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авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

LT 2/8.20.1 – SA623

8 September 2009

To: Mr. Pierre du Bois/DIRAC, French Guiana
Mr. Zulficar Mahomed /CAD a.i., Guyana
Mr. John Veira/CAD, Suriname
Mr. Peter Cerda/IATA LATAM/CAR
Ms. Carole Couchman, IFALPA

cc.: Mr. Philippe Guivarch/DSNA, French Guiana
ICAORD, Mexico (for transmission to NACC States)

Subject: **First Meeting of the GREPECAS CNS/ATM Subgroup**
(Lima, Peru, 14 to 18 December 2009)

Action
required: **Take note and prepare for the meeting**

Dear Sir/Madam,

I have the honour to refer to the meeting programme of the GREPECAS mechanism, and invite you to the first meeting of the GREPECAS CNS/ATM Subgroup, to be held in Lima, Peru, from 14 to 18 December 2009.

This first meeting of the CNS/ATM Subgroup, in addition to examining GREPECAS valid conclusions/decisions in the ATM and CNS fields, together with the measures recommended by the ICAO Air Navigation Commission, will structure the work of the Subgroup taking under consideration the results of GREPECAS/15 meeting, and will progress as much as possible, in the development of its tasks with views to GREPECAS/16 meeting.

Enclosed please find the Provisional Agenda and the Explanatory Notes as **Appendix A**, and the General Information as **Appendix B**. I would be grateful to receive your comments and whether you wish to submit any working paper(s) for the meeting. If this is the case, I would ask you to send your documentation to this Regional Office by **13 November 2009** in order to permit timely translation. If the documentation is to be presented in both languages, the deadline is **30 November 2009**. Working papers are not to be accepted after **30 November 2009**. All information papers will be produced in their original language only, unless translated versions are provided by the originators of such papers.

Furthermore, I would very much appreciate it, if as soon as possible or in any case not later than **13 November 2009**, you confirm the participation of your Administration or organization at the meeting, by sending the attached Registration Form with the name(s) of the delegate(s). At the same time, your comments on the aforementioned provisional agenda would be welcomed, including any amendment(s) you may wish to suggest.

Accept, Sir/Madam, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
South American Office
Lima

Encs.

APPENDIX A

FIRST MEETING OF THE CNS/ATM SUBGROUP

(Lima, Peru, 14 to 18 December 2009)

PROVISIONAL AGENDA

- Agenda Item 1: Follow-up of valid conclusions and decisions related to CNS and ATM matters adopted by GREPECAS, and reviewed by the ANC. Analysis of the status of the CAR/SAM CNS and ATM air navigation deficiencies
- Agenda Item 2: Review of global and CAR/SAM CNS/ATM developments
- Agenda Item 3: Review of the terms of reference and working methodology of the CNS/ATM Subgroup
- Agenda Item 4: Review of the pending matters of the ATM/CNS/SG, ATM and CNS Committees, and respective Task Forces, aimed at considering these matters in the work programme of the CNS/ATM Subgroup
- Agenda Item 5: Review of the organization of the new CNS/ATM Subgroup work considering performance based approach projects methodology for the execution of the work programme
- Agenda Item 6: Any other business

EXPLANATORY NOTES ON THE PROVISIONAL AGENDA OF THE MEETING

Agenda Item 1: Follow-up of valid conclusions and decisions related to CNS and ATM matters adopted by GREPECAS, and reviewed by the ANC. Analysis of the status of the CAR/SAM CNS and ATM air navigation deficiencies

Under this Agenda Item, the Meeting will follow-up on all the CNS and ATM valid conclusions formulated by GREPECAS and reviewed by the ANC, in order to consider them in the development of the work programme of the newly created CNS/ATM Subgroup. In addition, the Meeting will review the status of the CNS and ATM air navigation deficiencies in order to formulate measures to foster their resolution.

Agenda Item 2: Review of global and CAR/SAM CNS/ATM developments

The Meeting will be informed of inter- and intra-regional CNS/ATM activities and coordination, taking into consideration the Global Air Navigation Plan. In this sense, the CAR and SAM regional plans will be examined on the basis of performance, in accordance with the global air navigation plan and the ATM operational concept. In addition, the Meeting will be informed on the progress of the regional projects for the carrying out of these plans.

