



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

LT 2/8.16.8 – SA762

13 December 2010

To: Oscar Derby, Vice-Chairman GREPECAS
Jacques Boursiquot, Second Vice-Chairman, GREPECAS
George Legarreta, Chairman AGA/AOP/SG
Steven R. Albersheim, Vice-Chairman, AERMET/SG
Veronica Ramdath, Vice-Chairperson, CNS/ATM/SG
Ricardo Nogueira, IBAC

cc.: ICAORD Mexico
C/RCC

From: Secretary of GREPECAS

Subject: **Eighth GREPECAS Administration Coordination Group Meeting (ACG/8)**
(Mexico City, Mexico, 26 – 27 January 2011)

**Action
required: Confirm participation**

Sir/Madam,

I have the honour of addressing this letter, with reference to GREPECAS Decision 9/20 that restructured the GREPECAS Mechanism and established the Administration Coordination Group (ACG) and Aviation Safety Board (ASB) as GREPECAS contributory bodies. The Administration Coordination Group is composed of the Chairperson and Secretary of GREPECAS, ICAO NACC and SAM Regional Office Directors, a representative from the Regional Affairs Office at ICAO Headquarters, the Secretaries of the Subgroups and the Chairpersons and/or Vice-Chairpersons of the contributory bodies.

In this regard, in light of the importance of this meeting for the GREPECAS work programme, your participation in it would be of great importance and, therefore, I am pleased to invite you to participate in the Eighth Meeting of the Administration Coordination Group Meeting (ACG/8) which will be held in the ICAO NACC Regional Office in Mexico City, Mexico, from 26 to 27 January 2011.

The Provisional Agenda for ACG/8 meeting is attached for your comments, which I would request as soon as possible, as well as IP/01 and the registration form for the meeting. I would very much appreciate your confirmation to participate at the above-mentioned meeting, as soon as possible. The Meeting will be conducted in English only. For your information, a letter of invitation was sent to the Civil Aviation Director of your State.

Thanking you in advance for your kind attention.

Yours sincerely,

A handwritten signature in dark ink, appearing to read 'Franklin Hoyer', with a long horizontal flourish extending to the right.

Franklin Hoyer
Secretary of GREPECAS

Enclosures

Provisional Agenda
IP/01
Registration Form