



## GENERAL INFORMATION

(Presented by the Secretariat)

### 1. Site and Dates of the Meeting

1.1 Working sessions of the Sixteenth Meeting of GREPECAS will be held in Punta Cana, Bavaro, Dominican Republic, from 28 March to 1 April 2011, at the MELIA CARIBE TROPICAL resort.

### 2. Address and Coordinator of the Meeting

2.1 The Centro de Convenciones of the MELIA CARIBE TROPICAL hotel is located on:

Playa de Bavaro, Higuey, Dominican Republic  
Tel. (1 809) 221-1290

2.2 **Mr. Francisco Bolívar León**, Air Navigation Director of the Instituto Dominicano de Aviación Civil of Dominican Republic, is the event coordinator. He can be contacted at: telephone: + 1809 274-4300; cell phone +1829 421-9683; fax + 1809 687 6616 and email: bleon@idac.gov.do.

### 3. Participant Registration

Delegate registration for the meeting will take place on 28 March 2011, from 08:30 a.m. to 09:00 a.m.

### 4. Opening Ceremony

The opening ceremony of the meeting will take place on 28 March 2011, at 09:00 a.m.

### 5. Temperature

During the months of March and April the temperature in Bavaro, Dominican Republic, ranges from 28°C to 32°C.

6. **Currency**

The currency unit is the peso (RD\$); current exchange rate is RD\$37.00 per US\$1.00. It is recommended that currencies be exchanged at authorized banks and money exchange offices.

7. **Credit Cards**

International credit cards such as Visa, Diners, MasterCard and American Express are usually accepted at major hotels, stores and restaurants.

8. **Lodging**

8.1 It is suggested that the participants make their reservations directly with the hotel, via a link that will be provided:

HOTEL	SINGLE/DOUBLE ROOM
<b>HOTEL MELIA CARIBE TROPICAL</b> <b>TEL: +1-809-221-1290</b> <b>Link for reservations: <a href="https://resweb.passkey.com/go/2">https://resweb.passkey.com/go/2</a></b>	Single Room US\$190.00 p/p Double Room US\$150.00 p/p All inclusive
<p><b>Note:</b></p> <ul style="list-style-type: none"> <li>• <i>These special rates are applicable from 25 March to 3 April 2011.</i></li> <li>• <i>The single room rate is US\$190.00 per person. If two adults are staying in the same room, the rate is US\$150.00 per person; in the case of a third person, the rate for that person is US\$112.00.</i></li> <li>• <i>Maximum 3 adults are allowed per room, or 2 adults and 2 children under 12 years (the child rate is 50% of the double room rate).</i></li> </ul>	

**IMPORTANT NOTE**

**PARTICIPANTS THAT WILL NOT BE STAYING AT THE MEETING VENUE HOTEL WILL HAVE TO PAY A US\$80.00 DAY PASS PER DAY AS THIS HOTEL IS ALL INCLUSIVE AND ARRANGE THEIR OWN TRANSPORT.**

**IDAC will provide airport/meeting venue hotel/airport transportation, so it is requested that participants submit their flight itinerary to Mary Anna Percival (refer to paragraph 8.2) in order to coordinate transportation.**

8.2 IDAC contact in Dominican Republic to assist with reservations is Mrs. Mary Anna Percival Arias, telephone +1809 221-7909 Ext. 210, e-mail [mpercival@idac.gov.do](mailto:mpercival@idac.gov.do) and [merianpercival@hotmail.com](mailto:merianpercival@hotmail.com).

9. **Hospitals**

9.1 If required, it is suggested to use the HOSPITEN located in Punta Cana.

10. **Business Working Hours**

10.1 From 09:00 a.m. to 10:00 p.m., approximately.

**11. Electricity**

11.1 110 Volts/60Hz.

**12. Airport Tax**

12.1 The airport departure tax is US\$20.00 (it is included in the ticket of some airlines).

**13. Taxes and Tips**

13.1 The tax on sales is included in most prices. Tips in restaurants are not included in the bill, and normally, tip is 10% of the total consumption.

**14. Safety measures**

14.1 Safety recommendations are those common to every city; carry only the money required and request transportation from the hotel taxi service.