Agenda Item 3: Review of the terms of reference and working methodology of the CNS/ATM Subgroup

Under this Agenda Item, the Meeting will be provided with all background information on GREPECAS Decision 15/34, concerning the establishment of the new CNS/ATM Subgroup. Likewise, the Meeting, in preparation for the discussion of Agenda Item 5, will receive information concerning the Terms of Reference, projects development, working methodology and Secretariat assistance to support the work of the CNS/ATM Subgroup.

Agenda Item 4: Review of the pending matters of the ATM/CNS/SG, ATM and CNS Committees, and respective Task Forces, aimed at considering these matters in the work programme of the CNS/ATM Subgroup

Under this Agenda Item, the Meeting will review the work developed by the former ATM/CNS/SG, and its ATM and CNS Committees, in order to analyze their pending activities so as to consider their inclusion in the work programme of the new CNS/ATM Subgroup. It is expected that the Secretariat will document in detail the results of the last meetings held by the different Task Forces of the former ATM and CNS Committees, aimed at identifying matters to contribute on the work to be developed by the CNS/ATM Subgroup.

Agenda Item 5: Review of the organization of the new CNS/ATM Subgroup work considering performance based approach projects methodology for the execution of the work programme

Based on the results obtained from the analysis of Agenda Items 1, 2, 3 and 4, the Meeting would extensively discuss the activities to be developed according to the Terms of Reference of the CNS/ATM Subgroup. In so doing, the Meeting will plan the work to be developed by the Subgroup based on performance approach projects methodology. In this regard, the development of the following projects are expected to be planned: Performance Based Navigation, Air Traffic Flow Management, civil/military coordination, automation, situational awareness (surveillance), RVSM, infrastructure for ground-to-ground and ground-to-air communications, transition to the new ICAO flight plan model and identification of the environmental benefits derived from short- and medium-term ATM improvements. It is expected that work on these projects would be initiated during the Meeting. Also, the Meeting should initiate the development of material to be introduced in the GREPECAS Procedural Handbook so as to expand, based on the experience gained by the Subgroup, a new work scheme perspective for other parts of the GREPECAS mechanism.

Agenda Item 6: Any other business

The Meeting may wish to discuss any other issue related with the above Agenda Items.

APPENDIX B

CNS/ATM/SG/1-IP/01
3/09/09



International Civil Aviation Organization
CAR/SAM Regional Planning Implementation Group (GREPECAS)
First Meeting of the CNS/ATM Subgroup
(Lima, Peru, 14 to 18 December 2009)

GENERAL INFORMATION

(Presented by the Secretariat)

1. Place and date of the event

The sessions of the First Meeting of the CNS/ATM Subgroup (CNS/ATM/SG/1) will be held at the ICAO SAM Regional Office, Lima, Peru, from 14 to 18 December 2009.

2. Address of the ICAO South American Office

Av. Víctor Andrés Belaúnde 147
Centro Empresarial Real, Torre Cuatro, Piso 4
San Isidro
Telephone: +511 611-8686
Fax: +511 611-8689
E-mail: mail@lima.icao.int

3. Opening session

Monday, 14 December 2009
Registration of participants: 08:30 – 09:00 hrs.
Opening session: 09:00 – 09:15 hrs.

4. Address and Contact Information – ICAO

Mr. Carlos Stehli
Regional Deputy Director
ICAO SAM Regional Office
Telephone: +51 1 611 8686
Fax: +51 1 611 8689
E-mail: mail@lima.icao.int

Mr. Michiel Vreedenburgh
Regional Deputy Director
ICAO NACC Regional Office
Presidente Masaryk 29, Third Floor, Polanco, Mexico City, Mexico
Telephone: + 52 55 5250 3211
Fax: + 52 55 5203 2757
E-mail: icao_nacc@mexico.icao.int

5. Registration of participants

Participants are requested to complete the registration form attached to this information paper and submit it to the respective ICAO Regional Office, as soon as possible. Subsequent registration will take place at the registration desk, from 08:30 to 09:00 hrs, during the first day of the event where the completed registration form should be delivered. Likewise, participants are requested to use the badges supplied to them during registration.

