



Agenda Item 1 Approval of the Agenda and Meeting Schedule

**DRAFT AGENDA, WORKING METHOD AND SCHEDULE
FOR THE AIM/SG/13 MEETING**

(Presented by the Secretariat)

SUMMARY	
This Working Paper presents for consideration and approval of the Meeting the Draft Agenda and Schedule for the AIM/SG/13 Meeting.	
<i>Strategic Objective(s)</i>	<i>This working paper is related to Strategic Objective C.</i>

1. Introduction

1.1 The Thirteenth Meeting of the GREPECAS Aeronautical Information Management Subgroup (AIM/SG/13) will be held at the ICAO NACC Regional Office, Mexico City, Mexico, from 19 to 21 July 2011.

2. Agenda

2.1 The Draft Agenda for the meeting is presented in **Appendix A** for consideration and approval by the Meeting.

3. Working method

3.1 It is suggested that the meeting hold its sessions in plenary, and that the Chairperson may activate Ad hoc groups to deal with specific matters if deemed necessary.

4. Schedule

4.1 The proposed schedule for the meeting is presented in **Appendix B**.

5. Suggested action

5.1 The Meeting is invited to consider and approve the proposed draft agenda and tentative schedule presented in this working paper.

APPENDIX A
DRAFT AGENDA

- Agenda Item 1** **Approval of the Agenda and Meeting Schedule**
- Agenda Item 2** **Follow-up on Actions Adopted by the GREPECAS/16 Meeting**
- Agenda Item 3** **Review of the Reports of the AIM Subgroup Task Forces**
- 3.1 Report by the Rapporteur of the Fifth Meeting of the AIM Quality Management Task Force (AIM/QM/TF/5)
- 3.2 Report by the Rapporteur of the AIM Geographic Information System Task Force (AIM/GIS/TF/1)
- Agenda Item 4** **Transition of the AIM Subgroup, its Terms of Reference, Work Programme and Task Forces into the AIM Programme and Projects**
- 4.1 Preparation of projects under the AIM
- 4.2 Project Integration for definition of metadata related to the AIM Programme
- 4.3 Designation of State officers as coordinators and experts for projects
- Agenda Item 5** **Other Issues**
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APPENDIX B

TENTATIVE SCHEDULE FOR THE AIM/SG/13 MEETING

<i>Schedule</i>	<i>Tuesday 19</i>	<i>Wednesday 20</i>	<i>Thursday 21</i>
08:30 - 09:00	<i>Participants Registration</i>		<i>Reading of the Draft Report</i>
09:00 – 09:30	<i>Opening Ceremony and Group Photo</i>	Agenda Item 4.2	
09:30 – 10:00	Agenda Item 1		<i>Review of the Draft Report</i>
10:00 – 10:30	Agenda Item 2		
10:30 – 11:00	<i>Coffee Break</i>		<i>Closing</i>
11:00 – 11:30	Agenda Item 2	Agenda Item 4.3	
11:30 – 12:00	Agenda Item 3.1		
12:00 – 12:30			
12:30 – 13:30	<i>Coffee Break</i>		
13:30 – 14:00	Agenda Item 3.2	Agenda Item 5	
14:00 – 14:30			
14:30 – 15:00	Agenda Item 4.1		
15:00 – 15:30			

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