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## DRAFT AGENDA AND WORK SCHEDULE

(Presented by the Secretariat)

### SUMMARY

This working paper presents the Draft Agenda and work schedule suggested for the Twelfth Meeting of the GREPECAS AIM Subgroup (AIM/SG/12) for the Meeting's consideration.

#### 1. Approval of the Meeting Agenda and Schedule

1.1 The Draft Agenda for the Twelfth Meeting of the AIM/SG and proposed work schedule for the Meeting are included as **Appendices A** and **B** to this working paper, respectively.

#### 2. Suggested Action

2.1 The Meeting is invited to take note of the information contained in this working paper and to approve the Meeting's agenda and work schedule.

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**APPENDIX A**

**TWELFTH MEETING OF THE GREPECAS AIM/SG  
(AIM/SG/12)**

**DRAFT AGENDA**

**Agenda Item 1: Follow-up actions adopted by the GREPECAS/15 and AIM/SG/11 Meetings**

- 1.1 Review of the actions adopted by the GREPECAS/15 Meeting in reference to the AIS/SG/11 Meeting report.
- 1.2 Actions adopted by the Air Navigation Commission in reference to the GREPECAS/15 Meeting report regarding actions of the AIM/SG/11.

**Agenda Item 2: Review of the AIM Subgroup Contributory Bodies Reports**

- 2.1 Report of the Fourth Meeting of the AIM Quality Management Task Force (AIM/QM/TF/4) and follow-up on the initiative to develop an implementation plan for AIM services quality systems.
- 2.2 Report of the Tenth Meeting of the Aeronautical Information Management Training Task Force (AIM/TRAIN/TF/10).
- 2.3 Report from the Rapporteur on the Aeronautical Information Management Electronic Aeronautical Charts Task Force Meeting (AIM/e-MAP/TF/1) jointly with the Aeronautical Charts Group Meeting of the PAIGH.

**Agenda Item 3: Planning of the Transition from AIS to AIM**

- 3.1 Report of the First Meeting of the Study Group for the Transition from AIS to AIM.
- 3.2 Roadmap for the transition from AIS to AIM.
- 3.3 Follow-up on the CAR and SAM Seminars on AIXM.
- 3.4 Guidance for the implementation of a GIS system related to Aeronautical Information and Aeronautical Charts.

**Agenda Item 4: Review of the AIM Implementation Process**

- 4.1 Review of compliance by Spanish speaking States on the requirement of publication for the Integrated Aeronautical Information Package (IAIP) in English.
- 4.2 Update of the reclassification of the “U” deficiencies using SMS methodology as a means for risk assessment in its last version and incorporation of information sources validated by IATA and IFALPA to the GREPECAS GANDD.
- 4.3 Guidance for implementation of the NOTAM Contingency Plan.
- 4.4 Follow-up on the implementation of e-TOD; results of the AIS-AIM/SG/1 discussions.

**Agenda Item 5: Review of Administrative Aspects of AIM Subgroup**

- 5.1 Review of the Terms of Reference and Work Programme of the AIM Subgroup and their task forces based on the performance approach adopted by GREPECAS.
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- 5.2 Consideration of restructuring the AIM Subgroup. Substitution of AUTO/TF with the creation of AIM-IT/TF (AIM-Information Technology Task Force).

**Agenda Item 6: Other issues according to the AIM/SG Terms of Reference**

- 6.1 New improved version of the AIP Audit tool (AZ version 2.5) and its application in the quality processes.

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**APPENDIX B**

**TENTATIVE WORK PROGRAMME FOR THE AIM/SG/12 MEETING**

Schedule	Monday 23	Tuesday 24	Wednesday 25	Thursday 26	Friday 27
08:30 - 09:15	Registration of Participants				
09:15 - 09:30	<b>Opening Ceremony and picture of the Group</b>	Agenda Item 2 (cont.)	Agenda Item 4	Agenda Item 5 (cont.)	Reading of the Report
09:30 - 10:00					Review of the Report
10:00 - 10:30					Agenda Item 1
10:30 - 11:00	<i>Coffee break</i>				
11:00 - 11:30	Agenda Item 1 (cont.)	Agenda Item 3	Agenda Item 4 (cont.)	Agenda Item 5 (cont.)	<b>Clousure</b>
11:30 - 12:00			Presentation of JEPPESEN	Agenda Item 6	
12:00 - 12:30					
12:30 - 13:30	<i>Lunch break</i>				
13:30 - 14:00	Agenda Item 2	Agenda Item 3 (cont.)	Agenda Item 5	Agenda Item 6 (cont.)	
14:00 - 14:30					
14:30 - 15:00					

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