6. Documentation Link and Languages

The event will be carried out in Spanish and English, with simultaneous interpretation services. The documentation for the Meeting will be posted on the GREPECAS website; participants should check our website frequently to download the documentation. **All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the Meeting venue; there will be no hard copies available for distribution.**

7. The instructions to log on the GREPECAS website from the NACC and SAM sites are:

NACC Office:

<http://www.mexico.icao.int/Objectives2009.html>
Click on “*December / Diciembre*”
Click on the “*WPs/IPs*” corresponding link located next to the *GREPECAS First CNS/ATM/SG Meeting*
Enter:
Username: carsamrpg
Password: ccretkode

SAM Office:

<http://www.lima.icao.int>
Click on “*GREPECAS*”
Select **English** on the right upper corner of the welcome page
Enter:
Username: carsamrpg
Password: ccretkode
Click on *Meetings*
Click on CNS/ATM/SG/1

8. Temperature

Temperature in Lima during the month of December varies from 17°C to 25°C. The average humidity is of 70%.

9. Transportation from/to the airport

There are authorized taxi services at the Jorge Chavez International Airport.

The rate to Miraflores or San Isidro (hotel area) is approximately US\$ 20.00. This rate can be confirmed at counters at the airport in the international arrivals area.

Taking into account the increase of assaults against persons who travel to and from the airport, the following taxi companies are suggested:

Eurocar

Tel: +511 222-1010

E-mail: ventas@eurocarperu.com

CMV Servicio Ejecutivo

Tel: +511 422-4838

E-mail: cmv@exalmar.com.pe

10. Transportation to and from the site of the event

Participants can take a taxi or walk to the SAM Regional Office, depending on the location of the selected hotel, and vice versa.

In the city, there are independent or informal taxi drivers. In view of the fact that they do not belong to a company, they do not provide any safety or guarantee. If taking an independent taxi, please consider that you may be at a high risk.

Companies recommended for transfers within the city:

| | |
|--------------|-----------------------------|
| Alo Taxi | +51 1 225-4355 |
| Lima Remisse | +51 1 224-5529 / 99965-6639 |
| Taxi Planet | +51 1 794-4864 / 781-7988 |
| Tata Taxi | +51 1 274-5151 |
| Taxi Real | +51 1 470-6263 / 470-6203 |
| Taxi Seguro | +51 1 241-9292 |

11. Suggested hotels in Lima

Reservations should be arranged directly with the hotel and **well in advance**. In view of the various events carried out in Lima, prices may vary. Kindly consult the hotel of your preference.

| Hotel | Dirección Address - Tel/Fax Página Web/ Website - Correo electrónico/E-mail | Simple US\$ | Doble/ Double US\$ |
|---|---|--|--|
| Swissôtel Lima***** | (A 50 mts de la Oficina/(50 mts away from the Office) Via Central 150, Centro Empresarial Real, San Isidro Tel: +51 1 611-4415 - Fax: +51 1 421-4360 E-Mail: reservations.lima@swissotel.com Web:http://www.swissotel.com Tarifas sujetas al cargo de 19% de IGV y al 10% de servicios. Se puede exonerar del 19% si el pasajero es extranjero./Rates are subject to 19% Sales Tax and 10% Service Tax. Foreigners are exempted of 19% Sales Tax presenting the passport during check-in. Incluye desayuno buffet / Buffet breakfast included Solicitar tarifa corporativa para OACI - 6062/ Request corporate rate for ICAO - 6062 | Premier US\$ 170.00 Swiss Business Advantage US\$ 185.00 Swiss Executive US\$ 240.00 Todas las tarifas All rates + 10 % | Premier US\$ 170.00 Swiss Business Advantage US\$ 185.00 Swiss Executive US\$ 240.00 Todas las tarifas All rates + 10 % |
| El Pardo Doubletree Hotel ***** Miraflores | (distancia 10 minutos de la oficina, en taxi/ 10 minutes away from the office, by taxi) Jr. Independencia 141, Miraflores Tel: +51 1 617-1000 Fax. +51 1 444-2171 / 241-0039 Web Page: http://www.elpardodoubletree.com.pe/ E-mail: pardohot@doubletreeelpardo.com.pe Incluye desayuno buffet / Buffet breakfast included | US\$ 150.00 + 10% (130.00 Cuando el evento es en el hotel) | US\$ 165.00 +10% (145 cuando el evento es en el hotel) |
| Delfines Hotel & Casino ***** (Summit Hotels & Resorts) | (Distancia: 5 mins de la Oficina en taxi)/ distance 5 mins. away from the office by taxi) Calle Los Eucaliptos 555, San Isidro Tel: +51 1 215-7000 - Fax: +51 1 215-7073 Web Page: http://www-losdelfineshotel.com.pe E-mail: reservas@losdelfineshotel.com.pe Incluye desayuno buffet en Delphos Cafe / Buffet breakfast included at Delphos Cafe | Superior US\$ 165.00 Executive US\$ 200.00 +10% | Superior US\$ 185.00 Executive US\$ 220 +10% |

