



INTRODUCTION TO CORSIA CENTRAL REGISTRY

The CORSIA Central Registry (CCR) is implemented as a web application supported by a database. It provides a simple and standardized way for States to upload and submit CORSIA-related information and data to ICAO, in accordance with the provisions of Annex 16, Volume IV.

Description of each User Group (Role) of the CCR

Each ICAO State has one CCR account. Access to this account is given to individuals, who are assigned a specific role as shown in the table below. The CCR allows for only one CORSIA Focal Point, but more than one State User, per State.

User Group/Role	Brief Description
CORSIA Focal Point (CFP)	A CCR user nominated by an ICAO State, who can upload and change State-specific information and data, and has the responsibility of approving and submitting the information and data to ICAO
State User (STU)	A CCR user nominated by the CFP of a State, who can upload and change State-specific information and data
ICAO Super User (ISU)	ICAO staff responsible for the management of the information and data in the CCR. The ISU checks the submissions by States for format correctness and prepares ICAO CORSIA documents

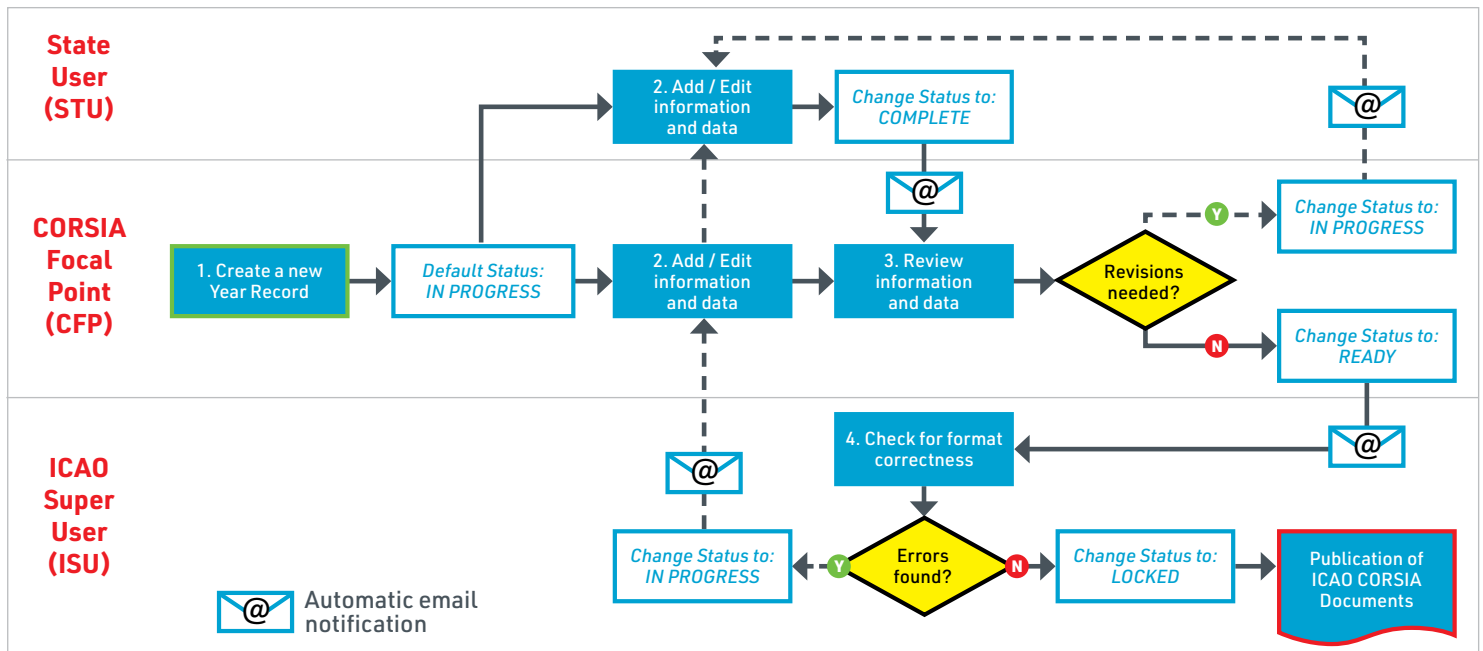
Selected CCR Functions per User Group (Role)

User Group/Role	CCR Functions:			
	Create Year Record	Add, Edit, Delete Data	Submit Data to ICAO	Prepare ICAO CORSIA Documents
CORSIA Focal Point (CFP)	✓	✓	✓	✗
State User (STU)	✗	✓	✗	✗
ICAO Super User (ISU)	✓	✓	N/A	✓

General CCR Dataflow Process

The CCR stores information and data in individual year records, which are associated with a specific State, reporting area (e.g., aeroplane operators, verification bodies, CO₂ emissions etc.) and reporting year. The general CCR dataflow process involves the following steps:

- 1 The CFP creates a specific year record:
 - By default, *the status of a new year record is set to IN PROGRESS*
- 2 The CFP and/or the STU populate the year record by adding or editing information and data:
 - After editing is completed, *the CFP/STU changes the status to COMPLETE*
- 3 The CFP reviews the information and data in the year record:
 - If no revisions are needed, *the CFP changes the status to READY to submit to ICAO*
 - If revisions are needed, *the CFP changes the status to IN PROGRESS*
- 4 The ISU checks the submitted year record for format correctness:
 - If no errors are found, *the ISU changes the status to LOCKED*
 - If errors are found, *the ISU changes the status to IN PROGRESS*



Summary of Year Record Status

Status	Brief Description	Editing allowed?
IN PROGRESS	A year record that can be populated by adding and/or editing information and data. This is the default status when a new year record is created	Yes (CFP and STU)
COMPLETE	A year record previously marked as IN PROGRESS, which has been populated, and is being reviewed by the CFP	Yes (CFP only)
READY	A year record previously marked as COMPLETE, which has been reviewed by the CFP and has been submitted to ICAO	No*
LOCKED	A year record previously marked as READY, which has been processed by ICAO. This year record can be used to produce ICAO CORSIA documents and make calculations	No*

* The ISU can release a READY record or unlock a LOCKED record for further editing at the request of a CFP