRAINAIR PLUS Steering Committee Elections

2015

2/2 candidates selected

Voting

Please select 2 candidates and click SUBMIT to submit your votes.

Voting Period: 23 Dec - 26 Dec 2015 23:39 EST

Candidate Name	Training Center	Country	Membership	Material
<input type="checkbox"/> Adilson Rocha	Instituto de Controle do Espaço Aéreo (ICEA)	Brazil	Full Member	
<input checked="" type="checkbox"/> John Smith	TEST CATC	Afghanistan	RTCE	
<input checked="" type="checkbox"/> Mary Mary	Demo Center IBGAT	Canada	RTCE	

SUBMIT

TRAINAIR PLUS Steering Committee Elections

2015

Your votes were submitted successfully. You will be notified once the election results are announced.

Voting

Voting Period: 23 Dec - 26 Dec 2015 23:39 EST

Candidate Name	Training Center	Country	Membership	Material
<input checked="" type="checkbox"/> John Smith	TEST CATC	Afghanistan	RTCE	
<input checked="" type="checkbox"/> Mary Mary	Demo Center IBGAT	Canada	RTCE	

Note: All TPP Members, who have not voted, will receive a reminder email 48 hours before the end of the Voting Period.

Subject: TRAINAIR PLUS Steering Committee Elections

The TRAINAIR PLUS Steering Committee voting ends in **48 hours**. Please follow the link below to submit your votes:

<http://localhost:36633/TPSC/8>

Trainair Plus Electronic Management System | <http://localhost:36633> | trainair@icao.int



Results

TPSC Results

Once the voting period is completed, all votes will be counted automatically and the TRINAIR PLUS Manager will announce the results of the new elected TPSC.

All TPP members will receive an email notification announcing the results. AS well, all members will be able to view the results in the TPEMS.



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