| Hotel | Dirección Address - Tel/Fax Página Web/ Website - Correo electrónico//E-mail | Simple US\$ | Doble/ Double US\$ |
|--|--|---|--|
| Sonesta Hotel El Olivar ***** | (a 3 cuadras de la Oficina/ 3 blocks away from the office) Pancho Fierro 194, San Isidro Tel +51 1 712-6060 - Fax +51 1 7126099 Web Page: http://www.sonesta.com E-mail: reservas@sonestaperu.com / mllaque@sonestaperu.com Incluye desayuno buffet / Buffet breakfast included | US\$ 178.00 + 10% | US\$ 191.00 + 10% |
| Hotel Suites del Bosque ***** | (a 3 cuadras de la Oficina/ 3 blocks away from the office) Av. Paz Soldán 165, San Isidro Tel: +51 1 616 1818 / 616 2121 Web Page: www.suitesdelbosque.com E-mail: reservas@suitesdelbosque.com Incluye desayuno buffet e impuestos por servicios/ Includes breakfast buffet and service taxes | Suite Ejecutiva Estándar (Simple) Executive Suite (single) US\$ 110.00 + 10% Viernes y Sábado US\$90 + 10% | Suite Ejecutiva Estándar Doble Standard Exec. Suite (Double) US\$ 120.00 + 10% Viernes y Sábado US\$90 + 10% |
| Plaza del Bosque Apart Hotel***** | (a 3 cuadras de la Oficina/ 3 blocks away from the office) Av. Paz Soldán 190, San Isidro Tel: +51 1 616-1818 / 616-2121 Web Page: www.plazadelbosque.com E-mail: reservas@plazadelbosque.com Incluye desayuno buffet e impuestos por servicios/ Includes breakfast buffet and service taxes | Suite Ejecutiva Estándar (Simple) Executive Suite (single) US\$ 110.00 + 10% Viernes y Sábado US\$90 + 10% | Suite Ejecutiva Estándar Doble Standard Exec. Suite (Double) US\$ 120.00 + 10% Viernes y Sábado US\$90 + 10% |
| Los Tallanes Hotel Suites ***** | (distancia 5 minutos de la oficina en taxi/ 5 minutes away from the office, by taxi) Av. Jorge Basadre 325, San Isidro Tel: +51 1 221-0001 - Fax: +51 1 222-5030 Web Page: www.hoteltallanes.com E-mail: mdurand@hoteltallanes.com.pe Incluye desayuno Americano/American breakfast incl. | Suite Ejecutiva Estándar (Simple) US\$ 140.00 + 10% | Suite Ejecutiva Estándar (Doble) US\$ 150.00 + 10% |
| Hotel & Spa Golf Los Incas | (distancia 30 minutos de la oficina en taxi/ 30 minutes away from the office, by taxi) Avenida Cerros de Camacho No. 500, Monterrico, Surco, Lima, Perú Tel: +511 437 4727 Fax: +511 4354727 E-mail: blancasimich@golfincahotel.com Website: www.golfincahotel.com Incluye desayuno buffet Includes breakfast buffet | Junior Suite Standard (simple/single) US\$110 Junior Suite (simple/single) US\$120 | Junior Suite Standard (doble/double) US\$130 Junior Suite (doble/double) US\$140 |
| Hotel José Antonio*** | (distancia 10 minutos de la Oficina en taxi/ 10 minutes away from the Office by taxi) Av. 28 de Julio 398, Miraflores Tel: +51 1 445-7743 / 445-6870 Fax: +51 1 446-8295 Web Page: www.hotelesjoseantonio.com E-mail: ventas@hotelesjoseantonio.com Incluye desayuno buffet e impuestos por servicios/Includes buffet breakfast and service taxes | US\$ 100.00 10% incluido/included | US\$ 110.00 + 10% |

