



International  
Civil Aviation  
Organization

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de l'aviation civile  
internationale

Organización  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

LT 2/8.11.10-SA093  
LT 2/8.16.8

8 February 2010

To: Oscar Derby, Vice Chairman GREPECAS and Chairman AVSEC Committee  
Jacques Boursiquot, Second Vice-Chairman, GREPECAS  
George Legarreta, Chairman AGA/AOP/SG  
Steven R. Albersheim, Vice-Chairman, AERMET/SG  
Mr. Adalberto Febeliano – IBAC

cc.: ICAORD Mexico  
C/RCC

From: Secretary of GREPECAS

Subject: **Tenth GREPECAS Aviation Safety Board Meeting (ASB/10)**  
(Mexico City, Mexico, 25 – 26 May 2010)

**Eighth GREPECAS Administration Coordination Group Meeting (ACG/8)**  
(Mexico City, Mexico, 27 – 28 May 2010)

**Action  
required: Confirm participation**

Sir/Madam,

I have the honour of addressing this letter, with reference to GREPECAS Decision 9/20 that restructured the GREPECAS Mechanism and established the Administration Coordination Group (ACG) and Aviation Safety Board (ASB) as GREPECAS contributory bodies. The Administration Coordination Group is composed of the Chairperson and Secretary of GREPECAS, ICAO NACC and SAM Regional Office Directors, a representative from the Regional Affairs Office at ICAO Headquarters, the Secretaries of the Subgroups and the Chairpersons and/or Vice-Chairpersons of the contributory bodies. The Aviation Safety Board is composed by all of the above, plus the following observer organizations: ACI, IATA, IBAC, IFALPA and IFATCA.

In this regard, in light of the importance of these meetings for the GREPECAS work programme, your participation in them would be of great importance and, therefore, I am pleased to invite you to participate in the Tenth Aviation Safety Board Meeting (ASB/10) and Eighth Meeting of the Administration Coordination Group Meeting (ACG/8) which will be held in the ICAO NACC Regional Office in Mexico City, Mexico, from 25 to 26 May and 27 to 28 May 2010, respectively.

The Provisional Agenda for ASB/10 and ACG/8 meetings are attached for your comments, which I would request as soon as possible, as well as the registration form for both meetings. Opportunely, I will be forwarding IP/01 containing general information for the Meeting. I would very much appreciate your confirmation to participate at the above-mentioned meetings, as soon as possible. The Meetings will be conducted in English only. For your information, a letter of invitation was sent to the Civil Aviation Director of your State.

Thanking you in advance for your kind attention.

Yours sincerely,

A handwritten signature in dark ink, appearing to read 'Franklin Hoyer', with a long horizontal flourish extending to the right.

Franklin Hoyer  
Secretary of GREPECAS

**Enclosures**

*Agenda*

*Registration Form*



## EXPLANATORY NOTES

### **Agenda Item 1:           Review of the classification of “U” deficiencies**

The Meeting, taking into account the risk assessment presented by the States, IATA, and IFALPA, will review the classification of “U” deficiencies. Conclusion 15/47 – “Further actions to implement Conclusion ASB/8/2” was formulated during the GREPECAS/15 Meeting, requesting that the ICAO Regional Offices provide IATA and IFALPA the list of “U” deficiencies contained in the GANDD Database in order to perform a risk assessment on each deficiency.

### **Agenda Item 2:           a)       Revision of procedure for classifying and addressing deficiencies**

In this agenda item, the Meeting will review the amendment to the procedure to classify and address deficiencies presented by the Secretariat according to Conclusion 15/48 of GREPECAS. Updates to the GANDD will be based on the results of this review/update.

### **b)       Information on the application of the SMS risk analysis model to all the deficiencies**

Based on GREPECAS/15 Conclusions/Decisions, the Secretariat will present information on the application of the SMS risk analysis model for A and B deficiencies. In this sense, the Secretariat will apply the model to these deficiencies and provide the outcome of the analysis. It is expected that by using the SMS risk assessment model, deficiency assessment criteria and priority classification will be improved.

### **Agenda Item 3:           Report on GANDD operation and amendment to the supplementary procedures for classification and treatment of deficiencies**

Based on the results of the ASB/8, ASB/9 and GREPECAS/15, the Meeting will receive information on experiences operating the GREPECAS Air Navigation Deficiencies Database (GANDD) when managing, classifying, following-up and treating deficiencies. Based on this information, the Meeting could, if deemed appropriate, suggest measures to improve GANDD performance.

### **Agenda Item 4:           Other matters**



**ORGANIZACIÓN DE AVIACIÓN CIVIL INTERNACIONAL  
INTERNATIONAL CIVIL AVIATION ORGANIZATION**

**Décima Reunión de la Junta de Seguridad de la Aviación de GREPECAS (ASB/10) /  
Tenth GREPECAS Aviation Safety Board Meeting (ASB/10)**  
(Ciudad de México, México, 25-26 Mayo 2010) / (Mexico City, Mexico, 25-26 May 2010)

**Octava Reunión del Grupo Coordinador de Administración (ACG/8) /  
Eighth GREPECAS Administration Coordination Group Meeting (ACG/8)**  
(Ciudad de México, México, 27 – 28 de mayo de 2010) / Mexico City, Mexico, 27 – 28 May 2010)

**FORMULARIO DE REGISTRO / REGISTRATION FORM**

1. Estado/*State*:  
Organismo/*Organization*: \_\_\_\_\_

2. Nombre/  
*Name* \_\_\_\_\_  
\_\_\_\_\_

3. Título/*Title*: \_\_\_\_\_

4. Participa en/*Attending*: \_\_\_\_\_

5. Participa como/ *Participates as*:  
 Miembro/  
*Member*       Alternativo/  
*Deputy*       Delegado/  
*Delegate*       Observador/  
*Observer*

6. Dirección oficial /  
*Business address*: \_\_\_\_\_  
\_\_\_\_\_

7. Tel.: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

8. Hotel o dirección en la  
ciudad /  
*Hotel or local address*: \_\_\_\_\_

Firma/  
*Signature*: \_\_\_\_\_ Fecha/  
*Date*: \_\_\_\_\_