



Agenda Item 5: Management of the GREPECAS mechanism

5.2 Review of GREPECAS Terms of Reference and Work Programmes

PROGRAMMES AND PROJECTS REVIEW COMMITTEE

(Presented by the Secretariat)

SUMMARY
This working paper presents the work programme of the Programmes and Projects Review Committee, as proposed by the ACG/8 meeting.
References:
Report of the ACG/8 meeting, Mexico City, Mexico, 27-28 January 2011.

1. Introduction

1.1 The Meeting will recall that the coordination contemplated for GREPECAS Contributory Bodies would be governed by the provisions of the Procedural Handbook, taking into account the terms of reference and work programme of each body. The GREPECAS Administration Coordination Group (ACG), since its creation, has been reviewing the GREPECAS Procedural Handbook at its meetings, taking into account its structural mechanisms.

1.2 Under agenda item 1, the eighth meeting of the ACG agreed on important changes to the GREPECAS work mechanism and, thus, to the Procedural Handbook, which involves, all the contributory bodies of the planning and implementation regional group.

2. Discussion

2.1 Upon examining the revised terms of reference of GREPECAS, the ACG/8 agreed on the need to modify the text in which reference was made to the ACG, since, in the new proposed GREPECAS structure, its functions would be under the responsibility of the Secretariat and Programmes and Projects Review Committee. Within this context, the Group approved the following draft decision:

**DRAFT
DECISION 08/01**

NEW GREPECAS ORGANIZATION

That in order to implement CAR/SAM performance-based regional plans in compliance with the Global Air Navigation Plan and Global ATM Operational Concept the GREPECAS organization be modified as described in the Appendix to this part of the report.

2.2 The Group might agree on the need to define the composition, terms of reference, and work programme of the GREPECAS Programmes and Projects Review Committee, according to the Procedural Handbook proposed by the ACG/8 meeting. In order to facilitate the discussion of this topic, **Appendix** to this working paper contains a proposal. Accordingly, the Group is invited to consider the following draft decision:

**DRAFT
DECISION 16/XX**

**TERMS OF REFERENCE, WORK PROGRAMME, AND
COMPOSITION OF THE GREPECAS PROGRAMMES AND PROJECTS
REVIEW COMMITTEE**

That the Programmes and Projects Review Committee be established, with the terms of reference, work programme and composition shown in the Appendix to this part of the report.

3. **Suggested action**

3.1 The Group is invited to:

- a) take note of the information contained in this working paper;
- b) review and consider the approval of the draft decisions listed in paragraph 2.2; and
- c) formulate any other actions emerging from the discussion of this working paper.

APPENDIX

GREPECAS PROGRAMMES AND PROJECTS REVIEW COMMITTEE PROPOSED TERMS OF REFERENCE AND WORK PROGRAMME

1. **Membership**

The GREPECAS Programmes and Projects Review Committee is comprised of the Chairperson, Vice-Chairperson, Secretary and Co-Secretary of GREPECAS, 8 CAR States¹, 8 SAM States, ACI, CANSO, IATA and IFALPA.

2. **The Terms of Reference of the Group are:**

- a) coordinate and harmonise GREPECAS administrative matters and participate in its internal management and the scheduling of events;
- b) review and approve the planning, progress and execution of programmes and projects to ensure their alignment with the GREPECAS terms of reference and ICAO strategic objectives and global plan;
- c) follow-up high risk safety deficiencies and take action to promote their resolution.

3. **In order to comply with its Terms of Reference, the Committee shall:**

- a) review and propose amendments to the GREPECAS Procedural Handbook;
- b) review the GREPECAS work methodology and propose specific actions to improve its performance;
- c) follow up, on a continuous basis, the programmes and projects and, if necessary, intervene in project development to ensure that results are achieved according to approved timeframes;
- d) prepare reports on Committee activities and progress and results of programmes and projects for each GREPECAS meeting and annual GREPECAS reports in between GREPECAS meetings ;
- e) prepare the draft agenda for GREPECAS meetings; and
- f) in cases of high risk safety deficiencies, request the respective ICAO Regional Office to inform the Air Navigation Commission.

- END -

¹ The Central American States are represented as a group by COCESNA.