| Hotel | Dirección Address - Tel/Fax Página Web/ Website - Correo electrónico//E-mail | Simple US\$ | Doble/ Double US\$ |
|----------------------|---|---------------------|-----------------------|
| Hotel El Doral*** | (distancia 10 minutos en taxi/the distance from the office is 10 minutes in taxi) Av. José Pardo 486, Miraflores Tel. +51 1 242-7799 Fax +51 1 446-8344 Web Page: http://www.eldoral.com.pe E-mail: aparthotel@eldoral.com.pe Incluye desayuno americano/ Includes American breakfast | US\$ 55.00 + 10% | US\$ 65.00 + 10% |
| NOVOTEL Lima **** | Distancia al frente de la Oficina/across the street Av. Victor Andrés Belaunde 198 San isidro Tel: +511 315 9924 / 315 9925 E-mail: h6339-re1@accor.com Incluye desayuno buffet/ Includes buffet breakfast and service taxes Check-in 14 hrs – Check-out 12 hrs. | US\$140.00 + 10% | US\$160.00 + 10% |
| Lima Airport Inn *** | (distancia 10 minutos en taxi/the distance from the office is 10 minutes in taxi) Miguel Grau 191, Miraflores Tel.: +511 447-4943 – 4474882 4474604 Fax: +51 (1) 4460267 E-mail: airport_inn@terra.com.pe Incluye desayuno continental/incluidos impuestos Includes Continental breakfast/taxes included | US\$35.00 | US\$45.00 |

Note: Foreigners are exempted of 19% Sales Tax by presenting the passport during check-in.

12. Passport, visa and vaccination requirements

To enter the country, an updated passport and visa are requested; however, it is recommended to contact the Peruvian Embassy or Consulate in your country to verify this requirement well before your departure. Verification if yellow-fever or any other vaccination is also recommended.

13. Money exchange and credit cards

The Peruvian currency is the Nuevo Sol Peruano (S/). The current exchange rate is S/ 2.90 per US\$1.00.

Credit cards as American Express, Master Card, VISA, Diners Club, etc; are usually accepted in hotels, shopping centres and restaurants. Traveller's checks should be exchanged in banks.

14. Hospitals

In case of emergency, **Clínica Anglo Americana** is recommended, which is located on Alfredo Salazar s/n, Miraflores, Tel: +51 1 616-8900.

15. ICAO contact telephone numbers

Mr. Carlos Stehli, Deputy Director.....435-2752

16. Electricity

220 Volts/60Hz.

17. Airport tax

Exit airport tax is US\$ 31.00. (May be included in airfare).

