



REPORTING ON CORSIA ELIGIBLE FUELS

From 2021 onwards, aeroplane operators attributed to your State can claim for emissions reductions from the use of CORSIA eligible fuels. In such case, operators are required to submit relevant information and data on these claims. In turn, States must aggregate the information that they will receive and report it to ICAO according to Annex 16, Volume IV, Part II, Chapter 2, 2.3.2.2. In particular, States are required to provide the supplementary information on CORSIA eligible fuels as per Appendix 5, Table A5-6. For the purposes of the CCR, information on CORSIA eligible fuels must be provided in separate fields as shown below.

Information on CORSIA Eligible Fuels (*all fields are mandatory*)

For each Batch of CORSIA Eligible Fuel:

- Batch Number
- Production Year
- Producer
- Total mass of Neat Fuel Produced (tonnes)
- Fuel Type
- Feedstock
- Conversion Process
- Total mass of Neat Fuel Claimed (tonnes)
- Total Emissions Reductions Claimed (tonnes of CO₂)

Reporting Deadline

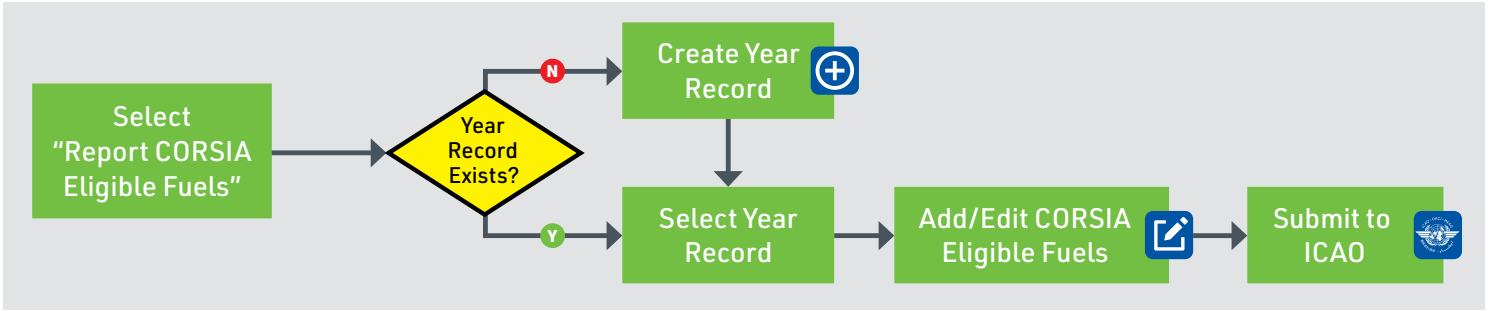
Depending on the frequency of reporting by the operator(s) attributed to your State, you can submit aggregated information on CORSIA eligible fuels annually for each year of a three-year compliance cycle or once at the end of the three-year compliance cycle as follows:

- **For annual reporting:** 31 July of each year for the previous year. For example, the deadline for the year 2021 is 31 July 2022.
- **For triennial reporting:** 31 July of the year following the last year of the three-year compliance cycle. For example, the deadline for the pilot phase (2021-2023) is 31 July 2024.

Reporting Tips

- Information has to be reported for each batch of CORSIA eligible fuels.
- The list of names of producers is a global CCR parameter and is the same for all CCR users; each 'Producer' name is unique and available in the drop-down list (can be created if it does not exist)
- The field 'Total mass of Neat Fuel Produced (tonnes)' is not mentioned in Annex 16, Volume IV, Appendix 5, Table A5-6. Its inclusion in the CCR serves as a check of the 'Total mass of Neat Fuel Claimed (tonnes)', which cannot be higher than the amount of fuel produced. This is particularly useful if more than one States submit information for the same batch. If you do not wish to submit this information, you can report 0.01 (minimum possible value for this field).
- The CCR will automatically calculate the total amount of Emissions Reductions Claimed in the Details tab of the year record based on the emissions reduction of all batches reported in 'CORSIA Eligible Fuels' tab.

REPORTING PROCESS



Create Year Record – *FOR CORSIA Focal Point ONLY*



- On the "Report CORSIA Eligible Fuels" page, click on "Add"
- Select "Quick Add"
- Select the reporting year
- Click on "Create"

Add or Edit CORSIA Eligible Fuels



- On the "Report CORSIA Eligible Fuels" page, select the year record by clicking on the pencil icon next to it

To Add CORSIA Eligible Fuels:

- Select the "CORSIA Eligible Fuels" tab of the year record, then:

OPTION 1: Add Manually

- Click on "Add", then "Full Add"
- Complete information on web form
- Click on "Create"
- Repeat as needed

OPTION 2: Import CSV file

- Click on "Tools", then "Import CSV"
- Locate the CSV file on your computer
- Click on "Upload"
- Click on "Confirm and Continue Import"

To Edit CORSIA Eligible Fuels:

- Select the "CORSIA Eligible Fuels" tab of the year record
- Select a batch for a CORSIA Eligible Fuel by clicking on the pencil icon next to it
- Make changes on the web form on your screen
- Click on "Save"

Submit to ICAO – *FOR CORSIA Focal Point ONLY*



- On the "Report CORSIA Eligible Fuels" page, select the year record by clicking on the pencil icon next to it
- Select the "Details" tab of the year record
- Under "Data Status", select "READY"
- Click on "Save"