18. Airlines

The following telephone numbers are provided to confirm your return flights:

| | |
|----------------------------|------------------------|
| Aerolíneas Argentinas..... | 513-6565 |
| Aeroméxico..... | 705-1111 |
| Air Canada..... | 0800 52073 |
| Air Comet..... | 0800 52222 |
| Alitalia..... | 241-1026 / 241-8303 |
| American Airlines..... | 0800 40350 / 211-7000 |
| Avianca..... | 0800 51936 |
| Continental Airlines..... | 0800 70030 / 712-9230 |
| Copa Airlines..... | 610-0808 |
| Delta Airlines..... | 0800 4 3210 / 211-9211 |
| Gol..... | 0800 52917 |
| Iberia..... | 411-7801 |
| KLM..... | 213-0200 |
| Lan..... | 0801-11234 / 213-8200 |
| Lloyd Aéreo Boliviano..... | 444-0510 / 241-5210 |
| Lufthansa..... | 442-4455 / 444-4440 |
| Mexicana de Aviación..... | 610-6065 / 610-6066 |
| Taca..... | 511-8222 |

19. Information on safety and protection

Upon any emergency situation, kindly call the Security Officer of the ICAO South American Office, Mr. Alberto Orero: tel. 264-3651, Cells 99676-0320 or 99831*5523, or the Operations Centre of the United Nations Safety and Security Department (UNDSS):

Assistance 24 Hours - 365 days

213 – 3220 Direct
 213 – 3200 Ext. 1600
 99757 – 1008 Cellular

20. General recommendations in the event of an earthquake

The city of Lima is within an earthquake area.

During an earthquake

- a) Keep calm.
- b) Stay away from windows; do not go to any balconies; do not use elevators.

- c) Locate yourself in previously identified internal safety zones.
- d) Evacuate the premises only if conditions permit it; otherwise, minimize your movements.

After an earthquake

- a) Proceed to exit the premises, since quakes can continue.
- b) Evacuation must be carried out calmly, quickly and safely through the indicated routes.
- c) Stay at the evacuation site until the designated security team of the building has verified whether the installations are at risk.

ICAO Third and Fourth floor emergency exits

- a) In front of the elevator area are two emergency staircases.
- b) Both stairs lead to the first floor of the building, in the main entrance area.
- c) Proceed down the staircases. Do not push or run; keep in line; move in one direction only; keep conversation to a minimum.
- d) Exit the building to allow free flow of evacuees exiting behind you.
- e) Once outside facing away from the building, turn left towards the evacuation site located across V. A. Belaúnde Avenue.
- f) Pay attention at all times to indications that the security team might make.
- g) You will be informed when it is safe to return to the premises.

**PLANO DE UBICACIÓN DE LA OFICINA REGIONAL SUDAMERICANA DE OACI EN LIMA, PERÚ/
ICAO SOUTH AMERICAN REGIONAL OFFICE LOCATION MAP IN LIMA, PERU**

Av. Víctor Andrés Belaúnde 147 - Edificio 4, cuarto piso, San Isidro





ATTACHMENT/ADJUNTO

INTERNATIONAL CIVIL AVIATION ORGANIZATION
ORGANIZACIÓN DE AVIACIÓN CIVIL INTERNACIONAL

CAR/SAM Regional Planning Implementation Group
Grupo Regional de Planificación y Ejecución CAR/SAM
(GREPECAS)

First Meeting of the CNS/ATM Subgroup / Primera Reunión del Subgrupo CNS/ATM
(CNS/ATM/SG/1)

(Lima, Peru, 14 to 18 December 2009) / (Lima, Perú, 14 al 18 de diciembre de 2009)

FORMULARIO DE REGISTRO / REGISTRATION FORM

1. Estado/State:
Organismo/Organization:
2. Nombre/
Name:

3. Cargo/Position:

4. Participa como / Participates as:
Miembro/ Member, Alterno/ Deputy, Delegado/ Delegate, Observador/ Observer, Ponente/ Lecturer, Instructor/ Instructor, Alumno/ Student

5. Dirección oficial /
Business address:

6. Tel.: Fax: E-mail:

7. Hotel o dirección en la ciudad/
Hotel or local address:

8. Información de vuelo/
Flight information:
Vuelo llegada/ fecha/ hora/ Arrival flight/ date/ hour:
Vuelo salida/ fecha/ hora/ Departure flight/ date/ hour:

Firma/ Signature: Fecha/ Date:

Please return this form to: / Por favor envíe este formulario a:
E-mail: mail@lima.icao.int, icao_nacc@mexico.icao.int